

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 7<sup>th</sup> MARCH 2019 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr M Ward, Cllr T Pell, Cllr A Crouchman, Cllr M Gardner, Cllr R Turner, Cllr J Driscoll, Cllr Yeo, Cllr S Wynn, Cllr R Small, Cllr A Tanfield & Cllr J Proctor-Nichols.

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), District Councillor Middlebrough.

**PUBLIC:** Mr T Mason & Mr J Cooper

**1) APOLOGIES:**

Cllr D Proctor, Cllr L Wild & County Councillor Adams

**2) DECLARATION OF INTEREST**

N/A

The meeting was closed to hear representations from the public:

Mr T Mason (representing Peopleton Parish Council.) Mr Mason advised members of a petition being gathered from Peopleton Parish, requesting a speed review through the staggered junction from Peopleton into Drakes Broughton on the A44. He asked members to consider a petition from Drakes Broughton Parish suggesting if both Parishes petitioned it would put more weight to the request. He read the petition that is being used by Peopleton Parish Council and left a copy with members to consider. The Chairman thanked Mr Mason and advised him that comments from the Parish Council regarding the speed through the junction had been placed on the Pinvin junction consultation following discussions last month.

Mr J Cooper raised his concerns regarding speeds of development vehicles during the development's stages of the building works in Drakes Broughton. Mr Cooper went onto advise that wheel cleaning is not happening as it should be on the Elan Homes development and that a considerable amount of mud and debris is being deposited along Walcot Lane. The Clerk advised that this had already been raised to her and she had notified WDC Planning and enforcement. District Counsellor Middlebrough advised that ordinarily issues of this nature are best raised by informal negotiation to avoid any lengthening to the build timescales. Mr J Cooper raised his concerns regarding the re-naming of Millennium Wood. Mr J Cooper also raised his concerns regarding damage to the pavement opposite the shops. Cllr Small advised that he had planned to raise this during his report. The Chairman asked the clerk to report this to WCC Hub.

The Chairman thanked Mr Cooper for raising these issues but went on to advise Mr Cooper that he should be contacting the Clerk a minimum of one week prior to the monthly PC meetings -as per guidelines for public addressing the meeting- to ensure inclusion of topics in the publicly advertised agenda. The Clerk advised Mr Cooper this would enable full investigation of any topic prior to the meeting. She suggested that Mr Cooper is welcome email any concerns he may have to her on any further issues regarding the Elan Homes development.

The Chairman thanked all members of the public for attending and re-opened the meeting.

**3) LOCAL POLICING**

No report received this month.

**4) MINUTES**

The minutes of the Parish Council meeting of 7<sup>th</sup> February 2019 were proposed by Cllr Pell, seconded by Cllr Turner, agreed by all and signed by the Chairman as a true record of the meeting.

#### 5) **MATTERS ARISING**

- Crushed Ditch in Brickyards Lane

The Chairman advised that the lengthsman had met with representatives from WDC and the Landowner would be making the appropriate remedial work in due course.

- Cul de Sac signs for Woodleigh

The Clerk advised these were now in place.

- Thorndon Mill Caravan Site

District Councillor Middlebrough advised members that this was on-going via WDC legal team.

- PAS enforcement summit

The Clerk advised this had been rescheduled for 13<sup>th</sup> March. Cllr Pell would now be attending as the PC representative. The Clerk will pass all the relevant queries from members to Cllr Pell.

- Bovis Walk-about

The Clerk advised that she had contacted Bovis and although the sales centre had opened in February the development of the site will continue until 2021. The Clerk suggested the walk-about be postponed until the first occupation. Members agreed.

- Footpath – DB - 527

Cllr Turner advised that apart from a few brambles the work to this footpath had been completed and was now much improved.

#### 6) **OPEN SPACE REVIEW – Progress update including 106 money application up date.**

The Chairman updated members in Cllr Wilds absence. The Chairman advised that the application to draw down the available 106 monies from two developments had been submitted to the Localism panel. The request had received support from WDC and it was now to be considered and signed off by the Executive panel. The amount applied for is £122,212.79 which includes £60K for formal sport from the Thornleigh development. The committee plan to improve the football pitches and play park provision in phase one and two using this money. The money will be accessed via invoice as each stage is undertaken. There will be support from WDC throughout the project.

#### 7) **DB RANGERS FOOTBALL CLUB – Seniors**

The Chairman advised that the senior team is no longer playing at Drakes Broughton playing fields. A discussion arose regarding amending the memorandum. It was decided that as the memorandum between DBWPPC and the Chairman of DB Rangers no amendment is necessary at this time.

#### 8) **VILLAGE HALL REFURBISH AND DEVELOPMENT UPDATE**

The Chairman advised members that the PC had received a request from the VHC Chairman for a grant of £3000 towards the cost for the first stage architects fee of £3650.00. Several Councillors had suggested that members should consider funding the full amount showing that the PC fully support the refurbishment plans. The Chairman advised that Cllr Wild had emailed queries regarding inclusion of all planning consent costs. The Chairman advised that this was not included. The Chairman advised members that without architectural plans and a high-level cost planning the VHC would be unable to apply for further grants or access the NHB money. Members discussed options around grant amounts for the Village Hall including further stage costings that are as yet unknown. It was decided these should be assessed on their merit should further requests be forthcoming. Cllr Ward proposed the full amount be granted of £3650.00, Cllr Small seconded this with all members in agreement.

**9) VILLAGE GATES PIRTON**

The Chairman advised that at Pirton Parish meeting in 2018 it had been suggested that white Village gates should be considered for Pirton and that a Pirton resident had contacted the Clerk to see what progress had been made in considering this suggestion. A discussion arose about the potential costs. District Councillor Middlebrough advised that WCC had a contract to purchase these at a much lower price than the prices sourced by the resident raising the query. The Chairman suggested that this topic should be raised and discussed at Pirton Parish meeting once more accurate information is available about costs and locations for the gates. She will report back in June's meeting.

**10) NEW VAS**

Cllr Ward reported that the working party have decided upon a VAS that shows the speed a vehicle is travelling in green if within the speed limit and red if over the limit. For a price of £3373 it is supplied with fittings and spare batteries. The Chairman thanked Cllr Ward and as the price was under the allocated spend advised him to order the new VAS and have the company invoice sent to the Clerk.

**11) REPRESENTATIVES' REPORTS**

**a) County Councillor – Not present.**

**District Councillor**

District Councillor Middlebrough advised The Chairman and members to monitor the SWDP closely to see any proposals for new housing. The Chairman suggested the PC should create a new responsibility for this and would look for a Cllr to take on the role at the annual meeting in May. Cllr Middlebrough advised that he was still looking into a traffic light system for the Walcot Ford and had raised it with WCC.

**b) Other reports as necessary**

Cllr Gardener asked that the Wadborough phone box refurbishment be put on the agenda for April as they now had costings for this. Cllr Wyn again raised her concerns regarding the parking at Stonehall common. District Councillor Middlebrough advised that the Kempsey PC had a committee who oversaw the common land and it was not within their current strategy to create more parking. A discussion arose regarding what influence if any DBWPPC could have and it was agreed it was a matter for Kempsey PC alone.

Cllr Turner raised concerns over 2 areas in Drakes Broughton where hedges were obstructing the pavements. The Chairman asked Cllr Turner to advise the clerk of each address and asked the Clerk to send a letter to the residents reminding them of their responsibility to keep the highway clear. Cllr Pell updated members following her meetings with the Vale transport group: The group are looking to re-route the Plumblin buses to travel through Peopleton, to Drakes Broughton and Wadborough and back to Pershore. Cllr Pell advised that Rooftop have booked the Village hall for a training session and suggested she used this new contact to try and progress the agreed clear up of Woodleigh. Cllr Pell advised members that she had attended the River Side youth club who are going to assess the need for outreach inclusion for Drakes Broughton. Cllr Small raised the increasing number of pot holes on Brickyards Lane. The Clerk advised she would report once again to WCC Hub.

**12) LENGTHSMAN CONTRACTS – Incl: Bus shelter cleansing & Litter clearance**

The Chairman advised members that the contracts were due for renewal at the end of March. Members discussed the capability and work ethic of the current service provider and decided to offer another 12-month contract on the same terms. This was proposed by the Chairman and seconded by Cllr Small agreed by all. The Chairman asked the Clerk to draw up the contracts.

**13) TASKS FOR LENGTHSMAN**

Cllr Small advised that the drains, gullies and grips still needed attention on Chevington Lane and offered to do a site visit with the lengthsman.

**14) VILLAGER UPDATES**

The members and the Chairman asked the Clerk to resubmit the flooding request from Severn Trent and to include pertinent points from this evening’s meeting.

**15) FINANCE**

The monthly reconciliation of cash and other monies received was undertaken for February by Cllr Tanfield.

The Chairman advised that there is a need for a Cllr to track 106 and New Homes Bonus money budgets and also look at the grant opportunities available to add to funds for the Open Space review and other community facilities.

The Clerk advised that the 5-year fixed price insurance contract was coming to an end in June. Zurich will only offer a 12-month price and she advised there was now a need to gain prices from other companies which she would do to present to Council next month.

The Chairman advised that the Clerks salary would be subject to an industry wide annual pay increment. From 1<sup>st</sup> April her monthly salary will be £374.40

It was proposed by Cllr Pell and seconded by Cllr Gardner to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – February	£461.34
b) Mr B Arrowsmith – Lengthsman –February	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields –February	£28.80

Remittance – WCC Lengthsman payment - £660.00

**16) PLANNING**

- a) Comments made on planning applications to Wychavon:
  - W/19/00160/FUL Land between 38 and The Old Oak Public House, 40 Stonebow Road, Drakes Broughton. Development of a single dwelling with associated car parking and single garage. Recommend approval.
  - W/19/00360/OUT Kites farm, Worcester Road, Pirton. Outline planning permission for a permanent agricultural manager dwelling and new access, with all other matters reserved. Recommend approval.
- b) Applications Approved: N/A
- c) Applications Refused: N/A
- d) Applications Awaiting comment:
  - W/C/19/00246/FUL The Old Coal Yard, Windmill Lane, Stoulton, WR7 4RP. Demolition of 2no. existing cottages, storage bunkers. Construction of 2no. detached replacement dwellings with a detached garage block providing a single garage to each dwelling.
  - W/C 19/00108/FUL Hyde Farm, Worcester Road, Pinvin, WR10 2DX. Conversion of existing barn into 1 No residential property.
- e) Appeals:
  - APP/H1840/W/18/3212206 Land to the south of Walcot Lane, Drakes Broughton. Outline planning application for the development of up to 10 dwellings – awaiting outcome.
  - APP/H1840/W/19/3219858 Land adjacent to Wheelright, Walcot Lane, Drakes Broughton. Construction of 2no. Bungalows. – Awaiting Outcome.

APP/H1840/W/18/3209690 Applegrove, Worcester Road, Drakes Broughton. Erection of a three-bedroom bungalow - outline permission – all matters reserved. – Awaiting Outcome.

#### **17) CORRESPONDENCE**

- Thankyou Letter – L Kitt, The Chairman advised members of a thankyou letter following a note of condolence sent on behalf on the PC to the family of a longstanding and active parishioner.
- Resident regarding Walcot Lane road closure – The clerk advised that the suggested piggy back of the longer closure had not happened and the road had only been closed for 2 days. She had not been advised of the dates for the 11-week closure as yet.
- Phone call resident regarding Buses – Cllr Pell had advised the resident and would be liaising with the bus companies as the road closures came into place.
- Resident comment regarding Shrubbery/Stonebow junction visibility. Members discussed this and it was felt the parking was not illegal and had been reviewed on a WCC highways visit fairly recently.
- 1x request for flooding questionnaire – The clerk advised she had sent this out but had received no other requests. The Chairman suggested resubmission to this month's villager and sending to the school bulletin.
- Resident regarding speed review on Windmill Hill – The Clerk advised this had been passed to County Councillor Adams
- Resident regarding dangerous site parking Walcot Lane – The Clerk advised members this had been passed to WDC planning and enforcement as well as the police.

#### **18) PARISH MEETING DATES & ANNUAL PC MEETING**

The Chairman proposed moving the annual PC meeting from Thursday 2<sup>nd</sup> May to Thursday 9<sup>th</sup> May so as not to clash with local election polling day. Members agreed.

The Chairman suggested 7pm 9<sup>th</sup> May for Drakes Broughton & Wadborough Parish meeting with the Parish Council meeting starting at 7.30pm and 7pm Thursday 16<sup>th</sup> May for Pirton Parish meeting. All agreed.

#### **19) INFORMATION AND DATE OF NEXT MEETING**

Thursday 4<sup>th</sup> April 2019 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting.

The meeting closed at 9.30pm.