

**BAYTON PARISH COUNCIL
DRAFT**

**Minutes of the Monthly Parish Council Meeting of Bayton Parish Council
held in Bayton Village Hall at 7.00pm
on Tuesday 16th March 2010**

Present: Cllr Gray (Chairman), Cllr Christie (Vice Chairman),
Cllr Miles, Cllr Taylor, Cllr Burns, Cllr Carver

In Attendance: Clerk, County Cllr and 2 Members of the Public.

1. **Apologies:** Received and accepted from Cllr Clarke.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** – Vice Chairman - Land by Village Hall (item 11) due to being on Village Hall Committee.
Chairman – 10/00189/HOU – Pool Barn (item 14) due to living close to the planning application.
 - c. **Prejudicial Interests** – Vice Chairman - item 11 as above.
3. **Public Question Time** – see notes at end of minutes.
4. **Minutes of Meeting** held on 16th February 2010 were agreed by all and signed by Chairman.
5. **District Cllrs report** – Apologies given.
County Cllrs report – Brief update given. Cllr is heading an enquiry into roads/ potholes and will welcome any feedback whether positive or negative. Clerk advised Cllrs had been emailed details. Details of Youth Club passed to Cllr Pollock and he will contact them regarding funding.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – Meeting now confirmed with Housing Needs Enabler.
 - b. **Register of Parish Land** – Grant Paperwork requested from Village Hall Committee has not yet been received. Cllr Christie unsure of documents required. Clerk will advise him further.
 - c. **Speeding issues** – A456 summary of speeds now done by Chairman and will be put on website. Bewdley Police not yet forwarded their results. Police have been invited to Annual Meeting in May to explain how this information is used by them.
 - d. **Mowing Footpath by B4202** – Grant application to WCC refused - did not meet criteria. After discussion it was agreed to ask the one contractor who did give a quote for the job to do 20 cuts from 1st April 10-31st March 11 at £12.00 per cut. Contract to be signed with them and Insurance to be checked.
 - e. **LEADER Grant** – Coronation Corner – Clerk and two Cllrs had met with Dave Cropp from CALC, very informative. PC will need to support the application by agreeing to help with funding. It was felt ideas and quotes needed and then PC can decide. Clerk and Chairman to action.
 - f. **Youth Club** – Information circulated. Summer outings being arranged; may meet in hall during winter 2010/11.
7. **Reports on Meeting attended by Clerk or Councillors:** None
8. **Finances** –
 - a. **Payments made** – LM Feb 10 = £160.00, Printer Ink = £21.03, Bayton Village Hall Rent (Jan, Feb, March 10) = £25.00 (also see item d and e below).
 - b. **Payments received** – None
 - c. **Bank Reconciliation** – Signed for Feb 10. Balance agreed as Current Account = £2704.76, Investment Account £5661.58.
 - d. **Clerks expenses** - for April 09 to March 10 – it was agreed to pay expenses of £243.86 as per information presented to meeting. Details on file.
 - e. **Clerks Salary** - increase from 01/04/09 and 01/11/09 – Final Salary increase of £8.344 per hr from 01/04/09 had not been paid. Details of back pay presented to meeting totalling £19.716. Incremental increase to SP 16 (£8.545per hr) from 01/11/09 arrears £34.998, total due = £54.71. All agreed with arrears. Standing Order letter signed to increase payments to £205.08per month from 17/03/10. All details on file.

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9. Planning:

- a. Plans circulated since last meeting – **See item 14.**
- b. Decisions received since last meeting – **None.**
- c. Plans for comment on tonight – **None**

10. Road report

- a. **Lengthsman** – General drain clearance to be maintained.
- b. **Problems to report** – Potholes reported and now marked.
- c. **Update on outstanding queries** –
 - HGV sign for Bayton Roads from B4202 – still waiting.
 - Clows Top crossroads signage – still waiting for new signs.
 - Footpath improvements Clows Top B4202 – work started this week

11. Bayton Village Hall

- **Footpath**– surface of footpath between barrier and hall entry – Footpaths Officer at Worcestershire County Council has advised he is looking into this. Possibility of funding as it is a route to school. Will advise in due course.
- **Manhole cover** – Clerk confirmed liability with Village Hall Committee not PC. Repairs will cost about £30.00 (to cement around edge **or** put up bollard). More extensive work could cost at least £250.00. PC agreed to fund work on this occasion and felt one of the cheaper options more acceptable. Village Hall Committee need to confirm the request and type of work required in writing. Clerk to liaise with Chairman and Cllr Christie. This matter was felt to be urgent.

- 12. Circulation by paper and email** – Cllrs not on email will have important documents printed off for their information. Clerk to notify other Cllrs when this is done.

13. Correspondence for information –

Emails circulated, list attached. Further paper circulation to go out.

14. Clerks report on Urgent Decisions since last meeting –

10/00189/HOU - Pool Barn, Plowstall Farm Barns, Bayton – Erection of timber storage shed. Plans circulated to Vice Chairman and 2 Cllrs – no comments made.

15. Councillors' reports and items for the next agenda.

- 16. Date of next meeting: TUESDAY 20th April 2010** – Recycling Officer will attend to give a talk on the new system which starts on 5th April.

Members of the Public were asked to withdraw from meeting for following items.

- 17. Lengthsman Contract** for 2010-2011 – After discussion it was agreed to renew contract with present LM. Hourly rate to be increased to £12.00 per hour at LM request. WCC have modified budget, hours to be set when details known. Clerk to liaise with Chairman.

- 18. Mowing Contract Severne Green** from 1st April 2010 to 31st March 2012 – four quotes obtained. After discussion it was agreed to renew contract with Forest & Garden Machinery as they were the most competitive. Contract to run for 2 years.

19. Meeting Closed 8.45pm.

Signed-----
Chairman

Date 20th April 2010

Coronation Corner improvements - resident offered to help with this project. Some ideas discussed (seats, step, paving). Resident will be kept informed of progress. It is the intention to keep things simple and not drastically change the appearance of the Corner.

Two Members of the Public left the meeting.