

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Tuesday 20th April 2010

Present: Cllr Gray (Chairman), Cllr Christie (Vice Chairman),
Cllr Miles, Cllr Burns, Cllr Carver, Cllr Clarke

In Attendance: Clerk, County Cllr, Recycling Officer and 6 Members of the Public.

1. **Apologies:** Received and accepted from Cllr Taylor.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** – Vice Chairman - Land by Village Hall (item 6b and item 11) due to being on Village Hall Committee.
Chairman – 10/00189/HOU – Pool Barn (item 9c) due to living close to the planning application.
 - c. **Prejudicial Interests** – Vice Chairman - item 11 as above.
3. **Public Question Time** – see notes at end of minutes.
4. **Minutes of Meeting** held on 16th March 2010 were agreed by all and signed by Chairman.
5. **District Cllrs report** – None.
County Cllrs report – Brief update given. Review of gritting for winter 09/10 being held on 11th May.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – Housing Needs Enabler and Planning Officer had met with Chairman, 2 Cllrs and Clerk to tour village. Their findings to be sent to the Parish Council.
 - b. **Village Hall** –
Grant Paperwork received from Village Hall Committee. Clerk looking at details.
Footpath surface by hall/school –Footpaths Officer from WCC had visited the site with Clerk and sent written confirmation stating footpath not in a dangerous state. Letter copied to Village Hall Committee.
Responsibilities of this Parish Council when holding land as Custodian Trustees - Village Hall Committee had sent letter asking for clarification on responsibilities of Parish Council. Clerk obtaining legal advice from Solicitor at National Association of Local Councils. Reply expected this week.
 - c. **Speeding issues** – Bewdley Police had forwarded the results of the door to door survey done last year showing speed as a big concern in Bayton and Clows Top. Clerk had spoken to Chairman of Rock PC and he agreed 30mph should be retained through centre of Clows Top. To liaise with Rock PC when speed reviews done by WCC.
 - d. **Mowing Footpath by B4202** – Contract not yet returned to Clerk and no reply to telephone messages. Clerk to follow up.
 - e. **LEADER Grant** – Coronation Corner – Hoped to get survey circulated with Annual Meeting paperwork. Clerk to action with Cllrs.
 - f. **Youth Club** – Meeting to be held at Martley on 6th May. Clerk and Cllr hoping to go.

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7. Reports on Meeting attended by Clerk or Councillors:

Village Hall - Next meeting 13th May. Lighting now improved. Improvements to heating and hot water being looked into. Play equipment for Recreation Ground being looked at and ideas being passed around residents and interested parties by Committee.

Parish Conference – Clerk and Cllr attended meeting at County Hall. Brief report given. Aim is for WCC, MHDC and PC to work together. Further meeting planned for Autumn.

8. Finances –

- a. **Payments made** – Forest & Garden Machinery (1st payment) = £323.50, WCALC subs = £201.35, P Caswell (see item 11) = £100.00. Payment also at item 13.
- b. **Payments received** – None
- c. **Bank Reconciliation** – Signed for March 10. Balance agreed as Current Account = £1973.45, Investment Account £5662.01.
- d. **Internal Audit Review** (circulated) - It was agreed all matters are being adhered to. Review completed and copy in files.
- e. **To agree end of year accounts** – Details shown at meeting. All agreed to sign the accounts and forward to Internal Auditor. Annual Return and end of year Bank Reconciliation for both accounts signed.

9. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting –
10/00108/FUL – Bayton C of E Primary School, Bayton – **Approved.**
10/00180/CCO – relating to condition of permission 09/01446/FUL – The Redlands, Clows Top – **Approved.**
- c. Plans for comment on tonight –
10/00363/FUL – **Land and Building at Nineveh Ridge**, Cleobury Mortimer – Revised application due to moving of building. Last application supported by PC. No comments.
10/00399/FUL – **Land Adj. Pool Barn, Plowstall Farm**, Bayton – Change of use of land to domestic and erection of timber storage shed. Concerns regarding change of use of land and future building, no other comments.

10. Road report

- a. **Lengthsman** – General drain clearance to be maintained.
- b. **Problems to report** – Church Lane – pothole still not filled. Clerk to action.
- c. **Update on outstanding queries** –
 - HGV sign for Bayton Roads from B4202 – sign up at Beach Hay crossroads but no sign off B4202 below Wild Acres. Clerk to action.
 - Clows Top crossroads signage – still waiting for new signs.
 - Footpath improvements Clows Top B4202 – resurfaced and much better.

11. Bayton Village Hall

- **Manhole cover** – Repair costs were £100.00 due to contractor finding loose bricks. All agreed to fund this repair but in future written request from Village Hall Committee needed before any works are undertaken. The matter can then be discussed at PC meeting.

12. **Annual Parish Meeting** – Police have been invited, County and District Cllrs will be invited. Care Farm owner of Nineveh Ridge to be asked to give brief outline of project which is now open. Brief update on Neighbourhood Watch. Chairman's Report and Agenda to be circulated by Cllrs prior to meeting.

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13. Correspondence for information –

Emails circulated, list attached.

Email circulation for Cllrs not on email – CALC advice circulated. Emails to be printed off by Clerk.

14. Clerks report on Urgent Decisions since last meeting –

- Landowner at Colliers Hill contacted regarding branch overhanging highway - will be attended to.
- Following complaint two caravans sited in Bayton have been reported to Enforcement Officer.
- LM Payment for March 10 = £135.00.

15. Councillors' reports and items for the next agenda.

16. Date of next meeting: TUESDAY 18th May 2010 –

ANNUAL PARISH MEETING 7pm

followed by Annual Parish Council Meeting.

17. Meeting Closed 9.05pm.

Signed-----

Date 18th May 2010

Chairman

Ruth Burgin Recycling Officer from Malvern Hills District Council gave a short talk on the new recycling system. 28% recycled in this District. Looking into clooecting glass from doorstep. Shredded paper needs to be put in envelope then into bag. No black plastic but everything else. No bottle tops but resident stated in south of country these were being collected for Charity. Ruth would like more details, very keen to recycle more if possible. Ruth stated cherry bags could be supplied if more needed, Clerk offered to keep supply of cherry bags for residents to collect. Ruth to arrange. No further matters were raised. 2 members of the public left the meeting.