

CASTLEMORTON PARISH COUNCIL
Draft Minutes of a Meeting of Castlemorton Parish Council held on
Thursday 11 March 2021 via online facility at 7.30pm.

Covid-19 3rd country lockdown

Present: Cllrs: Don Lupton, (Chairman) Barbara Wilkes, Hilary Flanders, Jeremy Hubbard and David Smallwood.

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 1

Public Comments: None

15/21. Apologies Cllrs Minderman, Fryman, Wilkinson and DCllr Davies

16/21. Declarations of interests

1. *Register of Interests. No updates.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* Cllr Lupton - Planning
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011.* None

17/21. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 7 January 2021 were a true record of the meeting and were signed.

18/21 Matters Arising

None

19/21 Parish Council Vacancies

The chairman reported that today he had received an email from Cllr Minderman with her immediate decision to resign as a parish councillor due to an increasing limited time to offer to the commitment. Members were sorry to learn of this intention and grateful for the interest shown in her period of office. MHDC would be advised of this vacancy and that would be in addition to the present one. The 2 vacancies will be advertised in parish magazine.

20/21 County & District Councillor's Report

In the absence of the D & C Cllrs reports the clerk conveyed the information that had been given this week to neighbouring Birtsmorton Parish Council

CCllr: Wells's report included matters pertaining to:

- Ward Funding contribution towards a Vehicle Activated Sign (VAS) which will be shared between Birtsmorton and Berrow
- Forthcoming County Council & Police and Crime Commissioner Elections in May. Cllr Wells intending to stand and this time as an independent candidate for county council elections.
- Encouraged use of postal vote to avoid concerns during Covid-19

DCllr Davies's report included matters pertaining to:

- Reminder about Boundary Commission Review

- SWDP Review on going.
- Ward Budget . A donation given to Cordery Club

21/21. Covid-19

Looking forward to the proposed government 'roadmap' and dated stages to hopefully and gradually open up. Primary schools returned this week and secondary too with some in stages.

22/21. Finance Report

	£	£	Description
Balance:		66,265.18	
Add Income	14,948.29 135.00 82.50 195.00 8,988.00 21,488.16		Lottery Grant Hall Project WCC Lengthsman Oct WCC Lengthsman Nov WCC Lengthsman Dec MHRC Vat Lottery Grant Hall Project
Total		45,836.95	
Less Expenditure pre meeting			
	352.50 840.00 288.00 360.00 52,440.00 206.25		Lengthsman Jan Builder- temp. roofing Structural Engineer Builder - scaffolding Builder – Hall project Lengthsman Feb
Total		54,486.75	
Less Expenditure at meeting	0.00		
Balance at close of meeting 11 March 2021		57,615.38	

- a) **Agreed** to appointment **internal auditor, Mr Iain Selkirk.**

23/21 Update of Standing Orders, Financial Regulations and Risk Assessment

Councillors **agreed** to adopt the updated Parish Council's Standing Orders, Financial Regulations and Risk Assessment. Thanks to chairman and councillors for support in this task.

24/21 Highway/Footpath Reports

Highways – Cllr Smallwood presented a comprehensive report of recent highway activity in conjunction with lengthsman work.

Principle activity

- **9/21** Still awaiting repairs to culvert mesh on Feathers Pitch B4208. Hollybed Street passing place completed satisfactorily and trees cut back on B4208 near Masons Farm, Boundary Culvert repaired by WCC, Hollybush Quarry water redirected with grip and Newlands Grange- bund being made to reduce excess water flowing into property.
- 2 flood signs to be purchased and stored by local residents in the event of flash flooding at the bottom of Feathers Pitch.
- Toad Signs up at top of Hollybed Street
- On going problem with **triangle of land at Chandlers Cross**. Inadvertently tarmaced by WCC during carriageway repairs. Malvern Hills Trust asked for removal and subsequently reseeded by WCC. This has not established and now a muddy mess. MHT have repeated

request to WCC to reinstate and WCC consider no further action. Cllr Smallwood suggests for purposes of concluding this issue, a deposition of loose stone. Agreed Cllr Smallwood would discuss with DCllr (chair of MHT trustees) and seek support in endeavouring to find a practical solution.

Footpaths: Request to seek repairs to foot bridges near Upper Orchard Cottage, Hollybed Street. This will be reported. Question about the different design around the parishes of foot bridges with some more accessible than others. Cllr Flanders would ask WCC the policy on design choice of bridge on sites.

25/21 Planning

Report of planning applications **received/decided** since last meeting was noted

20/01729/CLE	Robin Hood Park Castlemorton		MHDC Approved
20/01771/HP	Bank Cottage Hollybush Ledbury HR8 1ET		MHDC Refused
20/01730/FUL	Robin Hood Park Castlemorton		MHDC Approve with conditions
20/01953/CU	Dees Cottage C2098 Castlemorton Castlemorton WR13 6BN		MHDC Approve
20/01967/GPDQ	Building at (OS 7948 3915) Castlemorton		MHDC Refuse
20/01807/HP	Upper Orchard Cottage Hollybed Street Castlemorton WR13 6DB		MHDC Approve
21/00242/HED	The Chase Castlemorton Malvern WR13 6LU	Removal of up to 15 metres of hedgerow to provide relocated field access.	PC Approve
21/00170/FUL	Hollyhead Castlemorton Malvern WR13 6BN	Demolition of existing stable block, garage and 2 sheds. Construction of new stable block with associated fencing and hedging. Construction of children's playhouse. (All retrospective). Change of use from agricultural to garden land.	PC Comment

- MHDC Planning Training 11 January (DL) – Follow up report/slides issued to all councillors.
- Planning MHDC Training Wednesday 31 March – (JH to attend) Green Infrastructure.

26/21 Parish Hall and Parish Hall Trust

PHT have had an opportunity to investigate roof leak at rear of Hall and hope problem rectified. No plans as yet to reopen until proposed Covid-19 guidelines are confirmed.

Parish Hall building extension process continues and all updated reports issued to members for their perusal. Presently an 8 week delivery for glazing.

27/21 Correspondence

Particular mention of:

- CALC Updates
- MHDC Updates
- Parishioner Request re Flower Meadow. *No further information to report on this presently.*
- WCC Online Budget Briefing
- South Worcestershire Development Plan Review - Forthcoming Consultations Briefing Session, 1st March 2021
- Police Crime Commissioner Town/Parish Articles

- Parish & Town Council Forum - Community led housing contact and Carbon Reduction presentation. *This was available to members post meeting*
- South Worcestershire Playing Pitch & Outdoor Sports Strategy - Parish/Town Council Survey
- Promoting postal votes - Malvern Hills Council
- Invitation to the Natural Networks Event - Worcestershire County Council (*DL/MW to attend*)
- CENSUS Sunday 21 March completion
- CALC MH area Meeting Emergency Plans- *MHDC require principal contact parish details. Not essential for parish to have own plan.*

28/21 New Initiatives

- For next meeting follow up Flower Meadow planting private and public & Carbon Reduction parish footprint.
- Welcome Pack - suggested MHT leaflets (Neighbourhood guide and Walking & Cycling guide be added to pack).

29/21. Next Meetings

RESOLVED that the next meeting will be Thursday 13 May 2021 Annual Meetings

Awaiting confirmation of legislation as to how and where these annual meetings can be held.

Meeting concluded at 8.40pm

Signed

Date.....