

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
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Minutes of the Parish Council Meeting

held by video-conference on

Thursday 3rd September 2020 at 7pm

Present: Cllrs T. Betteridge, P. Jeanes, Mrs A. Jeanes, D. Saunders and Mrs P. Stone

Also present: J. Adams, Clerk; District & County Cllr Liz Tucker

- 1. Apologies:** Apologies had been received from Cllr P. King.
- 2. Declarations of Interest:** There were none.

*The meeting was adjourned for Public Question Time
Notes can be found at the end of these minutes.*

- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 2nd July 2020 were a true and accurate record.
- 4. Minutes:** It was agreed that the minutes of the Extraordinary Parish Council meeting of the 30th July 2020 were a true and accurate record.
- 5. District and County Councillors reports:** Cllr Tucker reported that there was no progress on the application for Duffledown Farm – Wychavon had asked for information from the applicant to demonstrate the need, but this had not yet been supplied. On other matters:
 - There were some upcoming road closures including the flood-affected bend at the parish boundary on the Throckmorton Road and one at Hill Furze to do works to a telegraph pole.
 - The completion of the SWDPR would be delayed by a year. There had been no more information on the Throckmorton proposal other than that it remained part of the SWDP.
 - Lengthsman training: An email had been circulated to parish councils with details on online training. Four councils booked places, with two of these subsequently cancelling. Of the two remaining councils, the candidates only attending the morning session. Cllr Jeanes noted that the Hill and Moor lengthsman had not signed up for the training as he had no online facilities and suggested that (socially distant) in-person training would probably reach a wider audience. The county council had in the past carried out its own lengthsman training. It was noted that the county council no longer provided signs or cones, that the training concerned the use of, and there was no information supplied to parish councils to indicate that these needed to be provided either.
 - Cllr Stone informed the county councillor that many residents had written emails to Worcestershire Regulatory Services regarding the ceaselessly howling dogs behind Back Way. Cllr Tucker asked if the case number could be forwarded onto her. Cllr Stone also noted that the overgrowing hedge and tree at the junction of Back Way and Manor Road continued to be a problem. It had been reported to WCC Highways (ref 894901).
 - Cllr Tucker reported that the pedestrian crossing at Station Road had been delayed.

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6. Parish Councillors reports: Cllr P. Jeanes reported that the pub had now finished using the council's marquee. He also reported a continuation in anti-social behaviour such as door-knocking and other disturbances. He had sent an email to PC Brown and the sergeant who again recommended that people report all incidents even if there was little hope of catching the perpetrator at the time of the incident.

7. Progress reports

- a) Review of actions from previous meeting: The action points were reviewed.
- b) Playing Field and mowing: Cllr P. Jeanes reported that the footballers had resumed use of the field and had held their first match – they were very happy with the improvements. The new goalposts were in situ and the mobile goals were being kept locked to the half-buried roller when not in use. Regrettably the moles were back near the container.
- c) Play area: Cllr P. Jeanes reported that the bin was frequently full and the play area would benefit from a larger bin.
- d) Flood / Drainage: Drains, as minuted at item 7h.
- e) Footpaths: The path by Robinhood House had been cut back.
- f) Village Hall: Final works on the Village Hall kitchen would take place the following day and the worktops were being replaced. Some further investigation had been made into audio-visual equipment and it was estimated to be much more expensive than originally thought, at about £15,000 +VAT. The committee would hold onto their existing funds and fundraise for the rest.
- g) Landfill Site: The recent meeting had taken place.
- h) Lengthsman: Cllr P. Jeanes reported that the lengthsman had done a full inspection of the parish drains. The drains at Hill Furze were silted up and he would report this to Barry Barnes of WCC. The road at the landslip was getting narrower.
- i) Newsletter: The football club had said that they would like to put something in the next newsletter to attract local players. The date for the next newsletter was suggested as the mid to end of October.
- j) Report from NHB /S106 Group: Two projects were still in progress, the pitch project and the Village hall project.
- k) VHEG: This report would be combined with the one from the Village Hall, as membership overlapped.
- l) PACT: Nothing to report
- m) Urgent Decisions Group: The goals had been purchased.

8. Planning

a) New planning applications:

20/01537/HP	Wilspit Cottage, Hill, Lower Moor, Pershore, WR10 2PP	Proposed air source heat pump unit
20/01538/LB	Wilspit Cottage, Hill, Lower Moor, Pershore, WR10 2PP	Proposed air source heat pump unit
The Council had no objection to the applications for Wilspit Cottage.		
20/00027/CM	Former Valecrest Site, Evesham Road, Fladbury, Worcestershire, WR10 2QR	Proposed grounds civil engineering and recycling facility, associated landscaping and surface water attenuation.

There had been concerns over the dust and noise that would be generated from the proposed site, and its proximity to houses and the crematorium. It was resolved to object to the application.

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20/01626/FUL	Land Adjacent, Jessamine, Bridge Street, Lower Moor, Pershore	Amended garage design following planning permission 17/01298/FUL (two dwellings and detached garages)
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The Council had no objection to the applications for Land Adjacent, Jessamine Cottage.

b) To receive Decision Notices:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
20/01274/HP	Bridge House, Salters Lane, Lower Moor, WR10 2PD	Proposed secure garaging, gym and home office and demolition of existing building	No objection	Approved

c) To note or discuss Planning Correspondence, Information and Issues: Notice had been received that an appeal hearing had been scheduled for the following application:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
20/00767/FUL	Land Adjacent, Barlwych Cottage, Hill Furze	Conversion of existing former transport haulage buildings into 1 No. 2 bedroom dwelling and 2 No. 3 bedroom dwellings, new garages and ancillary works	No objection	Refused

In addition, an email had been received from a resident concerning a planning application in the parish.

9. Finance: To report on the financial situation of the Parish Council and to approve cheques for payment:

Income since last report

Date	Received from	Details	Total £
09/07/2020	Lloyds Bank	Bank Interest	0.84
18/08/2020	Wychavon DC	S106 - goals	2,149.95
10/08/2020	Lloyds Bank	Bank Interest	0.72

Payments for approval

Inv. Date	Payee	Detail	£ inc VAT
11/06/2020	Wychavon District Council	Dog waste bins - Empty and annual clean	275.18
30/06/2020	Shaun Strange Gardens	Open Spaces maintenance 2nd half June 2020	192.00
30/06/2020	Shaun Strange Gardens	Concrete bolts for repair to lights	6.96
30/06/2020	Shaun Strange Gardens	Lengthsman work 2nd half June 2020	96.83
30/06/2020	Smart Cut	Grasscutting 9/6; 23/6	267.29
30/06/2020	Shaun Strange Gardens	Lengthsman work 1st half June 2020	168.00
02/07/2020	Eon	Streetlighting electricity	244.68
15/07/2020	Myriad Business Services	Internal Audit 2019/20	150.00
24/07/2020	RBS Software	Alpha Financial software - supply and training	772.80
27/07/2020	Shaun Strange Gardens	Lengthsman work 1st half July 2020	168.00
27/07/2020	Shaun Strange Gardens	Open Spaces maintenance July 2020	192.00
27/07/2020	Shaun Strange Gardens	Open Spaces maintenance 23-26 June 2020	72.00

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30/07/2020	Smart Cut	Grasscutting 8/7; 21/7	267.29
30/07/2020	TTS Ltd	21x7 portable goals	1,559.94
30/07/2020	J. Adams	Salary July '20 + backpay on increase	244.36
30/07/2020	J. Adams	Phone/computer July '20	17.50
30/07/2020	WCC	Pension contributions July 2020 (£76.65)	94.22
03/08/2020	Mark Harrod Ltd	Full size socketed goals	1,020.00
30/08/2020	J. Adams	Salary August '20	228.40
30/08/2020	J. Adams	Phone/computer August '20	17.50
30/08/2020	WCC	Pension contributions August 2020 (£76.65)	94.22
20/08/2020	Craig Merchant	Supply of 2 new complete bollards; Supply of 2 new LED lamps; Replace 1 broken bollard with new	427.20

Current account - Lloyds - A/c 01865441

Balance as at 27/08/20 13,627.71

Savings account - Lloyds - A/c 07578509

Balance as at 27/08/20 20,399.98

Total cash assets **34,027.69**

Ringfenced

Flood alleviation		10,000.00
Overpayment of grant funds		0.00
CIL		0.00
Grant funds	Village Hall improvements	5,531.55
Bonfire funds		1,272.60
Total Ringfenced		16,804.15

Earmarked Reserves

Asset Maintenance / Replacement / Disposal	2,000.00
Purchase Asset	0.00
Total Earmarked Reserves	2,000.00

General Reserve **15,223.54**
(Total cash assets less Ringfenced funds and Earmarked Reserves)

It was resolved to approve the cheques for payment.

10. To discuss quotations for CCTV: The item was deferred.

11. To discuss the remainder of the pitch project funds: The council discussed quotations for fencing repairs. The quotations were close and it was resolved to engage Mr Wilkinson to carry out the work.

The council decided to purchase goals for the Under 8 age group and an additional container for the football club's use. Cllr Jeanes would obtain quotations for a second-hand container.

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12. Correspondence for Information

The following correspondence had been received and circulated:

- A briefing note on planning reforms and an update to the SWDP timetable.
- Notification of a road closure at Throckmorton in September
- Information on 'Crowdfund Worcestershire' and an event about this on the 4th September. A request for a memorial bench to be placed in the parish had been received. Cllr Betteridge agreed to contact the person who had made the request and arrange a meeting as to where the new bench could go. The council would pay for the installation of the bench.
- Further updates on aspects of the Covid-19 outbreak

13. Clerk's report: The accounts for 2019/20 were with the external auditor. A pension scheme with the LGPS had been set up. The accounts software was now up and running. It had been confirmed by Wychavon that the overpayment for the field enhancements project could be put towards the purchase of the mower.

14. Summary of Councillors' agreed actions: Cllr A. Jeanes would circulate the list round in due course.

15. Date of next meeting and items for next agenda: Thursday 1st October 2020.

The meeting was closed at 9.05pm.

Public Questions

There were none.