

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 1 March 2010
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman, Cllr J Swift, Cllrs K Bartlett, R Pugh, L Stockford, D Thomas, M Bird, Mrs J Fox, Mrs P Pardoe, M Walford: Clerk Mrs Y Scriven. A member of the public also attended.

1. **APOLOGIES:** Cllrs G Vernon, S Williams
2. **DECLARATIONS OF INTEREST:** Cllr K Bartlett, M Walford – Personal Interest in Items 6 and 12.

The meeting was adjourned for Public Question Time.

The meeting re-opened.

3. **MINUTES:**
 - a) Minutes of Meeting held on 1 February 2010 were approved and signed by the Chairman.
 - b) Minutes of the Planning Committee meeting held on 1 February 2010 were accepted.
4. **PROGRESS REPORTS**
 - 4.1 **Winterfold Pools:** A meeting had taken place with the land owner, the Lengthsman and the District Council and remedial works to the drainage system concerning spillage onto the A448 were agreed.
 - 4.2 **Dates for Future Parish Council meetings:** Due to the forthcoming general election it had become necessary to change the date of some of the meetings in order to comply with legislation. The meeting scheduled for 26 April 2010 would be changed to Monday 10 May, and the Annual Parish Meeting would be held during week commencing 14 June 2010.
 - 4.3 **Temporary Road Closure Notice:** Chaddesley Lane and Woodcote Green Lane would be closed to facilitate overhead line refurbishment works by National Grid. The expected dates of closure are 6-19 April and 29 July – 9 August 2010. The alternative route will be via Woodcote Lane, Dordale Road, Wystone Lane, Bourne Green Road and vice versa.
 - 4.4 **Gritting:** Some footpath gritting had been proposed by the Steering Group. The Parish Council would be interested in doing this if legal issues could be resolved and grit made available in suitable locations. A report had been sent to the County Council about the lack of road clearance on rural roads during the recent snow.
 - 4.5 **Drainage Work:** An application to Wyre Forest District Council for funding to carry out ditch clearance work in the Parish had been approved. Additional funding had also been obtained from Worcestershire County Council. Work would take place in Cakebole Lane, outside Sion Court, Hillpool and Tanwood Lane (below Tanwood Cross) as soon as possible.
 - 4.6 **Section 136 Grant Aid 2010/2011:** The District Council will make a Grant of 12.75% of the Parish Precept in the year April 2010-March 2011, a total of £2,777.00.
 - 4.7 **Minutes of Meetings:** The meeting decided not to distribute copies of Chaddesley Corbett minutes to other Parish Councils. These are available to download from the website if required.

5. **CONSULTATION DOCUMENTS/MEETINGS**

- 5.1 **Affordable Housing:** Working Group meeting Wednesday 31 March 2010 at 7.30 p.m. Village Hall.
- 5.2 **Worcs CALC Area Meeting:** Wednesday 3 March 2010 – Bewdley Guild Hall 7.00 p.m.
- 5.3 **Wyre Forest Community Engagement Group – West Mercia Police:** The Library, Kidderminster, Wednesday 10 March 2010.
- 5.4 **Bromsgrove & Redditch Development Options:** It was noted that most of the development proposed was on the border between Bromsgrove and Redditch, and on Greenfield sites.
- 5.5 **Re-Wyre Initiative:** Regeneration Prospectus Circulated.

6. **PARKING IN THE VILLAGE**

The possibility of installing lighting on the allotment site had been investigated and was considered possibly intrusive and too expensive. Work had commenced on improving the surface and access road to the amenity area on the allotments and this would soon be available for businesses to use. Cllr M Walford stated that he had not voted for any further escalation of this project. A letter would be sent to allotment holders who travel to the village by car. The solution to the parking problem is a series of small initiatives which include:

- Businesses parking on the allotment site
- Use of small car park at the Swan for short term customers of the village shops
- Drop off points for parents and the re-introduction of the walking bus
- Staggering timings at the school
- A dedicated School Bus service
- Off-road parking for teachers and teaching assistants

7. **POTENTIAL SCHOOL BUS**

A meeting had taken place with Worcestershire Passenger Transport, following a survey of parents which indicated that the parents of 57 children would be willing to use a school bus if it was provided, which could reduce the number of cars visiting the village by 40. It was ascertained that children under 9 in the school catchment area who lived more than 2 miles from the school were entitled to free transport, and if there was sufficient uptake to lay on a school bus, any vacant seats could be sold to other pupils outside the catchment area. It was agreed to carry out a survey of the locations of children and encourage those who qualified to apply for free transport. Currently 58 children were from the catchment area and most of the others were from Kidderminster. This proposal would be progressed as a matter of urgency with a view to commencing a bus service from the Autumn term.

8. **PARISH FOOTPATHS SCHEME**

Helen Jarrett, Claire Shortt and Janet Heaps had volunteered to operate the P3 scheme this year, with Helen Jarrett acting as co-ordinator. They would take this year to familiarise themselves with the footpath network and would attend a training course at the County Council. It is unlikely there would be any financial contribution from the County Council this year due to budget restraints, so any reports would have to be prioritised and dealt with accordingly.

9. **WAR MEMORIAL**

The Parish Council have investigated the ownership of the War Memorial and legal aspects of carrying out maintenance work. They were satisfied that all that was needed is a clean, and agreed to accept an offer from Robin Blakeway and Bernard Cook to carry out this work on a voluntary basis. This offer was very much appreciated. Community groups who had donated to the fund would be reimbursed and thanked for their support.

10. **PARISH COUNCIL ELECTIONS**

Because of the forthcoming General Election, enquiries had been made about the programme for the Parish Council elections. The election date remains 6 May, unless there are more than 11 nominations to stand as Councillor. If so, the election would be contested and re-opening for nominations for a new election date of 27 May 2010. Nominations have to be received by noon on 8 April. Nomination forms are available from the District Council.

These arrangements have necessitated a change to dates for Parish Council meetings. The meeting scheduled for 26 April 2010 will be moved to Monday 10 May, which would also be the Annual General Meeting, except if the election is contested, in which case the AGM would be held on Monday 7 June.

The Annual Parish Meeting scheduled for Wednesday 19 May will now be moved to Wednesday 16 June 2010.

11. **STANDARDS COMMITTEE**

The Parish Council is preparing a standard notification procedure which would be used by the District Council in the event of complaints against members. Advice on the wording of the procedures had been sought from Worcestershire CALC.

12. **STEPS FROM HEMMING WAY TO FISHERS LANE**

Following an incident when a resident had fallen down the steps, a budget was agreed and repairs would be carried out by the Parish Council and the clerk was given a budget to work to. It was agreed to ask the adjacent landowner to cut back the hedgerow.

13. **PARISH PLAN**

It was reported that the Working Group had reviewed the Action Plan which is being updated and will be presented to a future Parish Council meeting.

14. **CHAIRMAN'S REPORT**

14.1 **Ethics and Standards Committee:** The Chairman was a member of the Assessment Panel which will meet on 17 March.

14.2 It was agreed to invite the new Chief Executive of Wyre Forest District Council and the MP Dr. Taylor to attend a future meeting. Cllr Pauline Haywood would receive a copy of future Parish Council Agendas.

14.3 **Queen's Diamond Jubilee in 2012:** The chairman indicated that the Parish Council should form a Steering Group to decide on how to celebrate this event which would be held on 4 June 2012, with an extra bank holiday on Tuesday 5 June.

14.4 The Council received a report on a meeting with the Chairman of the Environment Group Martin Kenrick to discuss suggestions for the continuity of this well perceived initiative including use of the Council website.

15. **REPORTS FROM COUNCILLORS REPRESENTING OUTSIDE BODIES**

Cllr G Vernon had sent a written report about the merger of Chaddesley Corbett with Blakedown Community Housing meetings.

16. **ALLOTMENTS/COMMUNITY ORCHARD**

The old hedgerow had been removed and re-fencing and planting would follow. The location of a dog waste bin was discussed and this suggestion would be passed to the District Council. The next tree planting event would be Sunday 21 March 2010 and everyone was invited to come along with their family and plant a fruit tree. A donation of £288 had been received from Waitrose. Rats had been seen on the allotment site and this would be discussed with the District Council.

17. **LENGTHSMAN SCHEME AND HIGHWAYS**

The Lengthsman reported siding out footways on A448, Briar Hill and the Green, and had cleared grips and ditches in Drayton Road. Leaves had been cleared from Fox Lane and missing sign replaced, etc.

18. **FINANCIAL REPORT**

18.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

| | | Amount £ | VAT £ | Total £ |
|-------------|---|---------------|--------------|---------------|
| W Waldron | Lengthsman Scheme | 253.00 | | 253.00 |
| Y L Scriven | Mileage/Postage | 121.78 | 4.02 | 125.80 |
| SLCC | Training Day | 25.00 | | 25.00 |
| Spa Display | Harvington Hall Sign (£100 donation from Harvington Hall) | 319.25 | 55.87 | 375.12 |
| | | <u>719.03</u> | <u>59.89</u> | <u>778.92</u> |

Receipts

| | | | | |
|---------------------------------|----------------------------------|---------------|--|---------------|
| Transfer from Community Orchard | Trees | 531.20 | | 531.20 |
| Allotment Rents | | 345.00 | | 345.00 |
| Waitrose | Donation to Community Orchard | 288.00 | | 288.00 |
| | | <u>876.20</u> | | <u>876.20</u> |

18.2 It was agreed to appoint Diane Mallet as Internal Auditor.

19. **ITEMS FOR NEXT MEETING/HIGHWAY REPORTS:**

Damaged road surface on A448 near Chicken Farm to be reported to the Hub. Bridge on Briar Hill had still not been repaired.

Next Meeting (April meeting) – Monday 29 March 2010 at 7.25 p.m.