

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 9<sup>th</sup> JANUARY 2020 AT 7.30 PM AT ST BARNABAS SCHOOL, DRAKES BROUGHTON.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr A Tanfield, Cllr A Crouchman, Cllr M Gardner, Cllr R Small, Cllr D Proctor, Cllr R Bessant, Cllr R Turner, Cllr T Pell, Cllr J Yeo and Cllr J Proctor-Nicholls

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), County Councillor Adams & District Councillor M Ward

**PUBLIC:** N/A

**1) APOLOGIES:**

Cllr S Wynn

**2) DECLARATION OF INTEREST**

N/A

**3) LOCAL POLICING**

No report received for December.

**4) MINUTES**

The minutes of the Parish Council meeting of 5<sup>th</sup> December 2019 were proposed by Cllr Pell, seconded by Cllr Proctor-Nichols, agreed by all and signed by the Chairman as a true record of the meeting.

**5) MATTERS ARISING**

• VAS – update

Cllr Bessant advised that she had reviewed the user manual and the data should be able to be downloaded to a smart phone. Cllr Bessant will try and download the data and inform the Clerk if any further hardware is required. The Chairman, Cllr Bessant and Cllr Roberts agreed to review the type of data and reports downloadable and report back to the Parish Council in February.

• Report Back from meeting with Rooftop

Cllr Ward advised the management structure at Rooftop had changed recently and he was expecting an update the following day. The Chairman advised that the issue of the Woodleigh area had been ongoing for over 2 years now.

• Junior Practice Goals

The Chairman advised members that a phone call between herself and the Chairman (T Gibbs) had now taken place and that the letter discussed last month would now be compiled and sent by the Clerk.

• Bovis 106 Agreement

District Councillor Ward advised that the deed of variation had been sent to Bomford Housing Association that day marked as urgent and that Bomford Housing Association had agreed to include Pirton in the marketing material.

• Toddler Group Grant

County Councillor Adams has agreed to sponsor the Messy Play trial and is donating a sum for this directly to the toddler group.

• Layby B4084

The Clerk, Cllr Pell and Cllr Adams met with Mr K Hemstock from WCC highways to review the parking issue raised by Mrs Kaye last month. The proposed yellow line restrictions had been circulated to members. This was discussed and it was proposed to raise in the Villager and see what, if any, comments the wider community have about this.

- Walcot Lane Litter Bin

District Councillor Ward advised that this should now be regularly and sufficiently emptied. Cllr Small advised there had been a vast improvement.

#### **6) WDC Dec 2019 – CODE OF CONDUCT**

The Members discussed the WDC revisions and suggestions to the Code of conduct, there were many points of view. Cllr Wild raised a query regarding leaving meetings for pecuniary interests. Cllr Adams confirmed it was normal and best practice if there was a direct financial interest for that Cllr to leave the meeting e.g. owning a plot of development land. The Clerk confirmed the Parish Council did already have this policy and that during the Walcot Development discussions the council had minuted a special dispensation as it was a larger development affecting Drakes Broughton in general. The Chairman asked members to review the current and proposed Code of conduct in more detail and raise direct concerns or queries to her over the coming weeks. The decision to adopt the new code was deferred until February meeting.

#### **7) OPEN SPACE – PROGRESS UPDATE (Cllr Wild)**

Cllr Wild showed the posters with the designs from the two suppliers selected for the final decision for the Play park upgrade. Cllr Wild explained the one was slightly less expensive but with longer guarantees but not quite as high spec equipment. The more expensive one had marginally less longevity guarantee but better-quality materials. Members reviewed both plans. The Chairman thanked Cllr Wild and the Open Space committee for their work. The Chairman advised that a report for the funds had to be presented to the localism panel in order to obtain the funds. Cllr Adams advised that the next localism panel is on 20<sup>th</sup> January.

#### **8) VILLAGE HALL REFURBISH AND DEVELOPMENT – UPDATE (Cllr Butterworth)**

The Chairman advised members that the result of the legacy grant application will be known on 17<sup>th</sup> March 2020. The VAT advice has been received confirming that the Parish Council can gift the grant to the VHC and reclaim the VAT. The PC must retain ownership of the project and purchase all components in its own name and not accept donations or funds from the VHC towards the project. The Chairman agreed to circulate the official VAT advice to members.

The Chairman advised progress on developing the Management Working party has been delayed but a meeting is scheduled for 20<sup>th</sup> January 2020

The Chairman advised that the VHC fundraising committee are gaining momentum and a number of activities had happened with more planned over the coming months, bringing improved and welcome footfall into the Village Hall.

#### **9) TRAFFIC ISSUES – COMMUNITY SPEEDWATCH INITIATIVE, ROUNDELS**

The idea of a Roundel at the entrance to Stonebow Road from B4084 was discussed. The Clerk reported that the recommendation from WCC Highways is to have the three locations evenly spaced along Stonebow Road as this is most likely to have an impact. The Chairman suggested that the Parish Council install the roundels at the recommended locations and review their impact. Cllr Butterworth proposed the three be installed as per WCC Highway recommendations, this was seconded by Cllr Gardner and agreed by all.

Cllr Bessant advised that progress on the community speed watch initiative was being held up due to a traffic order query on Stonebow Road and despite numerous calls and emails she hadn't managed to ascertain the issue or move it forward. County Councillor Adams advised he would follow this up.

#### **10) STREETLIGHTS – POWER SUPPLY LIGHTS 39 & 40, INSPECTION AND CONDITION SURVEY**

The Clerk advised that the electrical source had been located and the safety testing had been completed. E'on will pass on advisory safety improvements and the invoice for review at February's meeting.

#### **11) PLAYING FIELD USE REVIEW**

The Chairman advised no further update this month.

**12) SWDPR**

The Chairman advised members that the inter council meeting had been interesting and had brought forth a letter sent to WDC. She read the response to this letter from Fred Davis which outlined that due process had been followed. Members agreed that due process may have been followed but it had not been a fair and accessible consultation for many reasons and in particular timing and accessibility of the webpages. The Chairman thanked Cllr Proctor-Nichols for compiling the Parish Council submission to the SWDPR and all those who assisted with the letter box drop. Cllr Wild advised that he had obtained a cost from a solicitor for a letter that could be drafted and sent to WDC regarding the removal of the Parish Council's Neighbourhood Plan from the Wychavon website during the consultation process. Cllr Wild suggested the £2000 cost could be spread between the 5 parish councils. The Chairman agreed to ascertain if there was any appetite for this from the other Parish Councils. County Councillor Adams advised that he would be happy to arrange a meeting with Mr Jack Heggarty so the Chairman could air the concerns. The Chairman thanked County Councillor Adams and expressed her wish that this should go ahead.

**13) ANNUAL PARISH MEETING**

The Members agreed to hold the 'New' style community meeting on Thursday 23<sup>rd</sup> April 2020.

**14) CONFIRMATION OF OWNERSHIP OF OPEN SPACES IN DRAKES BROUGHTON**

Members confirmed that there is now a common understanding of the ownership of the open spaces in Drakes Broughton

**15) REPRESENTATIVES REPORTS**

**a) County Councillor**

County Councillor Adams advised that the application for the Walcot Lane Holiday cabins has been approved by the planning committee despite Cllr Ward speaking up against them.

County Councillor Adams advised that the Parkway Station is due to open at the end of the month, but no formal opening date had been announced.

County Councillor Adams advised that WDC Boundary changes were being considered with a view to reduce the number of Councillors. A consultation will follow, and any subsequent changes would be 4 years away.

County Councillor Adams advised that WDC CEO J Heggarty would be leaving.

**b) District Councillor**

District Councillor Ward advised that the Community Legacy Grant results would be announced 17<sup>th</sup> March 2020.

**c) Other reports as necessary**

Cllr Pell advised there is a public meeting of the Vale transport group on 15<sup>th</sup> January.

Cllr Small advised that there is a broken gully on Walcot Lane, the Clerk was asked to report it to WCC Highways. Cllr Small advised that the temporary pothole filling on the north side of railway bridge needed replacing. Cllr Small also advised that Mr Betteridge had cut his hedge right back.

**16) VILLAGER UPDATES**

The Chairman advised this had been submitted.

**17) TASKS FOR LENGTHSMAN**

Cllr Small raised a query which the Chairman will investigate.

**18) FINANCE**

The monthly reconciliation of cash and other monies received was undertaken for December by Cllr Pell.

The Precept increase of 4% was discussed. This was proposed by Cllr Pell seconded by Cllr Wild and agreed by all.

It was proposed by Cllr Pell and seconded by Cllr Butterworth to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – December	£471.96
b) Mr B Arrowsmith – Lengthsman – December	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – December	£33.00
d) Village Newsletter Committee – DB Villager annual grant	£100.00
e) Mr B Arrowsmith – quarterly bus shelter cleansing	£30.00
f) Mr B Arrowsmith – Quarterly play park sweep	£60.00

Remittance – WPD – Wayleave Payment £72.44

## 19) PLANNING

- a) Comments made on planning applications to Wychavon: W/19/02664/FUL, 40 Stonebow Road, Drakes Broughton, Pershore, WR10 2AP. Development of a single dwelling with associated car parking and single garage - (Variation of Condition 11 to reference 19/00160/FUL). No Objection.  
W/19/02614/HP 18 Lewis Close, Drakes Broughton, Pershore, WR10 2BN, Front extension and alterations. No objection.
- b) Applications Approved: W/19/02265/FUL 2 Woodleigh, Drakes Broughton, Pershore, WR10 2AN. Erection of a two bedroom detached dwelling.  
W/19/02012/RM Applegrove, Worcester Road, Drakes Broughton, Pershore, WR10 2AG: Reserved matters approval for appearance, layout, landscaping, and scale following granting of outline planning permission 17/01943/OU (APP/H1840/W/18/3209690).
- c) Applications Refused: N/A
- d) Applications Awaiting comment: W/19/02577/RM Kites Farm, Worcester Road, Pirton, WR8 9EG. Application for reserved matters approval for appearance, Landscaping, Layout, Scale pursuant to outline approval 19/01200/OUT for a permanent agricultural manager dwelling.
- e) W/19/02428/HP Ash Villa, Abbotswood Road, Kempsey, Worcester, WR5 3QL. Single storey rear extension and side extension to form annex accommodation.
- f) Appeals: The Old Coal yard still awaiting outcome.
- g) W/19/01967/CU Land Off, Walcot Lane, Change of use and siting of 4 log cabins – decision at planning committee 9<sup>th</sup> January.

## 20) CORRESPONDENCE

- Resident regarding SWDPR Comment process
- WCC Funding for communities
- WDC Community recognition awards
- WCC Broadband Funding

## 21) INFORMATION AND DATE OF NEXT MEETING

Thursday 6<sup>th</sup> February 7:30pm at Drakes Broughton Village Hall - Drakes Broughton and Wadborough with Pirton monthly Parish Council meeting.

Meeting Closed 9.35pm.