

**Pebworth Parish Council**  
**Minutes of an Ordinary Meeting of the Parish Council held**  
**At the Village Hall, Pebworth on Monday 4<sup>th</sup> October 2021**

**Present:** Councillors: Richard Weller (Chairman), Simon Shiers, James Pearson, SJ Morrow, John Hyde & David Cranage

**In attendance:** Mrs D Bowles (Clerk)

**Also in attendance:** 6 members of the public.

<b>108</b>	<b>Apologies accepted for absence:</b> Cllr Meynell
<b>109</b>	<b>Disclosures of Interests:</b> Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. <b>None declared</b>
<b>110</b>	<p><b>Open Forum:</b> The Chairman suspended the formal meeting for the Ward Members and public participation.</p> <ul style="list-style-type: none"> <li>• The path along Chapel Rd is beginning to crack. Cllr Pearson to send photos to Clerk who will inform Highways.</li> <li>• Two residents gave their views on the planning application on Cider Mill Barns and questioned how the Parish Council would respond to the appeal. This to be discussed under agenda items 114 (a) and (f).</li> <li>• An update was requested on the VAS – no further update from Honeybourne Parish Council. Cllr Weller stated that the council will be reviewing the opportunity to purchase a VAS device as part of the budget setting process for the next financial period.</li> <li>• Drainage culvert by the fire station is blocked. Clerk to report to Highways – it was initially thought this was a job for the Lengthsman hence the delay.</li> <li>• Reports were made regarding potholes from Little Meadows to the crossroads. Clerk to report to Highways.</li> <li>• Representatives of Pebworth in Bloom attended: <ul style="list-style-type: none"> <li>- The railings have now been painted by 14 volunteers. An invoice was handed to Clerk for payment.</li> <li>- A request was made to contact Rooftop Housing requesting they remove the dead hedge backing on to The Close and replace with a fence. Clerk to email once address has been confirmed.</li> <li>- They advised that Gold was awarded by Heart of England in Bloom; total points 93/100. Members congratulated PIB on their hard work.</li> <li>- They discussed their vision of a tree canopy for the Platinum Jubilee. Members requested they put forward a plan detailing the types of trees, how big they will grow, the size of the canopy etc. They will also need to consider the protected view in the NDP and the overhead cables.</li> </ul> </li> <li>• The posts on Front St will be repaired now the ground is softer.</li> </ul> <p>County Councillor Adams talked through his report which is appended to the minutes.  District Councillor Havemann-Mart was not in attendance.</p> <p><b>The Chairman closed the open forum and reconvened the meeting at 20:20</b></p>
<b>111</b>	<p><b>Matters raised in Ward Members' reports</b></p> <p>Cllr Weller asked what the Parish Council can do regarding traffic calming other than considering painted roundels and a VAS. County Councillor Adams advised that the only thing that works is enforcement stating that most speeding vehicles are local drivers. There is pressure to provide more enforcement vans. A local police officer has been carrying out speed checks in the last month.</p>
<b>112</b>	<p><b>Acceptance of Minutes:</b></p> <p>The Minutes of the Ordinary Parish Council Meeting held on Monday 6<sup>th</sup> September 2021 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.</p>
<b>113</b>	<p><b>Clerk's Report Noted:</b></p> <p>a) Clerk has received confirmation from HMRC that they are agreeable for the repayment of the VAT overclaim with no additional charges. <b>Noted and Closed.</b></p> <p>b) The account has now been opened with O2 for the SIM only deal. Direct debit mandate was signed. The Clerk's new mobile number is 07724 601366. <b>Noted and Closed.</b></p> <p>c) Barry Barnes and Alastair Adams have liaised regarding the steps on Front Street. Blue lias stone has been saved from a previous resident for this purpose and a works order will be issued. <b>Clerk to monitor.</b></p>
<b>114</b>	<b>Planning Matters:</b>

	<p>a) 21/01999/FUL – change of use of land for the stationing of 2 static caravans (lodges) for holiday accommodation at Cider Mill Barns, Long Marston Rd, Pebworth, CV37 8GF. As this application came in so late it was decided for Members to review this via email and provide their response to the Clerk by Monday 11<sup>th</sup> October.</p> <p><b>Considered:</b></p> <p>b) 21/01901/HP – to demolish existing garage and construct new garage and workshop at Thatched End, Broad Marston Rd, CV37 8XY. Following consultation via email Members had no comment.</p> <p><b>Decisions:</b></p> <p>c) 21/01748/HP -Erection of single and two storey side extension at Chalford House, 1 Mill Field, Pebworth, Stratford Upon Avon, CV37 8UX. <b>Planning Permission Approved with Conditions.</b></p> <p>d) 21/00738/LB – erection of single storey extension and conservatory and patio. Internal alterations and replacement windows at The Cottage, Friday St, Pebworth, CV37 8XW. <b>Planning Permission Approved with Conditions.</b></p> <p><b>Enforcement:</b></p> <p>e) Members noted that the Enforcement Department has confirmed a tree with a TPO has been removed at Norton Gardens. A Tree Officer is now investigating.</p> <p><b>Appeal:</b></p> <p>f) Members considered the planning appeal that has been lodged with the Planning Inspectorate for application number 21/00029/FUL – demolition of industrial building (unit 3) and erection of a live-work unit. Site at: Cider Mill Barns Long Marston Road, Pebworth, CV37 8GF. Following discussion Clerk to reiterate comments made in the original planning application.</p>								
115	<p><b>Finance:</b></p> <p>a) Members noted the completion of the 2020/21 annual return and exceptions raised.</p> <p>b) Members noted the audit closure notice and AGAR are posted on the parish noticeboards and the Council’s website.</p> <p>c) Members agreed the second quarterly bank reconciliation, accounts, and budget balances</p> <p>d) Members confirmed the payments made since the last meeting –</p> <table border="1" data-bbox="400 1106 1163 1189"> <tr> <td>BACS</td> <td>PKF Littlejohn</td> <td>Audit Fee</td> <td>960.00</td> </tr> <tr> <td>BACS</td> <td>Arden Construction</td> <td>Village Hall Refurb</td> <td>11,115.00</td> </tr> </table> <p>e) Members approved the October schedule of payments to be made by internet banking as appended to the minutes.</p> <p>f) Members noted the Clerk’s online access is still not resolved.</p> <p>g) Members noted the second part of the precept payment has been received.</p>	BACS	PKF Littlejohn	Audit Fee	960.00	BACS	Arden Construction	Village Hall Refurb	11,115.00
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116	<p><b>Mowing &amp; Amenity Contract:</b></p> <p>a) Closing date for tenders is 15<sup>th</sup> October 2021, with these being considered at the November meeting.</p> <p>b) Members noted the quote received for occasional verge mowing leading to Millfield. This will be reviewed when the tenders are considered.</p>								
117	<p><b>Council &amp; Community Matters:</b></p> <p>a) No further update from Cllr Weller regarding security measures at the Village Hall.</p> <p>b) Cllr Weller stated that the Police (and Rooftop Housing) have advised that witness statements and evidence need to be provided to take action regarding vandalism in the village any further. It was resolved for future complaints to provide evidence and a statement.</p> <p>c) Members noted the proposed draft Local Listed Building Supplementary Planning Document, with no response.</p> <p>d) As the deadline to apply for the Public Arts Money of £171.29 has now expired Members decided not to proceed with the village information board, but to consider it in the future should any further monies become available.</p>								
118	<p><b>The Close &amp; Recreation Field</b></p> <p>a) Members approved the request to use The Close and The Recreation Ground for Pebworth Party in the Park 11<sup>th</sup> September 2022.</p> <p>b) Members approved the request from the Pebworth Collective to use The Recreation Ground on Saturday 11<sup>th</sup> December for a Christmas event, subject to ground conditions at the time.</p> <p>c) Members approved the request to use The Recreation Ground for parking on Sunday 24<sup>th</sup> October 2021, if needed, subject to ground conditions at the time.</p> <p>d) Members noted the new sign stating no parking on the grass has been received and will be installed shortly.</p> <p>e) Members approved the plan of the siting of the new equipment and noted there will be a delay in</p>								

	installation until March/Apr 2022 at the earliest. f) It was resolved to accept the quote of £680 + VAT from Wicksteed to repair of the tennis net in the MUGA. Clerk to issue the PO, requesting when the net can be re-installed once the works have been carried out.
<b>119</b>	<b>Cemetery:</b> a) Members agreed the request from Mrs Tomlinson to purchase the plot next to her husband who was interred on 2.8.21. Clerk to organise paperwork. b) Members noted the new sign stating no artificial items or plastic flowers has been installed on the cemetery gate. c) Members will consider the Clerk's proposed updates to the Cemetery rules at the November meeting.
<b>120</b>	<b>Streetlighting:</b> a) Members noted the Clerk has issued a purchase order for replacement streetlighting in the sum of £10,303. Candela confirmed the part night timers are set to go off at midnight and come back on 05:30. Clerk has requested a quote to amend these timings for the lights to go off at 11pm and come on again at 06:30. The new lights have been ordered with the new timings. b) Members confirmed delaying the repair of column number 16 as it will be cheaper to have this repaired at the same time the new lights are installed, installation date awaited. c) Members noted Worcestershire County Council's response regarding a maintenance plan and resolved to accept the quote for streetlight energy from Clear Utility Solutions Ltd. Clerk to progress this.
<b>121</b>	<b>Highway Matters:</b> a) Members noted the 30 and SLOW signs have now been repainted at Little Meadows. b) Honeybourne Parish Council has not responded regarding the VAS. Clerk to contact.
<b>122</b>	<b>Lengthsman/Handyman Matters:</b> New and outstanding Lengthsman/Handyman matters: None at this time. <b>Future Tasks:</b> Carry on clearing grips.
<b>123</b>	<b>Public Rights of Way:</b> The PROW sign to be re-installed opposite 33 Broad Marston Rd.
<b>124</b>	<b>Matters Raised by Members:</b> The following matters were raised by Council Members for consideration for future agendas: a) Consider regulations for car parking on The Close and The Recreation Ground.
<b>125</b>	<b>Staffing:</b> A draft contract has now been drawn up for approval. No update regarding pension.
<b>126</b>	<b>Date of Next Meeting:</b> Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 1 <sup>st</sup> November 2021 at 7.00pm in the Village Hall, Pebworth.
<b>127</b>	<b>Closure of Meeting:</b> The Chairman closed the meeting at 21:25 hrs

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCE

Verified & Confirmed Account Balances  
Bank Balances as at 9<sup>th</sup> September 2021

Treasurers Account	20,042.00
Business Bank Instant	55,889.80
Total	75,931.70

### Online Banking Payments

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk's Tax	101.40		101.40
BACS	Mrs D Bowles	Clerk's Salary & Expenses	*****		*****
BACS	1&1 IONOS Ltd	Ionos Email	1.20	0.20	1.00

BACS	Signs R Us	Cemetery & The Close signage	90.00	15.00	75.00
BACS	Mr J Hyde	Handyman Works	116.25		116.25
BACS	HMRC	VAT Repayment	2603.86		2603.86
BACS	Mr J Hyde	Lengthsman Works	101.85		101.85
BACS	Candela Lighting	Column Painting	655.20	109.20	546.00
BACS	Pebworth In Bloom	Repainting Railings	198.37		198.37
BACS	Limebridge Rural Services	Mowing Contract	852.00	142.00	710.00
DD	O2	Mobile Phone	13.20	2.20	11.00
DD	J Stedman	August Admin time	107.59	0.00	107.59

### **County Councillor Report**

**Month: October 2021**

**Prepared by Alastair Adams,**

**Littletons Division, Worcestershire County Council**

It was great to attend the refurbished Pebworth village hall on 28th August and see Mary's Room officially opened. Many village organisations were there with some wonderful displays including Party in the Park which will be back in 2022. I also attended the official opening of the new Honeybourne Village Hall on 3/9/21. It was opened by Sue Barker – seen below just about to cut the ribbon!





I also met Dominic Davis, the new Head Teacher of Honeybourne Primary school. He is seen here talking to Scott our wonderful local vicar.

To hire, or find out more about the events at  
 Pebworth Village Hall or Honeybourne village hall see <http://www.pebworth.org/village-hall.html> and <https://honeybournevillagehall.org/>

### COVID-19 Update

Although most legal restrictions have been lifted, and the majority of the population have been vaccinated, it is still possible to catch and spread COVID-19, even if you are fully vaccinated.

COVID-19 will be a feature of our lives for the foreseeable future, so we need to learn to live with it and manage the risk to ourselves and others.

It is important that we all use personal judgement to manage our own risk. All of us can play our part by exercising common sense and considering the risks. While no situation is risk free, there are actions we can take to protect ourselves and others around us. Following this guidance will help you stay safe and protect others by controlling the spread. Every action to help reduce the spread will reduce any further resurgence of the virus in the coming months.

Most legal restrictions to control COVID-19 have been lifted. See link for full details

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

COVID statistics and information are available on the links below:

<https://www.gov.uk/government/publications/covid-19-track-coronavirus-cases>

See <https://herefordshireandworcestershireccg.nhs.uk/covid-19-vaccine> for more up to date information showing where you can be vaccinated and what to expect when you arrive.

To see the latest statistics on vaccinations – see

[https://www.worcestershire.gov.uk/homepage/648/worcestershire\\_covid-19\\_vaccinations\\_dashboard](https://www.worcestershire.gov.uk/homepage/648/worcestershire_covid-19_vaccinations_dashboard)

NHS Website for information on Coronavirus

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

Another useful site if you need help and/information because of COVID is

<https://www.wychavon.gov.uk/community-and-living/coronavirus-covid-19-update>

### **Highways:**

To see roadworks in the area over the next month, please visit <https://one.network/> to see all the details.

1. **Pavement along Broad Marston Rd from the Mason Arms to the Old Fire Station** – I am keeping pressure on Highways to resurface this stretch of pavement but if you can add your voice to the campaign, please report on defects on <https://www.worcestershire.gov.uk/Report> . Click on the “Other Road or Pavement Issues” and add photos if you can.
2. **Back Lane - Road Closure - 20th October** ; Laying ducting for fibre for Broadband
3. **Drain survey to be done of the Gullies in Broad Marston** to see if any need non-return valves fitted.
4. **Blue Lias stone steps to be re-installed off the pavement in Front St.** The blue Lias stone was kindly donated by Clive & Caro Warren during the re-surfacing of the pavement last year.

As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### **Winter Gritting programme will start next month.**

To learn more see;-

[https://www.worcestershire.gov.uk/info/20007/travel\\_and\\_roads/381/gritting\\_ice\\_and\\_snow/3](https://www.worcestershire.gov.uk/info/20007/travel_and_roads/381/gritting_ice_and_snow/3)

The Winter Service team also work very closely with WCC Communications team and provide daily updates on our gritting news. You may wish to look at these

Twitter Feed: [Worcs Highways & Travel \(@WorcsTravel\) / Twitter](#) look out for #GritterTwitter.

### **EnviroSort – Recycling**

Last month I took a group of councillors to see where all the waste in our green bins is recycled. To learn more see <https://www.severnwaste.com/envirosort/the-process/>

The SAD FACT is people are still putting the wrong things into their green bins. Things that cannot be recycled by EnviroSort.. All the rubbish from the green bins goes on conveyor belts, and there are about 30 people that have to sort out the wrong items which are rejected into a skip which then goes into landfill. About 10-13% of items are rejected.

To see what you can and cannot put into your green bin; <https://www.severnwaste.com/envirosort/what-can-i-recycle/>

Following that visit, Wychavon circulated an “A-Z Recycling Guide” to every house in our area. If you want an electronic version , go to the following website and download a copy -

<https://www.wychavon.gov.uk/waste-and-recycling/recycling-guide>

So please only put items into your recycle bin that are detailed in this A-Z list.

### **Pebworth Rural Cinema is back**

Great to see the rural cinema is back and with new sound system in the new refurbished village hall. The film on 24<sup>th</sup> Sept was wonderful, and there must have been nearly 50 residents in attendance.

### **Update on flooding alleviation/wetlands nature reserve in Broad Marston**

The EXCELLENT NEWS is the Environment Agency have at last issued a permit for the works to begin. As mentioned in last month’s report, a local Broad Marston resident has offered to do the works at cost, and another Broad Marston home owner has offered to pay for the works too.

Work to begin on 6<sup>th</sup> October, and after 10 years of fighting for a flood plain upstream of Broad Marston, we are nearly there!

Not only will this scheme hold water back from entering Broad Marston in flood situations, it will also be an all year round wetlands nature reserve with fantastic wild-life and wild flowers. I look forward to cutting the ribbon once it is built.

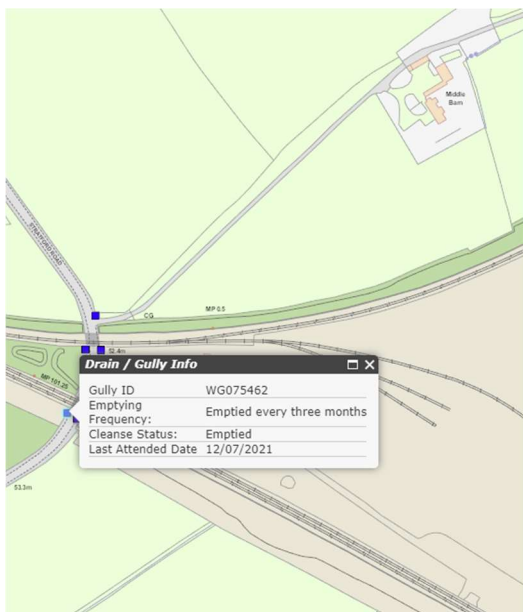
See scheme below;



### **NEW Worcestershire Road Gullys Interactive Map**

There are over 104,000 road gullys in Worcestershire and keeping them all cleansed and working is a major headache! The council is just trialling a new road gullys map which will be launched to the public by Christmas. Residents will be able to report blocked gullys, see when a gully was last emptied and see if a problem with a gully has been identified and remedy work been programmed.

The other good news is with this new mapping system, which will be available on line, the frequency of cleansing certain problematic gullys has been reviewed. For example the gullys under Honeybourne railway bridges on Stratford Rd will now be emptied every 3 months which hopefully will help reduce the flooding under these bridges; see below



### **County Council Divisional Fund**

The fund is now open for new applications from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me .

Since the election, I have received the following applications

1. **Offenham Cricket Club – grant requested for playing and coaching equipment for 17 juniors**
2. **Honeybourne primary School – grant for use of village hall for dance, drama and PE**
3. **Littleton Scout Group – grant to help refurbishment of village hall**
4. **Pebworth Village Hall – grant for new blinds**
5. **Badsey Flower Show – grant to help buy a storage container**
6. **Honeybourne Harriers – grant requested for more flood lights**

Your County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)