

# Badsey and Aldington Parish Council Meeting

## MINUTES OF MEETING, 17<sup>th</sup> April 2019.

<b>Date:</b>	17th April 2019.
<b>Time:</b>	7.30pm
<b>Venue:</b>	Remembrance Hall, Horsebridge Avenue, Badsey.
<b>Present:</b>	Councillors: Gary Bailey (Chairman), Alan Tutton, Ian Devine, David Webster, Becky Stanley, Mike Gwynn, Mike Oldfield, Andy Wilson, Sue Keeler, Phil Cordelle, Margaret Tyszkow and Liz Chalmers. The Clerk: Mrs Andrea Evans.

### Public Forum

No-one attended.

### Business Transacted.

1.	<b>Apologies for Absence- Mike Tennant.</b>
2.	<p><b>Declarations of Interest –</b></p> <ul style="list-style-type: none"> <li>a. Councillors are reminded of the need to update their register of interests.</li> <li>b. To declare any personal interests in items on the agenda and their nature.</li> <li>c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant item(s)).</li> </ul> <p>GB-Item 7a-parish council rep.</p>
3.	<b>The minutes of the Parish Council Meeting held on 20<sup>th</sup> March 2019 were approved and signed. Proposed by MO, seconded by SK, with a unanimous vote in favour</b>
4.	<p><b><u>Clerk's Report for 17<sup>th</sup> April 2019 (to be updated at meeting).</u></b> Red lettering denotes changes since last report.</p> <p>Item 11b- Green Leys footpath-DMMO. Residents statements and maps have been returned. Aerial photos and old photos have been received. Notice served. Application sent off. Acknowledgement received and request to confirm proposed path. Clerk signed and returned. Chased 29<sup>th</sup> August 2013. Resident has emailed WCC re process. Process can take upto a year. Suggestion that alternative solution be found if possible. Chased on 3<sup>rd</sup> October 2013. Chased 20<sup>th</sup> January 2014. Response received statements that Worcs CC have tried to reach a solution with owners of property but have been unable to. Therefore DMMO process will commence, however, due to backlogs, this may not be until the end of 2014. Chased March 2015- person dealing with request has been off for 8 months so passed to someone else. Will be chased and advise of up to date position. Received a response, little action has occurred but will be looked at asap. Further telephone conversation with Richard Jones, Countryside Service confirmed that Member of staff .dealing with this matter has partially returned to work but was not on day of call (21<sup>st</sup> May 2015). Given the expertise of mapping, no other member has experience to take this matter forward. The matter would not be prioritised with the intervention of County Cllr. Agreed that case would be looked at and an email updating PC sent w/c 25th May 2015 for update at next meeting. Email received on 30th June 2015 confirming that case will now examined with a view to resolving the right of way issue. Chased on 23<sup>rd</sup> May 2016 Checked WCC webpage for information. Application does not appear to have moved up or down list in the past year. Telephone message left for team asking for an update on any progress. Update received to be provided at meeting as very lengthy. As at 17<sup>th</sup> January 2018, case is no. 1 on list waiting for assessment. <b>As at 8<sup>th</sup> April 2019, application is no.1 in list awaiting processing in order of priority!</b></p>

	<p><u>Matters arising from 20<sup>th</sup> March 2019</u></p> <p>Item 7a- Site visit arranged for 27<sup>th</sup> March 2019 to look at upgrading planters and planting. April agenda for consideration.</p> <p>Item 11a- Questions emailed to county councillor in response to residents' points about HGV's passing through the village. Response received for consideration.</p> <p>Item 11b- Badsey Scouts and Guides contacted about litter pick initiative. Response received- April agenda.</p> <p>Item 11c- Site visit arranged with Highways to discuss Fothersway Close/Brewers Lane- April agenda.</p> <p>Item 11d- County Cladding contacted regarding scout hut broken window.</p> <p>Item 12- Soil bag to be removed, awaiting action.</p> <p>Item 12- Worcs CC footpaths contacted about getting anti- slip material onto footbridge at end of Seward Road.  <b>Worcs CC have agreed to provide surfacing and lengthsman to fit it.</b></p> <p><u>Other Matters.</u></p> <p>Meeting attended on 21<sup>st</sup> March 2019 at Badsey Community Club, Section 106 information updated in preparation for April meeting when plans for sport can be considered.</p> <p>Easter Event questions to be set by clerk and Vice-Chairman on 11th April 2019.</p>
5.	<p><b>Police Matters:</b></p> <p>Crime prevention morning took place on 30<sup>th</sup> March 2019, Wychavon carried out property markings, 'stop that thief' demonstrated alarms. Clerk and 5 councillors attended as well as a number of residents.</p>
6.	<p><b>District and County Councillor Forum (if any)</b></p> <p><b>District Councillor-</b></p> <ul style="list-style-type: none"> <li>• NHB- New protocol is working well.</li> </ul> <p><b>County Councillor – Report available on webpage and on Badsey Spar noticeboard.</b></p> <ul style="list-style-type: none"> <li>• Cllr Adams provided an update and information on road surface dressing, there are a number of areas that will be redone as not up to standard.</li> <li>• A full review of footpaths is currently being carried out by Highways</li> <li>• Full response has been received from Highways regarding HGV's and B4035, this will be forwarded to resident concerned.</li> <li>• Cllr Adams was requested and agreed to chase Countryside Officer with regard to outstanding DMMO from 2013.</li> </ul>
7.	<p><b>Parish Council-</b></p> <ol style="list-style-type: none"> <li>a. Section 106 proposal- Badsey Recreation &amp; Community Club are hoping to submit an application for section 106 funding for formal sports, off site sports, adult sports. They are considering a new cricket pavilion and a number of changing rooms to comply with football rules and Sports England. This will need to be applied for under parish council and needs PC approval and the residents need to be consulted. Plans are being drawn up which will be available to view. The club are at the pre-application stage, the funds could be between £250,000 and £500,000. DW proposed and BS seconded with 10 votes in favour and 1 abstention (due to the increased traffic that the facility could create) to support application.</li> <li>b. Land Update- The PC has been offered land to consider purchasing at no less that £10k per acre. The land committee is in agreement, supported by the PC to make an offer of £120k for 11.8 acres as soon as the exact size of the plot can be confirmed. The offer will be considered in June by vendor. The land could provide a burial ground, allotment and community garden and orchard.</li> <li>c. Clerks Review. (closed session) took place and an pay review of 1 increment to SCP 32-£15.40 per hour agreed. The NALC payscales changes wef 1<sup>st</sup> April 2019 were noted.</li> </ol>

	<p>d. <b>Badsey Flower Show- MiT, SK, EC, DW and PC agreed to man the stall, further information will be agreed at June meeting.</b></p> <p>e. <b>Parish councillor nomination conclusion- 12 councillors re-applied for positions leaving a vacancy for 1 in Badsey ward. It was agreed to advertise with a closing date of 13<sup>th</sup> May 2019 so that applications can be considered at the May meeting.</b></p>						
8.	<p>Planning-</p> <p>a. The Minutes of 20<sup>th</sup> March 2019 were noted.</p> <p>b. To consider/note the following applications:</p> <table border="1" data-bbox="268 479 1549 763"> <tr> <td>8a.</td> <td> <p><b>Case No:</b> W/19/00632/HP</p> <p><b>Location:</b> Bluebell House, Station Road, Blackminster.</p> <p><b>Proposal:</b> Front porch extension and rear dormer windows as approved under planning permission reference 17/02503/HP but without compliance with condition 2 (to amend list of approved plans).</p> <p><b>Parish Council Decision:</b> No objections.</p> </td> </tr> </table> <p>c. To note the following decisions:</p> <table border="1" data-bbox="268 837 1549 1234"> <tr> <td>8b.</td> <td> <p><b>Case No:</b> W/18/02568/FUL</p> <p><b>Location:</b> Homemead, Blackminster, Badsey.</p> <p><b>Proposal:</b> The demolition of the existing bungalow and construction of a new residential bungalow. A new 20 pen cattery consisting of a 10 pen main cattery with a reception/office, kitchen, etc, and secondary 10 pen cattery and stores, with a separate bin store.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p> </td> </tr> </table> <table border="1" data-bbox="268 1240 1549 1570"> <tr> <td>8c.</td> <td> <p><b>Case No:</b> W/19/00302/AGR</p> <p><b>Location:</b> Rocks Field, Offenham Road, Evesham.</p> <p><b>Proposal:</b> Application for prior notification of agricultural development- proposed lean to extension on the side of glasshouse.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p> </td> </tr> </table>	8a.	<p><b>Case No:</b> W/19/00632/HP</p> <p><b>Location:</b> Bluebell House, Station Road, Blackminster.</p> <p><b>Proposal:</b> Front porch extension and rear dormer windows as approved under planning permission reference 17/02503/HP but without compliance with condition 2 (to amend list of approved plans).</p> <p><b>Parish Council Decision:</b> No objections.</p>	8b.	<p><b>Case No:</b> W/18/02568/FUL</p> <p><b>Location:</b> Homemead, Blackminster, Badsey.</p> <p><b>Proposal:</b> The demolition of the existing bungalow and construction of a new residential bungalow. A new 20 pen cattery consisting of a 10 pen main cattery with a reception/office, kitchen, etc, and secondary 10 pen cattery and stores, with a separate bin store.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p>	8c.	<p><b>Case No:</b> W/19/00302/AGR</p> <p><b>Location:</b> Rocks Field, Offenham Road, Evesham.</p> <p><b>Proposal:</b> Application for prior notification of agricultural development- proposed lean to extension on the side of glasshouse.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p>
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9.	<p><b>Finance and Administration:</b></p> <p>a. To RESOLVE to approve the list of cheques to be drawn this month and the statement of the balance of accounts 2019, proposed by GB, seconded by MO with a unanimous vote in favour to accept.</p>						



09 April 2019

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Badsey & Aldington Parish Council  
 Ty Gwyn  
 Church Street  
 Offenham  
 WR11 8RW

Your Account

Sort Code 30-93-11  
 Account Number 00028554

TREASURERS ACCOUNT

01 March 2019 to 31 March 2019

<b>Money In</b>	£551.00	<b>Balance on 01 March 2019</b>	£8,996.12
<b>Money Out</b>	£4,002.72	<b>Balance on 31 March 2019</b>	£5,093.40

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Mar 19	WORCESTERSHIRE CC SU04457 000191042	BGC	451.00		8,996.12
04 Mar 19	003082	CHQ		30.00	8,966.12
05 Mar 19	003089	CHQ		1,998.00	6,968.12
06 Mar 19	003081	CHQ		60.00	6,908.12
06 Mar 19	A J EVANS 300000000448135071 PRINTER	FPO		25.00	6,883.12
07 Mar 19	NEST IT000001928055	DD		114.43	6,768.69
14 Mar 19	BADSEY FLOWER SHOW 100000000445291909 2019/004	FPO		13.00	6,755.69
20 Mar 19	A EVANS	BP		1,095.61	5,660.08
20 Mar 19	ANDREA EVANS	BP		57.63	5,602.45
21 Mar 19	A J EVANS 200000000447424523	FPO		2.99	5,599.46
22 Mar 19	003079	CHQ		16.00	5,583.46
25 Mar 19	A J EVANS 300000000453308403	FPO		1.01	5,582.45
26 Mar 19	500076	DEP	100.00		5,682.45
27 Mar 19	003093	CHQ		203.51	5,478.94
28 Mar 19	003097	CHQ		208.00	5,270.94
28 Mar 19	A J EVANS 300000000455063196 EASTER	FPO		17.54	5,253.40
29 Mar 19	003096	CHQ		40.00	5,213.40
29 Mar 19	003095	CHQ		40.00	5,173.40
29 Mar 19	003094	CHQ		80.00	5,093.40

# Badsey & Aldington Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/19

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
3	003099	£100.00	21000	17/04/19	Terry Miles - Internal audit	£100.00
5	003102	£207.60	22300	17/04/19	John Hicks - Annual play inspections	£207.60
6	003103	£82.80	22600	17/04/19	John Hicks - Play inspection rec club	£82.80
7	003104	£80.00	22300	17/04/19	Pat Tustin - Rec ground cleaning	£80.00
8	003105	£40.00	22200	17/04/19	Pat Tustin - Play inspection Horsebridge	£40.00
9	003106	£40.00	22600	17/04/19	Pat Tustin - Play Inspection rec club	£40.00
10	003107	£239.40	21000	17/04/19	EdgeIT Systems - Annual subscription	£239.40
11	003108	£32.00	20700	17/04/19	Badsey Remembrance Hall - Hire of hall	£32.00
12	003109	£89.10	20400	17/04/19	Wychavon DC - bin @ Hither Green	£89.10
13	003110	£4,355.54	20500	17/04/19	Worcestershire County Council - Street Lighting 2016-2017	£4,355.54
16	BACS1904 17AE	£24.18	20400	17/04/19	Value Products LTD - AED signs	£24.18
17	003111	£235.20	22100	17/04/19	Maurice Parkinson - Lengthsman duties	£235.20
18	003112	£68.59	21000	17/04/19	Online Office Products - binders	£68.59
		£1,396.74			Confidential	
<b>Total</b>		£6,991.15				

- b. Clerks pension contribution 2019/20- Requirements are total of 8% with effect from 6th April 2019, clerk and PC currently pay 5% each. DW advised that he thought rules had changed but information above is correct. Clerk will agenda for May meeting should she decide to increase her contribution.
- c. The Annual Governance Statement on the annual return for the year ending 31<sup>st</sup> March 2019 was noted and approved, proposed by AT, seconded by AW with a unanimous vote in favour, chairman signed the documentation.
- d. The statement of accounts for the year ending 31<sup>st</sup> March 2019 was noted and approved, proposed by MO, seconded by MG with a unanimous vote in favour, chairman signed the documentation.
- e. The Report of the Internal Auditor on the annual return for the year ending 31<sup>st</sup> March 2019 was noted and approved, proposed by GB, seconded by MG with a unanimous vote in favour.

10.

### Assets and Maintenance-

- a. **An amendment to grass cutting-** To commence mowing in March each year was considered as residents had advised that the grass required cutting earlier. Cllrs agreed that contractor should be

	<p>asked to able to commence earlier if conditions require it. Grass cutting contact point 2.2 should be noted:</p> <p><i>The overriding aim of the Council is to keep the Recreation Ground and area around Badsey Remembrance Hall neat and tidy. This means keeping the grass in both areas appropriately short and neat at all times during the growing season. The frequency of cutting is left to the discretion of the Contractor, the aim being to cut the grass more frequently when it is growing quickly. The Contract therefore defines the total number of cuts to be made during the season. In the event that the weather conditions cause a strong growth rate throughout the season, and the specified number of cuts has expired before the end of the season, the Council will call for more cuts at the individual price as may be necessary.</i></p> <p>Contractor has been advised accordingly.</p> <ul style="list-style-type: none"> <li>b. <b>Quotations and ideas for village planters-</b> Clerk has looked at planters with contractor and confirmed that some require re-positioning. A suggestion of wooden planters being put at two locations on Bretforton Road and Birmingham Road was considered which would have no base and be directly on ground. Concerns were raised that they would require a huge amount of watering. It was unanimously agreed to leave planters as they are this year but to assess their effectiveness when they are re-positioned and planted for the summer.</li> <li>c. <b>Village litter pick-</b>Both Badsey guides and scouts have agreed to take part in this project with scouts doing summer and guides doing autumn, dates will be requested and kits ordered by clerk.</li> <li>d. <b>PC shed at Remembrance Hall-</b> A request has been received for the PC shed to be used as storage by a new toddler group with effect from 1<sup>st</sup> May 2019. The shed is currently housing Badsey Youth Club kit which will need to be removed before the date. Clerk will need to request the clearance of the shed, before this date. Cllrs agreed that the shed can be used by anyone who requests it via the clerk, the key will be held by clerk and issued to agreed users. All parties need to be advised.</li> </ul>
11.	<p><b>Health and Safety-</b></p> <ul style="list-style-type: none"> <li>a. <b>Site visit with Highways at Fothersway Close/Brewers Lane-</b> Site visit took place on 22<sup>nd</sup> March 2019 between clerk, MiT and Highways at which time a number of areas were considered with regard to this junction and the lines. It should be noted that once double yellow lines are put down, they cannot be removed. Highways advised that there was no safety need to extend the lines although there is an issue with where vehicles park on Brewers Lane preventing one resident getting in and out of their drive. This was tested out by Highways at the site visit and proved that this was almost impossible. Concerns were raised about pushing the problem onto other roads/areas of the village. After lengthy discussion of all the permutations, AT proposed and AW seconded with a unanimous vote in favour to take no action other than suggested action by Highways regarding the resident who cannot access drive.</li> <li>b. <b>Play Area Inspections-</b> Remedial work needs to be carried out at the play areas including work on the broken seesaw, this work was agreed to be carried out.</li> </ul>
12.	<p><b>Lengthsman-</b></p> <ul style="list-style-type: none"> <li>• Hedges along School Lane require trimming back.</li> </ul>
13.	<p><b>To consider items for future meeting</b></p>
14.	<p>Date of next meeting: Wednesday 15<sup>th</sup> May 2019.</p>