

**The minutes of Knighton on Teme Parish Council Meeting
held virtually at 7pm on 1st September, 2020**

Present: Cllrs R Lear, K Redfern, D Hubbard

In attendance: Clerk, Mrs Karen Yates, Cllr D Godwin, Cllr K Pollock

Mrs K Redfern chaired the meeting.

1 **Apologies:** E Mapp, J Barnes, J Bradley, R James, R Bolton. (It was noted some members could not secure a connection and join the meeting)

R Higginson tendered his resignation, the Clerk has sent thanks and best wishes.

**2 Register / Declarations of Interest
Dispensations**

Public Question Time

3 District/County Councillor's Report.

Cllr Godwin joined briefly, due to members internet connection problems it was not sure if a meeting would take place, he advised to contact him should anything arise he could help with and then left.

Cllr Pollock also joined briefly prior to the meeting starting and left, he had circulated his report to members, thanks had been given to Ken for his help and support over the past 12 years as he will not be standing next year.

4 **Minutes:** Minutes of meeting held on 7th July, 2020 were approved.

5 Correspondence

6 Planning

a There were no planning applications.

b There were no determinations.

c Planning applications determined under delegated powers

d Newnham Farm hedge removal. Enforcement have received confirmation of land ownership and is meeting on site on Thursday, an update will follow.

e Commonwood Villa. A site meeting has taken place, there is no particular concerns with the hedges, work taken place seems to be part of normal hedgerow management. A meeting is being arranged to review the shipping containers on site, an update to follow.

f Planning White Paper – noted.

7 Finance

a Clerks salary August-£259, September-£259 + expenses £19.57. Agreed.

b 1st quarter accounts – previously circulated - agreed.

c First draft budget – previously circulated, to be placed on the next agenda.

d Proposal to set up internet banking. Due to the current situation, electronic banking would ease and simplify matters, it was proposed by K Redfern, seconded by D Hubbard to adopt the policy previously circulated, all agreed.

8 Highways

a Lengthsman Scheme. July-£288, August-£288. Agreed

b Overgrown hedges at Woodgates Green. A stage 2 letter for non-compliance has been sent following a site visit on 22nd June, an update will be sought.

- c Jewkes Lane hedges – Areas of hedges belonging to Maes Court, landowner to be contacted to cut back.
- d Potholes at Bickley x3 – reported, awaiting feedback.
- e Litter pick -27/9/20. Proposal to purchase litter picks – the district council have an ‘adopt a street’ scheme which provide free litter kits in return for litter picking 3 times a year, it was agreed to sign up. Correx boards to be purchased to site notices around the parish.
J Bradley to cut wildlife verges in Jewkes Lane prior to 27th, cuttings to be removed as part of litter pick.
- f Cracked drain opposite Mill Lane – passed to Severn Trent for repair, an update to be requested.
- g Dog waste bin – request from resident to site at the end of Tavern Lane. There are no further plans to site more bins in the parish, the Clerk confirmed that there are some dog fouling notices on their way from the district council that can be put up. A reply will be sent.
- h Speeding vehicles through the parish (recent MotoX event). Following numerous complaints from residents regarding speeding vehicles through the parish on their way to and from the MotoX event at Boraston last Sunday, a letter of complaint was sent to AMCA asking if more suitable routes could be found. Their response was positive, they advised that many visitors probably rely on SATNAV directions, but they will arrange for travel instructions to be via Tenbury/Cleobury for the next event. A reply will be sent thanking them for their understanding and asking that their member stay to the main roads.

9 Safety along A456, Newnham Bridge.

- a Request to SRP re: recent speed survey results. SRP team have replied advising that they collected data in March this year which mirrors the recent council data and enforcement continues in Newnham Bridge. We were advised to contact Worcestershire Council for engineering solutions. It was confirmed that any signs, gates etc have to be purchased by the parish, quotes to be obtained for a variety of flashing signs to consider at the next meeting.

10 Councillors’ reports and items for future agenda.

- 11 **Date of next virtual meeting:** 7pm on Tuesday 3rd November, 2020.
There being no other business, the meeting closed at 8pm.

Signed (Chairman) Date