

Hill & Moor Parish Council

Minutes of the Parish Council Meeting held in Lower Moor Parish Rooms on Thursday, 1st April, 2010.

Present: Mr N Butler, Mr M Hayes, Ms A Buckley, Mr E Cohen.
Clerk: Mrs C Morris.

In attendance: Cllr E Tucker, county and district councillor.

The meeting opened at 7.30pm and was adjourned to hear from Mr Miller and Mr Martin who informed the council about meeting dates and reported on poor areas of roadway.

ADMIN

1. To consider apologies for absence.

Cllr Oldfield was unable to attend and her apologies were accepted.

2. To consider: a) Declarations of Interest (Personal & Prejudicial) and b) Any changes to be notified to the Register of Interest and Gifts & Hospitality. None

3. Minutes of the meeting on 4th March 2010 to be confirmed and signed.

The minutes were signed by the chairman as a true record of proceedings.

4. To consider any applications for co-option to fill the council's remaining seats. None.

5. Administration: to update the asset register/ Freedom of Information obligations.

The council formally agreed to adopt the Freedom of Information model scheme. The clerk had prepared a personalised explanation of the council and its role based on the CALC model and it was agreed that this should be included on the website and with the minutes. **Action Clerk**

NEW ITEMS:

6. To consider a formal hire agreement for groups using the village green.

Cllr Butler agreed to look at a hire agreement proposal to take to the next village hall meeting.
Action Cllr Butler

7. To consider a review of the parish plan. Deferred.

REGULAR ITEMS:

8. Finance:

8.1. Accounts for payment/ paid between meetings.

Village Hall Grant		£150.00
CALC/NALC	annual subs	£248.56
Lengthsman		£159.90

8.2. To note any receipts. none

8.3. Bank reconciliation.

<i>March in:</i>		
Interest		£0.58
<i>March out:</i>		
N Winter	Lengthsman work	£103.45
C Morris	Clerk	£289.45
N Winter	Parish work (fence)	£232.00
		<u>£624.90</u>

The bank reconciliation for March showed that in the current account, cheques written totalled £624.90 and there had been no receipts. All cheques had been presented and this left the total in the account at the end of the month standing at £1,847.80. The savings account had accrued interest of 58p, bringing its total to £15,245.82. This meant that the council's total cash assets at March 31 2010 stood at £17,093.62.

Initial end of year figures showed that the council began the year with £17,519.42. There had been a total of £14,786.15 in receipts and spending totalled £15,211.95, leaving the end of year total at £17,093.62. The clerk presented the council with a copy of the accounts and a budget report.

The clerk reported that the external audit date had been set and the council agreed to employ the same Internal Auditor for this year.

9. To approve overtime/expenses for March 2010.

Clerk's expenses of £6.48 were approved.

The clerk presented the chairman and vice chairman with a report of her payments and expenses and the council's PAYE payments for the past year.

10. Planning:

10.1. To consider new planning applications/issues and updates, including:

W/09/02828/CU, Stable Paddock, **Upper Moor** - Use of land for the stationing of caravans – updated plan.

The new plan was noted. Cllr Butler was to send in further comments about the drainage/sewerage issues on the site to add the council's previous comments which remained relevant. Action Cllr Butler.

W/10/00409/PP **Homeleigh**, Church Lane, Lower Moor - Alterations to first floor mezzanine to create first floor en suite bathroom. Ridge height increased by 1100mm to accommodate headroom.

The council had no objection.

Action Clerk

Late item – dealt with under delegated powers:-

W/10/00189/ AA The **Old Chestnut Tree**, Lower Moor. Signs on private land next to main A44 replacing existing signs which have been there more than 15 years and have fallen into disrepair.

The council expressed its full support for this application.

Action Clerk

11. To confirm comments sent to the Planning Authorities between meetings. None

12. To note any Decision Notices received from Wychavon District Council.

Hill & Moor **Landfill Site** – change from recycling centre to waste transfer station. Approved.

13. Street Lighting:

13.1. To note fault reports and hear progress on faults. none

13.2. To discuss action necessary to maintain/repair/update the lighting system.

Cllr Butler gave a report following talks with Central Networks. He had been given costings for the disconnection and reconnection of the street lamps, highlighted as a priority. He showed costings of replacement poles and energy saving costs to reduce the number of street lights and the hours they are lit. Councillors thanked Cllr Butler for all his work and suggested some small amendments. It was agreed that Cllr Butler should pursue the scheme and that a presentation be staged for the annual parish meeting when parishioners could be consulted on the proposed changes:– the lights to be removed and a change to the dawn/dusk light regime.

Action Cllr Butler/Clerk

14. Playing Field To consider repairs/improvements necessary for the play area and field, and progress regarding the upgrading of the children's play area.

Mrs Bracewell had reported that the new basketball hoop was now installed on the play area. The council thanked her for her work.

15. Village Hall – To consider any village hall issues.

The council agreed to a request to give the usual £150 grant to the village hall.

16. Lengthsman: To consider any lengthsman issues/ work schedule.

The council agreed to sign the new contract continuing with the lengthsman system for 2010/11. The new payment system means that this year there is £1,850 in the county budget for Hill & Moor, based on a new formula: £1,500 plus £20 per km of highway. The clerk reported that the lengthsman is down to attend strimmer training.

UPDATES:

17. To consider any updates on any of the following ongoing issues:

Traffic & pavements: Cllr Tucker reported that there were plans to resurface Maytree Road pavements. Other bad areas of pavement were reported to her, including Bridge Street, which was still in poor repair after the floods.

Allotments: No news

Website: No News

Newsletter: Clerk to prepare a newsletter for delivery before the parish meeting. Topics: Allotments (Maurice to send note to clerk), Flooding latest (NB/EC), glasshouse latest, pub/community activities (EC), street lights & parish meeting, village shop, play area.

Action Clerk/ Cllr Hayes, Cohen, Butler.

PACT: No News.

Lenches wind farm: No News

Flooding grant spending: It was agreed to ask Mr Lavender if he could meet with members of the storm damage working party to give an update on parish works for reporting at the parish meeting.

Action clerk/chairman

Glasshouse development: Cllr Butler and Cohen had attended Fladbury parish meeting where a company representative had been present. They were surprised to learn that conditions of the planning application had been breached and the firm was in discussions with Wychavon

regarding changing them and also about a new access of the main road.

It was agreed that the parish council should write a letter to be presented at a public meeting of the district council complaining strongly about the council's enforcement department and expressing the lack of confidence of the parish council in the conditions system. Clerk to investigate the best way to present the letter. Action Clerk

Cllr Buckley complained of the state of Salters Lane where grass verges have been damaged and the mud had been allowed to lie on the road. Councillors had been pursuing a liaison group with the firm and agreed issues like this would be ideally put to the site managers.

CALC & Training: A NALC conference in Bristol on 2nd July was noted.
Housing issues: No new issues.

18. Reports from councillors/ county and district councillor.

Cllr Tucker had nothing further to report.

19. Correspondence.

- Wychavon Citizens' Advice Bureau – requesting a £1,000 grant. (wychavon has halved its funding from £60k to £30k this year so it is turning to parishes for help). Next Agenda Clerk
- Playground safety seminar – April 20th.
- WDC consultation: residential design guide. Looking at locally distinctive design/ design to enhance local character/ incorporates contemporary & sustainable development/ adheres to best practice in design and form. Comments until May 28th. You can view it at the wychavon website (www.wychavon.gov.uk) or at the consultation portal (<http://wychavon-consult.limehouse.co.uk/portal/>) or you can request a paper copy.
- Wychavon community grants scheme is open for bidding by the end of may.
- Bobby Club Magazine – magazine by police volunteers giving safety advice to children – goes out to local first schools. Request for a grant. Next Agenda Clerk

Circulation: Partnership matters mag/ Smart Cut Newletter/ Wychavon community grants scheme/ NSPCC Helpline awareness raising/ Clerks and councils direct/

20. Items for next agenda and to affirm the date of the next meeting of the Parish Council.

The next meeting was set for Thursday, May 20th at the village hall, Lower Moor. This would combine the Annual Parish Meeting and the Annual Parish Council meeting, the latter with a reduced agenda. Topics for the annual parish meeting: Street lights/ flooding/ planning updates.

The meeting closed at 9.50pm.

.....(chairman)

.....(date)

C. Morris - Mrs C Morris. Clerk