

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL
HELD ON THURSDAY 6th SEPTEMBER 2018 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

PRESENT: Cllr J Butterworth (Chairman), Cllr D Proctor, Cllr M Ward, Cllr T Pell, Cllr J Driscoll, Cllr F Mead, Cllr A Crouchman, Cllr M Gardner, Cllr R Small, Cllr J Proctor Nicholls & Cllr R Turner

IN ATTENDANCE: Mrs N Nicholson (Clerk), District Councillor Middlebrough, County Councillor R Adams.

PUBLIC: Mr R Cutler

1) APOLOGIES:

Cllr L Wild, Cllr J Yeo & Cllr S Wynn

2) DECLARATION OF INTEREST

Cllr Small Agenda item 12

The Chairman closed the meeting for Mr Cutler to address the meeting.

Mr Cutler advised members he had been in touch with WCC and First regarding the bus stop on Stonebow Road. Mr Cutler had ascertained that there should be a bus stop on Stonebow Road but it seems to have disappeared over the years and he is lobbying WCC and First to get it back into use. It was never officially decommissioned, so theoretically the buses should stop there. Cllr Turner agreed with Mr Cutler and thought the bus stop appeared on Google maps. Mr Cutler asked members if they were aware of a bus stop ever being there and Cllr Proctor confirmed there had been.

The Chairman thanked Mr Cutler and asked he kept the PC informed of his progress.

3) LOCAL POLICING

The Clerk read the police report for July & August report as follows:

Theft of garden umbrella 04/07

Bogus caller resulting in money being passed for no services 16/07

Burglary 26/07

Criminal damage of car 30/07

Burglary 27/08

Burglary 29/08

Burglary but more criminal damage 30/08

The team have had a couple of issues over the summer with youths causing issues on a green just off Beech Ave and also a group who found an old mobile home and have smashed it up. We are discussing this with the School with a view to do a Social Responsibility talk.

Cllr Pell advised there had been reports on the Village Facebook page regarding the youths who appear to be fairly young.

4) MINUTES

The minutes of the Parish Council meeting of 7th July 2018 were proposed by Cllr Pell, seconded by Cllr Crouchman, agreed by all and signed by the Chairman as a true record of the meeting.

5) MATTERS ARISING

• Stonehall Common Passing Places

Cllr Adams advised members he had re-ordered the signs. The Chairman thanked Cllr Adams as the delay in replacing these is now nearly three years.

• Roof Top Walkabout

Cllr Small advised that upon inspection none of the work promised by Rooftop during the walkabout several months ago has been done and he advised that the area is deteriorating. The Chairman advised members that she has repeatedly raised the issues with Rooftop and was very disappointed following the successful walkabout

that none of the agreed actions have been done. The Chairman advised she would continue to raise this issue with Rooftop.

- VAS

The Chairman advised members that the VAS was now working and thanked the Lengthsman who had found and fixed the loose wiring within the VAS. As the road was currently closed she asked members to report directly to her if, when the road re-opened, the VAS still didn't appear to be operational.

- Bench Opposite the Shops

The Chairman confirmed the bench has been refurbished. Cllr Small advised that the notice board posts require wood treatment. The Clerk will ask the Lengthsman if he is willing to do this.

- Data Protection Audit

Cllr Mead and the Clerk will organise to complete this over the coming weeks.

- Drakes Broughton Drains

The Clerk advised that she had reported the drains on Brickyards Lane and Highways had inspected and it has been escalated to engineers. The Clerk advised that she had also reported the eyelets on Stonebow Road on 2nd July and to date there has been no update from Highways. Cllr Small advised that there was grass growing out of the drains on the B4084; the Chairman asked the Clerk to submit a hub report for this.

- Woodleigh – Cul De Sac sign

The Chairman advised members that there are sufficient funds in the budget for the signage and that members of the finance subcommittee were agreeable to the spend. The Clerk advised members the cost would be £273.60. It was proposed by Cllr Ward and seconded by Cllr Driscoll with all members in agreement.

- Lines for Village Hall Car Park

The Chairman advised that at a cost of £140 for the PC lines in the Village Hall car park that have been repainted. The Chairman advised the overall effect was pleasing. It was proposed by Cllr Butterworth and seconded by Cllr Pell and agreed by all to pay this cost.

- Cllr Gardner asked if the bin emptying cost was a fixed cost, The Clerk advised it was subject to inflationary increases depending on WDC but most increases by WDC were minimal.

6) **BUS ROUTES**

Cllr Pell advised members that a large amount of the rural bus services are to be cut. Unfortunately, many routes just aren't being used enough to make it cost effective for the bus company to run them. The X50 will remain as it is well used and therefore profitable. The Vale group have requested extra time and are still lobbying on the smaller routes, but it is not looking promising.

A discussion arose around the Stonebow Road closure and the school bus dropping children onto the B4084. The Chairman asked Cllr Pell to follow this up.

7) **LITTER BINS – Relocation of bin from inside boundary Virginia Cottage and bin on Beech Ave.**

The Chairman advised that the request from the owners of Virginia Cottage to have the litter bin relocated out of their property boundary had taken place. The Chairman advised that WDC are struggling to empty the relocated bin on Beech Ave and asked the Clerk to request the Lengthsman return it to its original position. A discussion arose regarding the youths damaging the bin and how easy it was to remove. It was thought it could be linked to the youths in the police report and members asked the Clerk to report this in the Villager report and notify the police and the school of the issue.

The Chairman advised members she had requested that the tree in Virginia Cottage obscuring the street light be cut back by the owners; she asked members to advise if this had not taken place by the November meeting.

8) **GRASS CUTTING UPDATE**

The Chairman advised members that during the hot spell Smart Cut had contacted the PC and reported that it wasn't necessary to cut the grass. She wanted to formally thank Smart Cut Ltd for this.

9) FOOTBALL CLUB – PLAYING FIELD UPDATE

The Chairman advised members that the Football Club have re-seeded and fenced off a section for grass maintenance.

The Chairman also advised members that the senior's first team had relocated to Upton Snodsbury, the senior's reserves were still using the DB pitch.

10) PHONE BOX - WADBOROUGH

The Chairman advised members that the official documents confirming ownership of Wadborough phone box had been received, however the phone box was still operational. Members asked the Clerk to email BT.

11) PUBLIC OFFERING TO SUPPORT PROJECTS

The Chairman advised members that she had sent correspondence to all those offering to support PC projects. She suggested that a fundraising group for the Village Hall and other Village or needed Village facilities would be one group and also invited those offering support to join phase two of the Open Space Review.

12) LINES FOR VILLAGE HALL CAR PARK

The Chairman advised members that although we have on this occasion agreed to pay for the lines in future spending must be pre-authorised by the full council.

13) REPRESENTATIVES' REPORTS

a) County Councillor and District Councillor

District Councillor Middleborough confirmed that the Bovis planning application had received final approval at Planning committee. Cllr Middlebrough advised members to continue dialogue with Bovis to ensure a tidy finish. The Chairman and members wish to welcome Bovis and were keen to arrange walkabout of the new development once completed. The Chairman asked the Clerk to contact Bovis regarding this.

County Councillor Adams advised members that there were two debates planned at WCC regarding the bus services. Cllr Adams advised that he had lobbied hard to have the overnight Parkway road closure put back to a later time. A small adjustment had been made during the first week the closures will be from 7pm – 6am as eleven hours is required for the roundabout construction. The subsequent weeks will see closure from 9pm – 6am. Cllr Adams advised members of the planned rural crime event on 22nd November at Three Counties show ground. Cllr Adams advised members of a coming home concert on 14th September at Worcester Cathedral to commemorate 100 years since the end of WW1.

Cllr Small asked if Cllr Adams and Highways could visit the Old Coal Yard at the top of 'Debbie's Lane' as the kerbs were incorrect, and a drain is required as surface water is running down the road. Cllr Adams advised Wadborough members he would take highways liaison to see the deep ruts alongside Sidings Road.

b) Other reports as necessary

Cllr Gardener asked if a second cut of grass verges was due – Cllr Adams advised it was.

Cllr Crouchman advised refurbishment had started on the Masons Arms.

Cllr Turner advised that a resident's hedge row was overgrown and making the pavement impassable on Shrubbery Road. The Clerk was asked to write to the resident.

Cllr Small asked that grit bins be included in Octobers Agenda.

14) TASKS FOR LENGTHSMAN

Cllr Small asked if he could clear up around the back of the flooding shed. The Chairman asked the Clerk to ask the Lengthsman and to add the additional hours to the litter clearing invoice. Cllr Small advised many grips needed doing but he would liaise with the lengthsman on this.

15) VILLAGER UPDATES

The Clerk and the Chairman have met and discussed what needs to be in this month's Villager as the report was due in the morning. No other members had anything to add.

16) OPEN SPACE REVIEW

The Chairman advised members that the Open Space review group are satisfied that the original phase one Open Space Review contract has been completed. She advised there is still one outstanding invoice that is being queried as there is an unexpected additional item included. The Concept master plan has now been formally agreed and it is now time to agree terms of reference for stage 2. Members had been emailed the draft terms of reference prior to this evening's meeting and asked members to review and provide feedback or comments directly to the Chairman as soon as possible.

The Chairman advised members she had been in touch with WDC, as circa £30K needs to be drawn down from the 106 monies before 19th May. WDC advised that the minimum requirements to gain access to this fund are

- Master Plan- done
- Estimate of costing
- Details of phased roll out
- What the community has said
- Confirmation of land ownership.

The consultants One Ltd have suggested a fee of £800 should purchase a full draft cost plan which is a requirement. A discussion arose regarding this and members agreed Cllr Procter-Nicholls and Cllr Wild had the most expertise on this matter. The Chairman suggested the three should meet to move this forward. Cllr Crouchman asked if WDC could refuse the money. The Chairman advised that in theory yes, but she was working closely with the team at WDC to ensure the correct process was followed.

17) VILLAGE HALL – Loan, New Homes Bonus, Birthday celebrations

The Chairman advised that a legal loan agreement has been drawn up and the loan monies have been released to the Village Hall Committee for the Village Hall heating.

A discussion arose regarding the VHC and the need to agree a new layout and how the VHC move forward with their refurbishment. Members agreed that at this initial stage it is probably appropriate that the VHC send a letter to Lady Coventry to ascertain if the VH footprint can be altered. Then the VHC would need to agree layout and produce a cost plan. The Chairman advised that this is why she is keen to establish a fundraising group as the full refurbishment could cost more than the £60K available from NHB.

The Chairman advised members of planned Birthday Celebrations for the Hall becoming 60 years old. These will take place 16th & 17th November

18) FINANCE

The monthly reconciliation of cash and other monies received was undertaken for July & August by Cllr Driscoll.

The finance subcommittee had postponed the quarterly meeting until October.

The following standard payments had been made in July:

a) Mrs N Nicholson – Clerk salary – July	£461.34
b) Mr B Arrowsmith – Lengthsman – July	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – July	£100.80
d) Village Hall Committee - Loan	£5500.00
e) Village Hall Committee – Grant	£2252.81
f) D. Pickering – Internal audit	£65.00
g) Mr L Wild– Materials bench refurbishment	£27.79

It was proposed by Cllr Pell and seconded by Cllr Gardner to authorise the following payments:

h) Smart Cut- Grass mowing June	£324.00
i) Mrs N Nicholson – Clerk salary – Aug	£461.34
j) Mr B Arrowsmith – Lengthsman – Aug	£220.00
k) Mr B Arrowsmith – Litter Clearing Playing fields – Aug	£100.80
l) Smart Cut – Grass mowing July	£177.00
m) Mr R Small – Car Park	£140.00
n) Savills (UK) Ltd – Rent for Pirton Playing Field	£142.80

Remittance - WCC Lengthsman – July £220.00

19) PLANNING

- a) 18/00635/RM land adjacent Langham - Bovis Homes. The Chairman confirmed that the Reserved Matters Application was approved by the WDC Planning committee on 23rd August 2018.
- b) 18/00090/OUT- Walcot Lane 10 houses application – Refused.
- c) Comments made to planning authority:
 - W/18/00902 /FUL 28 Shrubbery Road – no objection
 - W/18/101284/HP The Old Smithy Mill Lane – recommend defer until more information is available
 - W/18/00032/CM Skip Hire Worcester. Located near Peopleton – No comment
 - W/18/00035/CM Envirosort, off Woodbury Lane, Norton – No comment
 - W/18/01533/FUL Land between 40 and 42 Stonebow Road. Development of No3 3-bedroom terraced dwellings with car parking – Recommend refusal
 - 18/01452/HP 1 St Peters Close Pirton. No Objection
 - 18/01731/FUL Kites farm, Worcester Road, Pirton. Agricultural livestock building. No Objection
- d) Applications Approved:
 - W/18/01140/FUL Area adjacent to Woodmancote, Mill Lane, Wadborough
- e) Applications Refused:
 - N/A
- f) Applications Awaiting comment: N/A
- g) Breach of planning conditions
 - 15/03091, 17/01948, 18/01597 – The Old Smithy Mill Lane Wadborough
 - Raised with Wychavon On 16/8/2018
- h) Bovis 106 Agreement to include Pirton. The Chairman advised that the unilateral agreement now included all three parishes.
- i) Appeal Decision – APP/H1840/W/18/3200330 – Land at rear of 2 Caldwell Cottages, Drakes Broughton, Worcester. The appeal was dismissed.
- j) Elan Homes development at Walcot lane – Correspondence regarding the surface water balancing pond. Members discussed this and all agreed that managing a balance pond wasn't something the PC wished to do. The Chairman asked the Clerk to send the appropriate notice to Elan homes & write to Severn Trent as requested.

20) CORRESPONDENCE

- Thank you for Burning Rubbish submission to Villager
- Query about Bus Stops on Stonebow Road
- Adoption of South Worcestershire Supplementary Planning document
- Licensing consultation email
- SWDP Survey
- Request for help with research project about Neighborhood Plans
- Request to remove Rubbish bin from land belonging to Virginia Cottage
- Light from Streetlight being obstructed by foliage by Virginia Cottage
- WDC – Reminder to spend New Homes Bonus money
- Worcester Millennium Way Walking festival 7-10 September
- Technical consultation on 2019/20 local government finance settlement
- Footpath Closure notice – C2100 Besford Road/Crabbe lane
- TPO No 001 2018, Location Roslea, 42 Stonebow Road
- Query from auditor – The Clerk & Chairman would be responding this coming week.
- Worcester Parkway overnight closures
- Resident query regarding closure of the Plough & harrow
- WCC Elan homes development regarding footpath lighting – The chairman asked members to think about this and respond for a decision to be made in Octobers meeting.

21) INFORMATION AND DATE OF NEXT MEETING

Finance Sub-committee meeting to be advised .

Thursday 4th October 2018 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting .

The meeting closed at 9.00pm.