

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> February 2021 Online.

Due to Covid 19 restrictions this meeting was held online. The public and local county and district councillors were able to access the meeting if they wished.

### Present

Cllrs. Mr A Turner (Chair), Ms C Baxter, Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr T White.

### In Attendance

District & County Cllr. Prof J Raine, and Mr D Sharp (Clerk).

### 14/21 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllr. Mr C Rouse (accepted), also District Cllr. N McVey and Mr C Penn, Malvern Hills Trust.

### 15/21 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 16/21 Reports from other representatives

**To receive reports from County and District Councillors, Tree and Footpaths Wardens and other representatives:**

**District & County Cllr. Prof John Raine** reported that housing enforcement officers were investigating a derelict house on Nabs Pitch. The Brewers Arms were now under enforcement action to remove external decking that had been installed without planning permission. A decision on the planning application to develop Adelaide House had been deferred by the Southern Area Planning Committee until a site visit could be arranged. In the mean time new proposals had been submitted which he expected would soon be relayed to the Parish Council. Finally he was to meet with Hannah Davies, the Highways Liaison Officer, and would discuss the inappropriate parking at St James Close. **Charles Penn, Malvern Hills Trust** had previously circulated a report informing that car parks remained open and continue to be well used during the current lockdown and there were to be increases from April 2021 to the council tax levy and parking charges.

### 17/21 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 11<sup>th</sup> January were approved and were signed by the Chairman.

### 18/21 Progress Reports and other matters arising from the minutes

The Clerk reported that MHDC had notified that the tax base for 2021/22 was to decrease from 586.15 to 579.49. This would result in an increase in Band D council tax by just over 1% although the precept of £17,400 would remain unchanged since 2019.

### 19/21 Planning

**To consider response to any late submitted applications:** No applications had been received.

### 20/21 Playing Fields

Tree works highlighted in last years survey were to be undertaken later in the month.

Research into the provision of an off road pump track was ongoing. When all information had been gathered the Parish Council would consult with residents and decide on the viability of the project. The temporary track that had been made in the bluebell field was to be fenced off the deter further use.

### 21/21 Allotments & Community Woodland

New allotment fencing was expected to be installed later this month.

**22/21 Highways & Footpaths**

Investigations were to be made into the origin of several free standing weather veins in West Malvern.

**23/21 Finance*****i. To consider payment of invoices presented:***

The following payments were approved:

From/Due to	Date	Amount	Details
Bob Burford	30/01	£120.00	Village Handyman (Jan)
British Gas	11/01	£674.04	Gas Supply
DA Sharp	08/02	£355.35	Clerk's Fees 35hrs (Gross £444.15 SP17)
<b>Total</b>		<b>£1,149.39</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,550.14</b>	<b>Community Account B/F</b>	<b>£16,974.55</b>
		Allotment Rents	£342.50
		February Payments	-£1,149.39
<b>Savings Account C/F</b>	<b>£14,550.14</b>	<b>Community Account C/F</b>	<b>£16,167.66</b>

***ii. To consider applying for internet banking facility:*** The Clerk reported that the council's current banker, HSBC did not offer suitable facilities for online banking for parish councils and he was to make enquiries to other banks.

**24/21 Correspondence*****To consider the following correspondence previously circulated:***

FROM	* email	SUBJECT
Misc	*	Covid 19 Information and advice
MHDC	*	Parish & Town Council Forum - Monday 25 January 2021
WCC	*	On-Line Budget Briefing for Parish & Town Councils 27 January 2021 5pm
Clerk	*	Planning Application
MHDC	*	Planning Training
MHDC	*	Covid-19 Business e-Bulletin
SWDPR	*	Parish and Town Council Newsletter January 2021
MHDC	*	P&TC Forum
		Community led housing contact and Carbon Reduction presentation
WCC	*	21 Day Notice - Road Closure – De Walden Road – 03/02/21 – 7days
Charles Penn	*	Malvern Hills Trust Report

**25/21 Councillors' items for Report**

It was noted that the gas lamp near Adelaide House had been damaged. To be reported to Sight Designs.

Clerk to investigate planning regulations for installation of signage on the Village Hall.

**26/21 Next Meeting**

The next Parish Council Meeting will be held online on Monday 8<sup>th</sup> March 2021 7.30pm.

There being no further business the meeting closed at 8.45 pm.