

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 26th April 2021

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Due to the Covid 19 restrictions this meeting was held online. Due to the period of public mourning following the death of HRH Prince Philip this meeting was delayed by one week. No matters were raised during the period of public participation held before the start of the meeting.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

Since the last ordinary meeting Cllr. Mary Purser had resigned from the Parish Council. The Clerk confirmed that he had informed MHDC and had posted the appropriate 'casual vacancy' notices. If no election was called he expected the Parish Council to be able to co-opt in May.

In Attendance

Mr D Sharp (Clerk) and 3 members of the public.

44/21 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs and Dr J Mortimer (accepted).

45/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllr. Nelson declared an ODI in planning application 21/00547/FUL since the applicant's property bordered her own.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllr. Nelson was granted a dispensation to discuss application 21/00547/FUL. This would last until the next ordinary election.

46/21 Planning

To consider response to the following any late submitted applications:

| Application No | Location | Details |
|------------------------------|--------------------------|-----------------------------|
| 21/00547/FUL | The Lovells Garrett Bank | Erection of 2 No. Dwellings |

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed to submit the following response:

'The Parish Council has a number of concerns over this proposed development. It is outside the development boundary and therefore against SWPD policy (being in open countryside) and is not included in the parish council's emerging neighbourhood plan. Two 4 bedroom dwellings does not meet the housing needs of the village. There is historical evidence that the area is prone to flooding.'

47/21 Minutes

To consider for adoption the minutes of the Parish Council meetings held on 15th March and 30th March: These were accepted as accurate records and they were signed by the Chairman.

48/21 Progress reports and other matters arising from these minutes

The Clerk confirmed that the allowance for Parish Councils to hold virtual meetings ceased from 6th May.

Following the decision by the current owner to retain control of the Pheasant Inn site and not to sell it to the Parish Council no news had been heard about future plans.

49/21 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies reported that due to the upcoming County Council elections there was currently a period of purdah which restricted activity. He also confirmed that MHDC were currently assessing applications from businesses for covid 'restart' grants.

50/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: *To consider work required to undertake regulations 14 and 15 and to consider further grant funding from Locality:* Discussions were ongoing about the inclusion of a site off Cornfield Close which was in the AONB and would be contrary to SWDP policy. A meeting was to be held with David Clarke from MHDC to discuss the site allocations and the Group would report back next month. Additional funds would be applied for once costing were finalised.

ii. Communications Working Group: The latest newsletter had been delivered last week. Cllr. Davis was to help update the website and Facebook pages.

iii. Playing Fields/Open Spaces Working Group: *To review quotations for outdoor gym equipment and consider submitting an S106 application for funding:* It was agreed to progress with the proposal from Kompan and to apply for S106 funding for £85,964.34.

iv. Orchard Working Group: The storage container had been delivered and was currently being clad. The wishing tree scheme had been a great success with many contributions. The Worcestershire Wildlife Trust were to undertake a survey next month and hopefully open up avenues for grant funding. Charitable status had been applied for.

v. Highways Working Group: It was noted that damage had been done to the surface of Hancocks Lane by a tracked vehicle. Cllr. Davies to report to WCC Highways.

vi. Footpaths Working Group: A new short permissive path with no styles had been provided near Castlemorton Common as an alternative to 518(B) which the landowner hoped would keep walkers and dogs away from horses.

It was believed that all the houses on the Guild Homes site on Drake Street had been sold and it was hoped that this would allow the open space to be transferred to the Parish Council.

51/21 Community Development Facilitator

A meeting between the facilitators and Cllrs. Davies and Sumner had been held on 18th March. Unfortunately both facilitators had given notice to terminate their contracts at the end of April. They were to produce a summary of works completed and the Clerk was to send them both a letter of thanks for all they have done in very difficult circumstances..

It was agreed to review the other original applicants for the post to appoint a replacement.

52/21 Parish Council Promotions

Update on Ma Bessie Sat 5 June St James's Church: This event was still planned to go ahead with social distancing measures in place. The possibility of installing projection/video equipment in the church was being investigated.

53/21 Correspondence

To consider responses to the following correspondence previously circulated:

| FROM | * email | SUBJECT |
|--------------------|---------|--|
| CALC | * | Updates |
| NALC | * | Chief Executive's Bulletin |
| NALC | * | Online Events |
| CALC | * | Councillors Survey |
| MHDC | * | Parish News Update |
| Liz Smith | *(i) | Gloucester Road |
| SWDPR | * | Newsletter |
| MHDC | * | Birdflu |
| WCC | * | Road Closure Gilvers Lane 31/05 – 5 days |
| West Mercia Police | * | Rural Beat |
| MHDC | * | Urban Design Planning Training Cancelled 26/04 |

(i) – A prospective resident had highlighted problems with Gloucester Road footway for disabled access. County Cllr. Tom Wells had been informed and the situation was to be monitored.

54/21 Finance**To consider payment of invoices presented:**

The following payments were made between meetings from the **Main Account** and were ratified:

| From/Due To | Date | Amount | Details |
|--------------------------|-------|------------------|---------------------------------------|
| Natalie McVey | 06/04 | £117.00 | Community Facilitator (7.5 hrs. Mar) |
| Sarah Gittings | 06/04 | £128.70 | Community Facilitator (8.25 hrs. Mar) |
| Ellis Dawe Ltd | 06/04 | £1,305.98 | Misc Timber for Orchard |
| Worcester Container Hire | 17/03 | £2,220.00 | Orchard Storage Container |
| TOTAL | | £3,771.68 | |

The following payment requires approval from the Neighbourhood Plan Account:

| From/Due To | Date | Amount | Details |
|---------------|------|------------------|------------------|
| Groundwork UK | - | £3,535.00 | Grant underspend |
| TOTAL | | £3,535.00 | |

The following payments require approval from the **Main Account**:

| From/Due To | Date | Amount | Details |
|-----------------------|-------|------------------|---|
| J Moore | 18/03 | £118.00 | Lengthman Duties (March) |
| Broadleaf Treecare | 18/03 | £400.00 | Grass Cutting |
| Worcestershire CALC | - | £90.00 | Councillor Training |
| Worcestershire CALC | 03/04 | £994.97 | Annual Subscription |
| C Three Marketing Ltd | 31/03 | £173.98 | Web Hosting |
| Whatley Recordon | 25/03 | £1,782.00 | Pheasant Inn Legal Expenses |
| Playsafety Ltd | 29/03 | £111.60 | Playground Inspection |
| Screwfix | 12/03 | £28.26 | Gate Closer |
| HM Revenue & Customs | - | £384.60 | PAYE (Jan-Mar) |
| E Hardman | 26/04 | £104.00 | Handyman (£130 Gross) |
| D Sharp | 26/04 | £406.20 | Clerk's Fee (£507.60 – 40 hrs @ SCP 17) |
| TOTAL | | £4,593.61 | |

Accounts Summary

| | | |
|-------------------------------|------------------|------------------|
| Reserves Lloyds B/F | £2,976.57 | |
| Interest | £0.02 | £2,976.59 |
| Fête Account | £1,832.36 | £1,832.36 |
| Buildings Account | £804.47 | £804.47 |
| | | |
| Neighbourhood Plan Ac. | £5,808.65 | |
| Groundwork UK | -£3,535.00 | £2,273.65 |
| Funding Account | £1,091.33 | £1,091.33 |
| | | |
| Total C/F | | £8,978.40 |

| | |
|-----------------------------|-------------------|
| Main Account B/F | £69,062.67 |
| | |
| WCC Lengthman | £118.00 |
| MHDC Waste Collections (DD) | -£59.86 |
| BT Library (DD) | -£291.53 |
| Pre Payments | -£3,771.68 |
| April Payments | -£4,593.61 |
| | |
| | |
| Main Account C/F | £60,463.99 |

55/21 Any other matters for report or for future consideration:

Cllr. Sumner reported that she was monitoring parking outside the school and was concerned that the Spitalfields car park was not being fully utilised.

The possibility of holding an outdoor event to celebrate the ending of 'lockdown' was to be investigated.

56/21 Date of next meeting

Virtual meetings were not allowed after 6th May so the Annual Parish Council Meeting was to be held on Monday 17th May 2021 at 7.30pm in the village hall.

There being no further business the meeting concluded at 9.45 pm.