

**The minutes of Knighton on Teme Parish Council Meeting
held virtually at 7pm on 2nd February, 2021**

Present: Cllrs R Lear, K Redfern, D Hubbard, E Mapp, J Barnes

In attendance: Clerk, Mrs Karen Yates, Cllr K Pollock,

Mrs K Redfern chaired the meeting.

1 **Apologies:** R Bolton.

2 **Register / Declarations of Interest.** E Mapp declared an interest in item 7a.

Dispensations

Public Question Time

3 **District/County Councillor's Report.**

Cllr Pollock had circulated his report to all members. There is still some money in his divisional fund available for local projects. Cllr Pollock left the meeting.

4 **Minutes:** Minutes of meetings held on 1st December, 2020 and 19th January, 2021 were approved.

5 **Planning**

a There were no planning applications

b The following determination has been withdrawn:

20/01066/FUL Newnham Farm. Erection of 3 general purpose agricultural buildings.

c Planning applications determined under delegated powers. None

d Commonwood Villa. The containers have not been removed off site as previously thought, this will be relayed to planning, the hedges are being maintained and this has been approved.

e Possible unauthorised planning adjacent to Stoney Cross Villa, Bickley Lane. Landowners have been contacted to request future plans for this site.

6 **Finance**

a Clerks salary January-£265.46 and February-£265.46. Agreed.

b Internet banking – A further set of forms have been filled in for Clerk as a non-signatory but remain unsure as to whether this will resolve matters. Calc have advised that Clerks can be signatories as long as the correct internal controls are in place. It was agreed that if these forms do not resolve the issue, a further application to add Clerk as a signatory will be made.

c Data Protection annual fee - £40. Agreed.

d Third quarter accounts for approval. Agreed.

7 **Highways**

a Lengthsman Scheme. December-£288, January-£288. Agreed.

b Cracked drain opposite Mill Lane – A further notice of compliance to repair this has been served on Severn Trent.

c Complaint of mud on the road/feedback from West Mercia Police. A complaint was filed with West Mercia Police, we understand that this is being dealt with.

d Litter pick – 21st March. An advert has been placed in Teme Span for February and March. It was agreed to continue with the litter pick, a risk assessment to be completed and social distancing adhered to.

e Width/restricted access sign on Church Hill. Following the landowners request to Highways for signage to stop HGV's being directed down Church Hill because of SATNAV's, Highways advised that no SATNAV signs are available and suggested verge markers be installed. It was agreed to ask Highways for width restriction signs.

8 **Broadband Issues in the parish.** 28 replies had been received from approx. 290 delivered. The Chairman recapped the main points outlined at the previous meeting, many queries had been received and not all properties will be able to obtain the vouchers through this scheme.

It was proposed by K Redfern, seconded by E Mapp to register our interest with BT Openreach and start the process as the date this scheme ends is 31st March, contact will also be made with Worcestershire to advise of this decision.

9 **Safety along A456, Newnham Bridge.**

a Sites to place a sign / permission from Highways. Cllr Hubbard to send a clearer photo of the area near the bus stop being considered to place a sign to send to Highways for permission.

b Lindridge Parish Council – offer of renting their sign. We had received the kind offer of renting their SID. It was agreed that we would still purchase one and discuss the option of renting their SID as a second one. Another photo of a clear spot before Station Close towards Worcester direction will be taken and permission requested from Highways.

The Chairman proposed requesting funds from Cllr Pollock and Godwin towards this, all agreed,

10 **Vacancy for a Parish Councillor.** An application from Louisa Shorney had been received, it was proposed by K Redfern, seconded by E Mapp to co-opt Louisa, all agreed.

11 **Councillors' reports and items for future agenda.**

There are a number of blocked drains along the A456, the drain below Tavern Lane is blocked again. Water is also holding outside High Hall where the drain has collapsed. All to be reported.

It was suggested a Facebook page be set up for the Parish Council. Cllr Hubbard agreed to set up an account, care needs to be taken that only official information is uploaded. All agreed.

The Clerk advised that the book kiosk has too many books at the moment and took some home. It was suggested to rotate the books periodically and try to sell excess books on Ziffit, any funds raised to be passed to local charities. Sheila Bragger also rotates the books, any excess to be passed to Clerk. All agreed.

12 **Date of next virtual meeting:** 7pm on Tuesday 2nd March, 2021.

There being no other business, the meeting closed at 8.15pm.

Signed (Chairman)

Date