

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st December 2020

<https://www.wellandparishcouncil.org.uk>

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Due to the Covid 19 restrictions this meeting was held online.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Dr J Mortimer, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

In Attendance

County Cllr. Mr T Wells, Natalie McVey and Sarah Gittings (Community Facilitators), Mr D Sharp (Clerk) and 5 members of the public.

156/20 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs, Mrs D Jammal and Mrs M Purser (accepted).

157/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

158/20 Planning

To consider responses to the following any late submitted applications:

Application No	Location	Details
20/01935/FUL	Grounds Farm, Hancocks Lane	Proposed Manege for Private Use

Cllr. Davies abstained from voting due to his position as District Councillor.

The following response was agreed:

'The Parish Council has no objection to this development but would ask that appropriate wheel washing facilities be provided if there is to be much movement of vehicles from the site to ensure that mud is not deposited on the surrounding roads'.

Two further applications, 20/01794HP and 20/01862/HP, had been received too late for inclusion and an extension for comment until the next meeting was to be requested.

159/20 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th November and the Extraordinary Parish Council meeting held on 14th December: These were accepted as accurate records and they were signed by the Chairman.

160/20 Progress reports and other matters arising from these minutes

There were none.

161/20 Reports by District and County Councillors and other Representatives

County Cllr. Tom Wells had previously circulated his ward report and had nothing additional to add.

District Cllr. Mick Davies reported on the Boundary Commission review and would advise when there was opportunity for comment. Consultation on the SWDP review preferred options would be opening in the Spring and would take account of revised housing numbers, down to about 14,500 until 2041. Wider changes to the planning system proposed by central government would take several years to come into effect. He also mentioned the Good Neighbour project which was still ongoing through the Covid pandemic. He still had funds available from his ward budget and urged local groups to apply. The B4208 through Castlemorton was expected to be closed for road works from 13th January for about 3 days. Finally the 2021 census was to be completed on 21st March and could be accessed online.

162/20 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The Group had included housing allocations in land adjacent to Cornfield Close and also Church Farm, rather than the SWDP preferred option of an additional site at Lawn Farm. It was hoped this would be available for consultation from late January. The local Green Space allocations were being redrafted. The Chair thanked the Group for their hard work.

ii. Communications Working Group: Cllr. Brookes was to help maintain the website. A newsletter had been circulated at the end of last month and the next would be used to detail hopefully the purchase of the Pheasant Inn site.

iii. Playing Fields/Open Spaces Working Group:

Update on outdoor Gym project: The Group recommended that two companies now be considered, The Great Outdoor Gym Company and Kompan. This was agreed and it was hoped that the latest equipment available from both suppliers would be able to be viewed and tried before a final recommendation was made.

It was noted that the drainage system on Spitalfields was working well and matches were being held despite recent heavy rain.

iv. Orchard Working Group: The length of hedge between the church and vehicle entrance had been layed, land drains around the entrance had been installed and new trees ordered for planting in January. S106 payments from MHDC were expected in the New Year to fund the storage container and pedestrian entrance by the church.

Chris Lewis Farley, the Malvern Hills Landscape Officer, and visited the site and was satisfied with the work being undertaken.

Sales of mistletoe in the shop had raised about £35.

The group would probably be granted charitable status by end January and would be in a position to sign a lease on the orchard so that it could be independently managed in future.

v. Highways Working Group:

a. To consider actions to counter vehicle speeding on Marlbank: It was agreed to ask WCC to allocate a position on Marlbank in the 40mph zone where the VAS could be sited. Unfortunately the Community Speed Watch Group was unable to operate in this area.

One of the '30 mph' VAS was broken and a resident had offered to inspect it.

b. To consider actions to improve Drake Street Footway: Residents were urged to report issues on the WCC website.

The lengthman was to be asked to prune the overhanging tree on Marlbank near Giffard Drive to aid visibility. Two other issues were raised: Vehicles parking on the footway on Gloucester Road near Boundary Cottage and mud being deposited on the main road at Brotheridge Green by construction vehicles. The Clerk was to highlight issues to County Cllr. Wells who had already left the meeting.

163/20 The Pheasant Inn

To consider the current status of the loan application and the purchase contract: The application had been submitted by CALC on 25th November and a request for progress made on 9th December but no response had been forthcoming.

Following the extraordinary meeting held on 14th December several queries had been raised with the solicitor regarding the contract agreement but as yet no explanations had been received.

164/20 Community Development Facilitator

Natalie McVey and Sarah Gittings gave their third update. They were currently conducting consultations via email and telephone calls and it was agreed to hold a meeting with the steering group in the New Year to discuss the best way forward during the current pandemic and the restrictions it was putting on progress.

165/20 Parish Council Promotions

The event held on 5th December in the village hall was attended by 31 residents and the next was planned for 19th February.

The switch on of Christmas tree lights had been attended by about 40 residents.

The Malvern Gazette had carried an article on the Christmas lights projected onto the church from the village hall. These would run from 5pm until 8pm every evening until Christmas eve.

166/20 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
Misc	*	CORONAVIRUS —Information for Parish & Town Councils
CALC	*	Census 2021
WCC	*	Road Closure - Little Malvern – A4104 – 5/01/21 – 4 days
Misc	*	Pheasant Inn
SWDPR	*	Parish and Town Council Newsletter November 2020
MHDC	*	Update - parish forum, tiers announced, Christmas events
MHDC	*	Wintry Images of Malvern Hills Parish areas
West Mercia Police	*	Catalytic Converter theft Crime prevention letter
Tom Wells	*	Monthly Report
WCC	*	Road Works and Events Reporting Guide – www.one.network
MHDC	*	Planning Training - Monday 11 January 2021
MHDC	*	Bird Flu Outbreak News Release and Poster
PKF Littlejohn	*	External Auditor Report

167/20 Finance**i. To consider payment of invoices presented:**

The following payment was made between meetings from the **Neighbourhood Plan Account** and was ratified:

From/Due To	Date	Amount	Details
Pater Hamilton	30/11	£500.00	Professional Fees
	TOTAL	£500.00	

The following payments were made between meetings from the **Funding Account** and were ratified:

From/Due To	Date	Amount	Details
Early Birds Music	07/12	£300.00	Performance Fee
Welland Parish Hall	08/12	£95.00	Hire Charge an Insurance
	TOTAL	£395.00	

The following payments were made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Natalie McVey	-	£429.00	Community Facilitator (27.5 hrs. Oct)
Sarah Gittings	-	£409.50	Community Facilitator (26.25 hrs. Oct)
Steve Maund	15/11	£180.00	Final Annual Grass Cuts
	TOTAL	£1,018.50	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	25/11	£236.00	Lengthman Duties (November)
PKF Littlejohn LLP	11/09	£360.00	External Audit Fee
South Worcestershire CAB	-	£200.00	Donation
St James Church	-	£300.00	Donation
Malvern Hills AONB	-	£300.00	Donation
D Sharp	-	£175.00	1 st ½ Annual Expenses 20/21
E Hardman	21/12	£104.00	Handyman (£130 Gross)
D Sharp	21/12	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
	TOTAL	£2,081.00	

Accounts Summary

Reserves Lloyds B/F	£2,976.50		Main Account B/F	£63,181.96
Interest	£0.02	£2,976.52		
Fête Account	£1,832.36	£1,832.36		
Buildings Account	£804.47	£804.47	WCC Lengthman	£236.00
Neighbourhood Plan Ac.	£6,843.65		Welland Juniors FC (Annual Hire)	£3,102.50
Peter Hamilton	-£500.00	£6,343.65		
Funding Account	£1,112.83			
Early Birds Music	-£300.00			
Welland Parish Hall	-£95.00			
Event Income	£30.00		Pre Payments	-£1,018.50
Event Income	£343.50	£1,091.33	December Payments	-£2,081.00
Total C/F		£13,048.33	Main Account C/F	£63,420.96

ii. To consider project to fund with CiL payments: This is deferred until another meeting.

168/20 Any other matters for report or for future consideration:

An offer by a resident for flowering bulbs (tulips, daffodils etc) was to be gratefully accepted and areas for planting were to be decided.

A letter of thanks was to be sent to the outgoing owners of the village stores to thank them for their dedication and commitment to the community over their period of ownership.

169/20 Date of next meeting

The next Parish Council Meeting was to be held on Monday 18th January 2020 at 7.30pm, venue to be arranged.

There being no further business the meeting concluded at 9.20 pm.