

**Minutes of the Annual Meeting of Rushock Parish Council held on Wednesday 12<sup>th</sup> May 2010 in Rushock Village Hall at 8.00 pm**

**Present:** Cllrs. L. McCurrich, J. Nicholls, T. Green S. Hamilton, J. Jennings, G. Wilson and District Cllr P. Hayward. Also in attendance were Mr. W. Waldron and the Clerk

**Election of Chairman:** Cllr McCurrich agreed to continue as Chairman

**Proposed:** Cllr Jennings and **Seconded:** Cllr Nicholls and unanimously agreed

The Declaration of Office was signed by Cllr McCurrich and he was thanked for all his hard work

**To consider apologies and approve reasons for absence:** Apologies were received from Cllr S. Williams. Subsequently D. Smith sent apologies. The delay in sending these was due to e-mail difficulties.

**Election of Vice Chairman:** Cllr Nicholls agreed to continue as Vice Chairman

**Proposed:** Cllr McCurrich and **Seconded:** Cllr Jennings and unanimously agreed.

**Declarations of Interest:** There were no declarations of interest.

**Public Question Time:** There were no questions from the Public

**To note Standing Orders:** The Standing Orders December 2005 were shown and noted.

**To note Code of Conduct:** The Code of Conduct was shown and noted

**To review the Council's Financial Regulations, Risk Assessment and Insurance Requirements:** Financial Regulations were shown and noted. The Risk Assessment had been updated and circulated. The insurance requirements remain the same.

**To Nominate Councillors to Worcestershire CALC Area Meetings:** Cllrs McCurrich and Green were nominated with Cllrs Nicholls prepared to fill in as required.

**Proposed:** Cllr Jennings and **Seconded:** Cllr Hamilton and unanimously agreed

**Minutes of the last Meeting 5<sup>th</sup> May 2009** had been approved and signed at the Parish Council Meeting 11<sup>th</sup> August 2009.

**Matters Arising:** There were no matters arising.

**Appointment of the Clerk:** That Pauline Trimble be appointed as Clerk:

**Proposed:** Cllr McCurrich and **Seconded:** Cllr Jennings and unanimously agreed

**Appointment of Proper Officer and Financial Officer:** That the Clerk be appointed:

**Proposed:** Cllr McCurrich and **Seconded:** Cllr Hamilton and unanimously agreed

**Adoption of accounts for the year 2009-2010.** That the accounts be adopted:

**Proposed:** Cllr Jennings and **Seconded:** Cllr Nicholls and unanimously agreed.

There was a surplus on the accounts mainly due to £600 received from WFDC for distribution of the Emergency Plan. It was hoped that the Churchyard Maintenance Grant would continue.

The 2010-2011 Precept had been set at £1700 and the Council had attempted to keep it as low as possible.

**Approval of the Annual Audit Return and Annual Governance Statement:**

**Proposed:** Cllr Jennings and **Seconded:** Cllr Hamilton and unanimously agreed.

**Appointment of Internal Auditor:** That Tony Horton be appointed:

**Proposed:** Cllr McCurrich and **Seconded:** Cllr Nicholls and unanimously agreed.

**Any Other Business:** There being no further business the meeting closed at 8.30 p.m. Pauline Trimble