

Draft
HARTLEBURY PARISH COUNCIL

**MINUTES OF THE MEETING OF HARTLEBURY PARISH COUNCIL ADJOURNED
FROM 14TH JANUARY 2020 AND RECONVENED ON 29TH JANUARY 2020 - HELD AT
THE PARISH HALL, HARTLEBURY**

PRESENT: Cllr. Kirby, Chairman, Cllr. McKenzie-Rowan, Cllr. Miss Howard, Cllr. Bateman, Cllr. Buck, Cllr. Mrs Cleaver, Cllr. Mrs Meredith and Cllr. Tranter

ALSO PRESENT: Acting Clerk Ruth Mullett and 35 members of the public

1. APOLOGIES

Apologies were received from Cllr Ingham and Neil Gulliver (Parish Clerk).

2. DECLARATIONS OF INTEREST

19/02662/FUL – Cllr. Mrs Cleaver withdraw her non-pecuniary interest on this planning application.

3. MINUTES OF THE PREVIOUS MEETING

It was unanimously **RESOLVED** that the minutes of the meeting held on 3rd September 2019 be signed as a correct record with the excetion of the following amendment by Cllr. Tranter:-

The Chairman solely and not the full council approved the re-employment of the Clerk, Neil Gulliver.

4. PLANNING ISSUES

19/02662/FUL – Site at Bishops Wood Nursery, Bishops Wood Lane, Crossway Green – proposed erection of a general purpose agricultural building – **No objections**

19/02638/HP – Small Acres, Hilditch Lane, Hartlebury – proposed alterations to fenestration to include rendering and timber cladding, new porch, pitched roof over flat roof dormers and new garage block and garden store – **No objections**

The Chairman adjourned the meeting to allow members of the public to comment on the application below.

19/02686/FUL – Five new gypsy plots each comprising one touring caravan, one static and one utility block – land off Charlton Lane, Hartlebury – **Recommend refusal**

5. PARISH COUNCIL BUDGET AND PRECEPT 2020/21

It was unanimously **RESOLVED** that the council would Precept upon Wychavon

District Council the sum of £24,100.00. The budget for 2020/21 was deferred to be scrutinised and agreed at the next Finance Committee Meeting.

6. APPOINTMENT OF BANK SIGNATORIES

The appointment of bank signatories for the bank mandate were deferred to the next meeting. Some Councillors expressed grave concern that a previous parish councillor was still a bank signatory and asked that she be removed as a matter of urgency.

7. APPROVAL OF UPDATED FINANCIAL REGULATIONS

Concern was expressed as to the current Financial Regulations not being adhered to in full. It was unanimously **RESOLVED** to adopt these update Financial Regulations on the strict understanding that the full council and clerk adhere to them at all times.

8. APPROVAL OF UPDATED CODE OF CONDUCT FOR MEMBERS

It was unanimously **RESOLVED** to adopt the Code of Conduct.

9. CORRESPONDENCE

None

10. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Due to the close proximity of the two meetings, the Chairman proposed that the next full council meeting be held on 3rd March 2020 and this was agreed.

The Chairman informed the council that he had today received the resignation of the Clerk. He also stated that the clerk was considering putting in a complaint to the council inciting bullying from one particular councillor and was also considering going for constructive dismissal. Acting Clerk informed the Chairman discussions of this nature should take place after exclusion of the public and press.

The Chairman went on to say that as an employer the council had a duty of care towards their clerk and serious costs could be involved if this case was to be pursued.

11. ITEMS FOR FUTURE AGENDA'S

Cllr. Mrs Cleaver – responses to questions raised by the public at the September meeting.

Chairman – consideration of a Chairman's question time.

Meeting closed at 8.20pm

Signed(Chairman) Dated