

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 8th February 2021.
Via Zoom.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr A Grant	
Cllr G Collins	
Cllr L Hall	
Cllr K Carter.	
Cllr N Smith	
Cllr T Appleby	
Cllr A Powell	District Councillor
Cllr A Adams	County Councillor
Cllr K Wright.	

APOLOGIES (accepted):

OPEN FORUM:

2 people attended regarding Vicarage Nurseries planning applications: Debbie Jones from Framptons Planning and Bal Padda from Vicarage Nurseries to detail information relating to two applications below:

Cottages will provide all year round accommodation for essential workers in place of current static caravans so as to secure workforce and to provide a better lifestyle. These will be for couples as well as individuals with outside space and car parking and be situated in the smaller building on site. The new packhouse will be 1800sqm at the rear of the site with a low height building. Access will be widened to ensure that HGV's are not hanging out onto B4035 and so that they can turn to leave. There should be a reduction of 50% of vehicles from 40 per day at the moment to 20. The change in operation is to make the site more efficient and reduce movement. Flood risk assessment is to use sustainable open drainage by way of soakaway to alleviate over land flooding and surface water.. Cllr Wright asked what had changed in the business. This has always been the plan but supermarkets want smaller volumes sizes but there will be the same tonnage of fruit. There will be low frequency noise on HGV chillers, there will be an agreed DB rate and they will not be allowed to exceed this. Fruit from their other locations will come in but it will be packed for their product alone. The season is for 8 months of the year but workers are working all year. There is currently an operating licence at other site but may be here at a future date but it will be only their own vehicles.

PARISH COUNCIL MEETING

County Council:

- See report which is displayed, when supplied, on school noticeboard and at www.worcestershire.gov.uk/myparish or at www.Bretforton.net
- Mobile speed camera will start next week in Badsey.
- 2.5% increase in council tax for County Council, 1.5% for roads and 15 for social care.

District Council:

- Covid rates for this area are well below national average, dropped from 382 per 100,000 to 285 per 100,000. Vaccination rates are going up. Some evidence of South African variant at WR3, advice is to act as though you have it until proved otherwise.
- More grants available for those affected by covid but who don't pay business rates if trade has been reduced in either November 2020 or January 2021.
- Wychavon car parks are still free. This does not apply to on road parking.
- Boundary review will take place by 2023 but it appears that the reduction from 45 to 43 councillors has been accepted. The electors now and in 2027 will be looked at, there should be approx. 2400 electors per District Councillor.
- SWDP- There are 2 consultations- Sustainability and traveller sites. The 3 traveller sites are likely to be Aldington, Hughes Barn on B4035 and The Orchards at Knowle Hill. Consultation will run until April 2021. Consultation for amended sites will be advised in September 2021.
- Appeal on Station Road- No further information.
- Census will be 21st March 2021 via a digital format. There are census jobs available at censusjobs.co.uk.
- Back Lane will be closed on 10.03.21 for 3 days.
- National Grid will be in touch regarding replacing pipeline which will need to be done between 2023 and 2025.
- District Council will have no change to their element of council tax bill, awaiting executive approval.

MINUTES:

Minutes of the Meeting held on 11th January 2021 were circulated. Proposed by Cllr Wright. Seconded by Cllr Collins. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

OPEN FORUM ITEMS:

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

Cllr A Grant – Items 7- adjacent property.
Section 106- Family member.

REPORTS FOR INFORMATION.

Clerk;

Chairman;

- Kerbs stones have been ordered for The Cross and work should commence next week.

FINANCE:

- a. **Invoices and payments approved for settlement including account balances and payments.**
Proposed by Cllr Wright. Seconded by Cllr Hall. All in favour.

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	46	Bank Statement No. 46
Statement Opening Balance	£4,823.74	Opening Date 01/01/21
Statement Closing Balance	£7,374.37	Closing Date 31/01/21
True/ Cashbook Closing Balance	£7,374.37	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/01/21	002384	British Poppy Appeal	25.00	0.00	4,798.74
01/01/21	BACS201229WCC	Worcestershire County Council	0.00	400.00	5,198.74
05/01/21	BACS200111GPP	Graphic Print Partnership	100.00	0.00	5,098.74
08/01/21	BACS200108AE	Andrea Evans	16.00	0.00	5,082.74
08/01/21	BACs200111AE	Andrea Evans	709.34	0.00	4,373.40
08/01/21	BACS210108AE	Andrea Evans	23.97	0.00	4,349.43
08/01/21	Transfer		0.00	15,833.04	20,182.47
11/01/21	BACS200108AE	Andrea Evans	14.39	0.00	20,168.08
11/01/21	BACS200111AE	Multiple Suppliers/ Customers	199.43	0.00	19,968.65
11/01/21	BACS200111PM	Phil Moxon	80.00	0.00	19,888.65
11/01/21	BACS200111SLCC	SLCC	95.00	0.00	19,793.65
11/01/21	BACS200111WDC	Wychavon DC	0.00	3,706.44	23,500.09
11/01/21	BACS210111AE	Andrea Evans	111.50	0.00	23,388.59
15/01/21	BACS210111MP	Maurice Parkinson	312.00	0.00	23,076.59
18/01/21	D/D200118ICO	ICO	35.00	0.00	23,041.59
19/01/21	002385	HMRC	194.18	0.00	22,847.41
26/01/21	Transfer		15,473.04	0.00	7,374.37

Bretforton Parish Council

Expenditure transactions - payments approval list start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
167d/d210206NP		£1,160.54	20200	06/02/21	Npower – Electricity	£1,160.54
164	BACS2210208PM	£70.00	21100	08/02/21	Phil Moxon - Play & Defib checks	£70.00
168	BACS210208MP	£194.40	21300	08/02/21	Maurice Parkinson – Lengthsman	£194.40

166 d/d210222P WLB	£672.26	20700	22/02/21	PWLB - Loan Payment	£672.26
Sub Total	£2,097.20				
	£602.35			Confidential	
Total	£2,699.55				

ITEMS FOR DISCUSSION.

1. New footpath-Recreation Ground.- i. NHB application has been submitted for the installation of path, seating and lectern to mark the memorial trees. Application is expected to be decided in early March at Wychavon. Cllr Davis requested that the surfacing may need modifying as it has been churned up at Offenham path, this will be considered nearer the time.
2. Provision of disabled play equipment- Inspection of equipment has been carried out by Kompan who installed the equipment and the equipment largely provide disabled play in 4 pieces of equipment. There is however a shortfall in tactile play. Advice from CALC is that PC's are not obliged to change equipment for disabled play only when a new play area is considered. Company will put together a proposal to fulfil this need. There are grants available for this purpose from National Lottery, Tesco bags for help and Children in Need.
3. Website- Meeting took place between Clerk, Chair, Vice-Chair and member of Badsey PC who has agreed to set up PC website on the Badsey PC model. Using LCN, costs are as follows:
 Hosting with Wordpress - 2years - **£204**
 Domain name bretfortonpc.uk - 10years -**£140**
 SSL certificate - 1 year - **£60** maximum.
 So, annual recurring costs, at varying intervals are £102 + £14 + £60 = **£176** (certainly less than **£200**). Cllrs will be required to populate the sections with information required such as description, photos, required links. Mr Mike Tennant from Badsey PC will charge a fee of £300. A logo has been produced which can be used on all future correspondence.
 Proposed by Cllr Smith, seconded by Cllr Hall with a unanimous vote in favour to proceed. This will run alongside Facebook, hand delivered newsletter and noticeboards.
4. Newsletter- Cllr Grant has agreed to produce next newsletter, he will check full production costs for next meeting.
5. Non- public footpaths-Cllr Grant. Article has been circulated for cllrs to consider rekatng to footpaths that will need to be designated before 2026. Discussion took place about which paths and how many should be included. Process requires a full application with historical supporting evidence of continued use and photos etc. It was agreed that cllrs would consider which paths for next meeting. Cllr Appleby advised that some paths are not marked and this would be helpful to determine which are to be included. Clerk will contact Worcs CC to establish defined paths and if they can be marked as well as whether there is a protocol in place for increased path applications.
6. Red telephone box/Book exchange- Inspection of box for book exchange has concluded that the K9 approved door insert would be most suitable, costs as follows: Door - £310, Handle - £25 and Labour - £225. Cllr Cleveland proposed, seconded by Cllr Grant with unanimous vote in favour to proceed.
7. Land at Littlebrook Nurseries.- A resident asked Cllr Wright to put this matter on the agenda for consideration by cllrs. A fence has been erected on the land in question and doubt has been raised about the ownership of the land and the right to do this although it is believed to have replaced an existing fence. Extensive discussion took place regarding this matter but due to conflicting views further information to clarify the situation would need to be sought for future consideration.

Wychavon District Council.

- **Section 106-** Funding have been received and invoice requested to release funds. A full breakdown of the shortfall has been requested so that this can be considered by Cllrs. NB.

This was received by email during the meeting but deferred until next meeting so that cllrs have time to consider it.

- **SWDP Consultation- See District Council section for details on 2 consultations.**

Worcestershire County Council.

CALC –

LENGTHSMAN:

- **Tasks for the lengthsmen.**
- **New rates with effect of 1st April 2021 are** Burial Ground - From £225 to £245, Play Area - From £50 to £55, Gated Area - From £35 to £38, *Lengthsman - from £16/hr to £17/hr, *Knapsack spraying from £20/knapsack to £25/knapsack. These were unanimously supported.

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

Applications for Consideration:

20/02819/FUL- Bretforton Social Club, Bretforton

Single storey extension.

No objections.

20/02210/LB- 33 Main Street Bretforton.

Removal of Stud wall in the living room. Move the kitchen to where the bathroom is currently located. Move the Bathroom upstairs to above the Kitchen by removing the existing cupboard and constructing a new stud wall. Partition off the 2 upstairs bedrooms using construction of square oak with plaster infills giving the impression of a free-standing partition. Removal of upstairs cupboards to create a landing. Removal of cement and gypsum plaster from internal gable wall and repoint with lime mortar. Removal of Concrete floor covering on the downstairs floor to expose Blue Lias flagstones. Replace homemade plywood back door with Oak ledge and brace door. Construction of a rear Porch. Resurface the parking area to the rear of the house.

No objections.

20/02837/FUL- Vicarage Nurseries, Weston Road, Bretforton.

Demolition of a redundant glass house, and replacement of 4 static caravans with a terrace of 5 x 2-bedroom and 2 x 3- bedroom cottages, with associated car parking, foul and surface water drainage and landscaping; to accommodate essential workers required to live on the Site.

Bretforton Parish Council has no objections to this application but would want the essential workers using the accommodation to be tied to this business alone.

20/02713/FUL- Vicarage Nurseries, Weston Road, Bretforton

Demolition of a redundant glass house and replacement with a packing house, with ancillary office accommodation, staff toilets, associated infrastructure including foul and surface water drainage, together with minor alterations to the access.

Bretforton Parish Council have concerns about the HGV movement but we have been assured by their planner and the applicant that the facts provided are true and will reduce the number of hgv movement. Only produce grown on this site should be packed on this site as discussed with applicant and planner

APPEAL:

REFUSED:

APPROVED:

20/02394/LB- 27 Main Street Bretforton

Replacement wooden garden shed.

20/02588/HP- Old Police House, Shop Lane, Bretforton.

Single storey wet room extension.

20/02857/HP-Greystones, Station Road, Bretforton.

Demolish conservatory and construct single storey rear extension.

- **OTHER ITEMS**
- **ENFORCEMENT- 65 Weston Road.**

Publications

CLERKS REPORT on Urgent Decisions since last meeting

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

Meeting closed at 9.27pm

Date of the next meeting; 8th March 2021.

Signed:

Date: