

CASTLEMORTON PARISH COUNCIL
Draft Minutes of a Meeting of Castlemorton Parish Council held on
Thursday 5 November 2020 via online facility at 7.30pm.

Covid-19 First day of 4-week country lockdown

Present: Cllrs: Don Lupton, (Chairman) Barbara Wilkes, Hilary Flanders, Jerry Fryman, Louise Minderman, Jeremy Hubbard and Mike Wilkinson.

In Attendance: Mrs C Leake (Clerk) DCllr Mick Davies and CCllr Tom Wells for a brief period mid meeting.

Members of the Public: 0

Public Comments: None

71/20. Apologies

72/20. Declarations of interests

1. *Register of Interests. No updates.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature. None*
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011. None*

73/20. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 9 July 2020 were a true record of the meeting and were signed.

74/20 County & District Councillor's Report

CCllr: Tom Wells' report included matters pertaining to:

- Lockdown regulations.
- Highways work - Carrington Bridge/St John's congestion scheme/Sabrina Bridge/severe weather measures and fleet vehicles
- Schools - attendance/provision of meals
- Care home residents and adults in need of social care.

DCllr: Mick Davis report included MHDC matters pertaining to

- Malvern Splash Refurbishment presently underway
- Boundary Commission Review
- SWDP
- Coronavirus – presently supporting residents and business during latest lockdown and then recovery.
- Good Neighbour Networks
- Ward Budget available
- Thanks to Mr Smallwood for recent clearance of flytipping by Robin Hood.

75/20 Councillor Vacancies.

No interest to date.

76/20. Covid-19

- As the country was put into another period of lockdown Cllr Wilkes addressed the concern of mental wellbeing and what action could the Parish Council consider in sharing this awareness of concern. Discussion included signposting, telephone calling, sharing

awareness of another in need and how to communicate to the Parish. 'Check Your Neighbour' provided a good starting statement for a potential flyer which would be delivered to residents. Share information from Welland's experience. AGREED to proceed with the production of a flyer as soon as possible.

77/20. Finance Report

	£	£	Description
Balance:		14,327.54	
Add Income	105.00 2250.00 33.75 213.75		WCC Lengthsman MHDC ½ yr Precept WCC Lengthsman WCC Lengthsman
Total		2602.50	
Less Expenditure pre meeting			
	3773.87 92.00		Western Power – Pole Diversion Digger Hire – Gas tank resite
Total		3865.87	
Less Expenditure at meeting			
Cllr Reimburse Lengthsman Clerk Castlemorton PCC	75.98 228.75 480.87 500.00		Bat Boxes Sept/Oct duties 2 nd Quarter Section 137 Churchyard
Total		1285.60	
Balance at close of meeting 5 Nov		11,778.57	

- a) **Government Act 1972 Section 137 sub section (1) Application.** Upon receipt of completed application, it was **RESOLVED** to award a grant of £500 to Castlemorton Parochial Church Council towards churchyard upkeep.

78/20 Highway/Footpath Reports

Highways –

- 64/20 Still awaiting repairs to culvert mesh.
- Boundary culvert reported for potential remedial repairs. WCC to inspect.
- Building work under way at Bannut Tree. A scheme has been agreed between parishioner and Worcestershire highways for the surplus soil to be landscaped against hedge boundary adjacent to B4208. There will be a temporary stone pad on the edge of the highway for the purposes of providing access for concrete to the building through the hedge.

Footpaths:

- Plank bridges inspected by WCC and PC representative across 3 paths CM 521/541/555 and repairs will be conducted by WCC. The necessary repairs to stiles and gates are responsibility of landowners but one is reluctant to update a field gate to allow footpath entry. Comment in response acknowledged those owners with livestock vulnerable to gates being left open. Noted that the proposed gate would be self-closing. Site meeting to take place with WCC and landowner.
- Once again, the water leak in Heron Lane has been observed from the sewerage works and will be reported by WCC to STWA.
- Access request letter from Mr Cameron, in particular the stile where footpath 533,534,535 and 595 meet just past Myrtleberry House off Chandlers Cross. Looking to improve accessibility for disabled persons into Worcestershire Wildlife property. AGREED to contact WWLT and discuss any possibilities with the information presently available.

79/20 Planning

Report of planning applications **received/decided** since last meeting was noted

20/00975/FUL	St Gregorys Church Church Road Castlemorton	Erection of brick boundary wall	MHDC Approve
20/01080/AGR	Mount Pleasant New Road Castlemorton Malvern WR13 6BZ	Steel framed agricultural building	MHDC Approve
20/00944/OUT	Land At (Os 8023 3785) Druggers End Castlemorton	Erection of 2 dwellings (Live/Work) with all matters reserved except access and appearance	MHDC Refuse
20/01528/HP	Mulberry House Castlemorton Malvern WR13 6BL	Conversion of a garage and storage building located within the residential curtilage of Mulberry House into holiday rental accommodation and storage. Addition of a new single garage to the north west end of the same garage building.	PC Support
20/01610/CLPU	New House Farm Castlemorton Malvern WR13 6BJ	Certificate of Lawfulness for Proposed erection of incidental outbuilding, extensions to existing dwelling, formation of access to unclassified public highway.	PC to respond seeking full planning permission.
19/01604/FUL	Pewtrice Farm Castlemorton Malvern WR13 6LT	Amended design of conversion of agricultural barns to form a single dwelling house permitted under application 17/00772/FUL	MHDC Approved

19/01604/FUL: The approval of this application is subject to a section 106 Agreement, with a formula defined financial contribution to MHDC for the provision of additional affordable housing as set out in SWDP15 B v.

20/01610/CLPU: Confirmed that Church Road is a classified road and the Parish Council agreed to respond suggesting a full planning application would be more appropriate.

Councillor reported that she had had contact with a parishioner as regards recent south east end boundary works at the **Robin Hood caravan park** which now involved MHDC enforcement team. It was agreed with no formal request and the matter in the hands of the higher authority there would be no further action at present.

Clerk to acknowledge to Duncan Rudge MHDC Principle planning officer the exceptional value of his recent presentation on planning consultations and legislation as regards parish councils.

80/20 Parish Hall Trust

- Building project commenced. Western Power have diverted pole and first application made to National Lottery.
- Initial building work temporarily suspended as a building surveyor was engaged for an unexpected assessment of existing structure. Allowed work to recommence next week.
- Gas tank relocated and bat boxes purchased.
- Hall presently shut down and unavailable for hire. Covid-19 guidelines during present lockdown will determine when available again.

81/20 Correspondence

Particular mention of

- Responses from South Worcestershire Councils on the Planning Reforms Consultations
- Upton_SNT_Newsletters
- CALC Updates

- Footpath access letter - Min 78/20

82/20 New Initiatives

- **Welcome Letter** ideally to go in parish magazine for new residents.
- **Carbon Reduction Campaign** – 68/20 Project Officer hoping to give an update shortly and a workshop in new year providing carbon footprinting tool for parish to estimate own carbon footprint.
- **Shindig.** Castlemorton Common Association secretary looking to encourage the return of the Common Shindig in July and seek support of parish council in this venture. The PC agreed to support the initiative and recommend involving the MHT in early discussions.

83/20 Meeting Reports

Malvern Hills Committee WCALC attended by Cllr. Hubbard. Notes previously circulated but particular mention of emergency plan. Important to maintain correct contacts with MHDC as primary contact in an emergency as regards parish facilities in the event of need.

84/20. Next Meetings

RESOLVED that the next meeting will be Thursday 7 January 2021

Further provisional dates:

11 March 2021 and 13 May 2021 (Annual Meetings)

Signed Date.....