



BUSHLEY PARISH COUNCIL

DRAFT Minutes of Parish Council Meeting on Zoom on Tuesday 9th March 2021

1. Present: Cllrs. N.Nicoll, S. Ceres, L.Hirons, J.Kinghorn, V Latte, J.McDonagh, C. Miners.

In attendance: Clerk.

2. Apologies: DC Behan.

3. No declarations of interest

4. Minutes of PC meeting 12th January 2021 (Zoom). Agreed by all present and to be signed by Chairman when possible.

5. Matters Arising.

(12.01.21 item 15). Following discussion, Cllrs Ceres and Latter suggested maintaining Zoom meetings rather than change to Microsoft Teams. All agreed.

6. Update on Coronavirus Pandemic. The Clerk continues to make weekly phone contact with all Bushley residents living alone. Several residents have contact with neighbours and many are linked online. It is important to respect confidentiality unless specifically approved by a resident.

7. Finance.

a. Carried forward in Lloyds Bank A/C at 01.03.21:£2,035.51

Date	Details	Out	In	Balance
01.02.21	Opening Balance			4,558.85
15.02.21	000762.MOW/02.21	518.00		4,040.85
19.02.21	000751.Clerk/02.21	64.65		3,976.20
19.02.21	000749Clerk/02.21	742.00		3,234.20
01.03.21	CALC/03.21	30.00		3,204.20
01.03.21	MOW/03.21	779.97		2,424.23
01.03.21	LENG/03.21	264.00		2,160.23
01.03.21	WCCSalt/03.21	124.72		2,035.51
01.03.21	Closing Balance		0.00	2,035.51

b. Internal Audit: Iain Selkirk (FCA) will undertake 2020/21 Internal Audit. Proposed by Cllr. Nicoll, seconded by Cllr Latter and agreed by all present. Clerk to sign contract and send to I. Selkirk.

c. PKF Littlejohn External Audit: (AGAR: Annual Governance and Accountability Return 2020/21). Paperwork received, to be completed and returned following Internal Audit by 31.07.21.

8. Lengthsman Contract. WCC Agreement for 2021-22 received with updated invoice, worksheet and paperwork. Funding remains at £1795.73.

a) Clerk signed and returned Agreement and all relevant information sent to Lengthsman.

b) Clerk will organise review meeting with Lengthsman when COVID regulations allow.

9. Churchyard Mowing. Contract remains as last year's funding: Old Churchyard to be left during Spring wildflower season. Clerk will identify extra mowing dates as necessary (weddings etc).

10. WCC Highways Update.

a. (14.03.21). Drains Survey completed between Hither Ham House and Double Gate Farm. Whole system desilted and substantial amount of roots removed. These would have held up the flow. WCC to monitor situation prior to considering pipe renewal scheme.

b. (15.03.21) Worcs.Regulatory Services advised Clerk that he will follow up local septic tank issues.

c. Reports re potholes over the last 3 months have been reported and actioned. – 2 now outstanding.

11. Planning Applications.

a. 20/01384/AGR: Bredon School. – no objection

b. 20/01582/CU: proposed equestrian use: Decision Pending.

12. Councillors' Reports.

a. Training: Cllr Hirons attended CALC Community Engagement Training on Zoom. She circulated useful, relevant notes. (Zoom)

Clerk had attended Local Emergency Planning Session (Zoom). Report to be circulated and Fact Sheet attached from Jeremy Teal. (MHDC Head of Community Development). He spoke on the role parish councils should play in a complimentary way with COBRA, West Mercia Strategic Co-ordinating Group, the Local Authority and Worcestershire Tactical Co-ordinating Group. Those on the ground dealing with an incident: Blue Light services, County/District Council staff, Voluntary Sector, **Parish and Town Councils**.
Clerk to draw up first draft for circulation.

b. Village Hall – Cllr Kinghorn: Currently closed for all bookings.

c.. Litterpick from Mythe Bridge to Green Street undertaken along A438. (Unofficial by small group of individuals from Bushley/Forthampton and Chaceley).

Clerk organized for MHDC to pick up approx. 40 full bags from rear of Village Hall; contacted MHDC Environmental Health to remove wrapped carcass found under bridge along A438. Removed within 24 hours.

d. Bushley Trees Management. Separate meeting to be identified as COVID allows, to plan for Bushley Trees Programme: varieties, sites, funding, Ash Dieback Management. To be promoted in Bushley News and professional help from WCC/CPRE etc.

e. Mural for Bus Shelter. To be progressed post COVID restrictions.

13. AOB

a. Cricket Club. Cllr Nicoll had attended the Cricket Club AGM. The plan is to develop the venue for which fund raising is required. Club Chairman, Dan Townsend, has requested support for this from the Parish Council. An Informal agreement to be formalised at next meeting.

The meeting closed at 9.15pm

Following a period of uncertainty as the COVID and ZOOM rules fluctuated I apologise in the changes in dates. Further paperwork to follow in the next few days.
Post Annual Meeting dates to be identified on Tuesday 18th May.

Vicky Fowkes
Clerk & RFO
Bushley Parish Council