

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 19th October 2020

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Due to the Covid 19 restrictions this meeting was held online.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Dr J Mortimer, Mr M Whaley, Mr J Whitehouse.

In Attendance

County Cllr. Mr T Wells, Natalie McVey and Sarah Gittings (Community Facilitators), Mr D Sharp (Clerk) and 5 members of the public.

Before the meeting Margaret Smith, the headteacher of the primary school, presented plans for new buildings on the school site to enable it to become 'one form entry'. To facilitate access for contractors a request was made to utilise part of the school field adjacent to the hedge which would be fenced off. The matter would be considered as an agenda item later in the meeting.

Natalie McVey and Sarah Gittings gave an overview of their progress in their role as Community Facilitators. A short report had already been circulated to councillors. Initially door to door visits would take place to assess aspects of community life that need addressing. The overall plan would be to get better attendance at local events and to hold more appropriate local events.

122/20 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs, Mrs M Purser and Mrs M Sumner (accepted).

123/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

124/20 Planning

To consider responses to the following any late submitted applications:

Application No	Location	Details
20/01564/FUL	Willow End Park Blackmore Park Road	New headquarters for ZX Lidars, including 4,985 sq.m (4,775 sq.m GIA) Class B1 research and development and production facility, associated landscaping to blend in with surrounding area and associated car parking.
20/01155/FUL	Tyre Hill Stables Hanley Swan	Construction of an all weather equestrian arena and associated fencing

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

20/01564/FUL – An extension to the time limit was to be sought for this application in order to review and discuss the matter in full at the next meeting.

20/01155/FUL - "The Parish Council has no objection to the application."

125/20 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 21st September:

These were accepted as an accurate record and they were signed by the Chairman.

126/20 Progress reports and other matters arising from these minutes

There were none.

127/20 Reports by District and County Councillors and other Representatives

County Cllr. Tom Wells had previously circulated his report and confirmed that there was no further progress on investigations into creating a cycle route along the disused railway from Malvern to Upton.

District Cllr. Mick Davies commented on the recent increase in Covid 19 cases which were expected to increase as the winter progressed. He also congratulated the Parish Council since Welland was often mentioned as an example of good community involvement.

128/20 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The draft plan had been submitted to MHDC for screening. This contained both housing and local green space allocations and a meeting was to be held with David Clarke next week and his responses would be considered.

Peter Hamilton, who was undertaking the wording of the Plan, had been injured and there would be some delay in completing the Plan until his recovery.

The latest portion of grant funding totalling £5,285 from Groundworks UK had been received.

ii. Communications Working Group: A newsletter had been distributed dealing with the Pheasant Inn project, the orchard and also the work of the Community Facilitators.

iii. Playing Fields/Open Spaces Working Group:

a. Update on outdoor Gym project: Cllrs. Davies, Davis, Jammal, Nelson and Sumner were to review the quotations when received.

Cllr. Davies updated the meeting as to S106 funds that were available for the Parish Council to apply for. A recent meeting with Mark Hammond from MHDC indicated that they would prefer a 'masterplan' of several schemes linked together to make the approval process easier.

b. To review anti dog fouling initiative: Due to recent complaints it was agreed to install a new waste bin near the school entrance by the playground and also to install another dog bag dispenser. New 'no dogs in playground' signs were also to be put up. It was noted that MHDC 'street scene' officers were able to enforce the district wide public space protection order and would be willing to attend the area if persistent offenders could be identified.

iv. Orchard Working Group: Cllr. Whaley reviewed progress. A seating area for the forest school had been created and an orchard layout plan and planting schedule produced. A new volunteer was to produce a wildlife survey. Two tonnes of fruit had been sent to Ragged Stone Cider and Perry makers in Bromsberrow and it was hoped that the results would be ready for sampling in the new year.

v. Highways Working Group:

The Community Speed Watch team had completed a second patrol. Two further volunteers had come forward and it was hoped that a training day could be arranged soon. Several new sites were awaiting approval from Safer Roads Partnership.

Enforcement to ensure improvements to the road surfaces in the new developments on Drake Street was ongoing.

129/20 The Pheasant Inn

i. To review cash flow forecast and consider the value of PWLB loan and borrowing term: The Clerk presented the cash flow based on a £200,000 loan over 30 years. This was approved but a final decision on amount and time period would be made at a later date.

ii. To review business plan for Pheasant project: Cllr. Whaley was to draft the plan for consideration next month.

130/20 Welland Primary School

To consider allowing contractors working at the school access via the School Field: This was approved and a condition to 'make good' any damage and to suggest that a tree stump also be removed during the process was to be made.

131/20 Remembrance Sunday

To consider allowing Remembrance Service to take place on the village green: This was approved and a request that the organisers follow the latest government guidelines was to be made. A new union flag was to be installed and the seating area checked for damage.

132/20 Community Development Facilitator

The report had been received earlier.

133/20 Parish Council Promotions

A concert featuring Becky Smith was to be held in the village hall this Saturday. Some tickets were left although 25 had already been sold.

134/20 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
WCC	*	Worcestershire Roadworks Report
Misc	*	CORONAVIRUS —Information for Parish & Town Councils
MHDC	*	South Worcestershire Councils' Draft Response to the Changes to the Current Planning System Consultation
MHDC	*	SWDP Review - Parish and Town Council Briefing, Wednesday 7 October 2020 6:00pm-7:30pm
MHDC	*	Rural Lettings Policy
West Mercia	*	Media release request from the PCC's Office
Tom Wells	*	County Councillor Report
CALC	*	Malvern Hills Area CALC 22nd OCT
NALC	*	Rebuilding Communities
MHDC	*	Draft Response to the Planning for the Future White Paper Consultation
CALC	*	Latest information on Remembrance Sunday
MHDC	*	Christmas Waste Collections

135/20 Finance

To consider payment of invoices presented: The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore (BACS)	29/09	£236.00	Lengthman Duties (September)
Natalie McVey	-	£23.40	Community Facilitator (1½ hrs. Sept)
Sarah Gittings	-	£23.40	Community Facilitator (1½ hrs. Sept)
Broxap Ltd	13/10	£229.20	Litter Bin
Solopress	01/10	£128.85	Printing
Specialised Canvas Services	15/10	£99.50	Union Flag
HM Revenue & Customs	-	£389.80	PAYE (Jul-Sep)
E Hardman (BACS)	19/10	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	19/10	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
TOTAL		£1,640.15	

Accounts Summary

Reserves Lloyds B/F	£2,976.45		Main Account B/F	£45,300.65
Interest	£0.02	£2,976.47		
Fête Account	£1,832.36	£1,832.36	MHDC Precept	£15,521.00
Buildings Account	£804.47	£804.47	WCC Lengthman	£472.00
Neighbourhood Plan Ac.	£808.65			
AONB Grant	£750.00		ICO (DD)	-£35.00
Groundworks UK	£5,285.00	£6,843.65	Transfer to NP Acc. (AONB Grant)	-£750.00
Funding Account	£1,020.33	£1,020.33	BT (DD)	-£223.82
Total C/F		£13,477.28	October Payments	-£1,640.15
			Main Account C/F	£58,644.68

136/20 Any other matters for report or for future consideration

No further matters were discussed.

137/20 Date of next meeting

The next Parish Council Meeting was to be held on Monday 16th November 2020 at 7.30pm, venue to be arranged.

There being no further business the meeting concluded at 9.30 pm.