

# MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held *via Zoom* on Thursday 1<sup>st</sup> April 2021 at 7.00pm.

**Present:** Cllrs: Mr C Bunn (Chairman), Mrs S Rawlins and Mrs J Rogers.

**In Attendance:** Mrs A Watson (Clerk) and District Councillor Mr D Godwin.

1. **Apologies:** These were received and accepted from Cllr. Mr S Finney.
2. **Minutes:** The minutes of the meeting held on the 04/03/2021 were approved and will be duly signed by the Chair.
3. **Declarations of Interest:**
  - 3.1 A Dispensation Request for a Declaration of Pecuniary Interest at each meeting was submitted to the Council from Cllr. C Bunn. Cllr. Bunn has declared a Pecuniary Interest being Chairman of the Parish Council and having a Contract for Services as Parish Lengthsman. This was duly agreed and Dispensation given by the Council and the appropriate form for the same has been submitted to the Monitoring Officer at Malvern Hills District Council.
4. **Progress reports:**
  - 4.1 Problem Trees (Ref No 1004251). The County Arboriculture Officer will inspect the tree and report back.
  - 4.2 Land drainage problem at Cross Cottage, Mamble. The Chairman and the Clerk have both spoken to the owner of this property, Mr P Cotterill, regarding what seems to be a collapsed drain under the garage. Worcestershire County Council Highways are due to investigate. District Cllr. Godwin suggested a formal letter be written to Highways due to their responsibilities according to the Land drainage Act 1991, that a failure to act may cause detriment to this property.
5. **Councillors' and District Councillor reports:**

Cllr. Godwin gave an update on County Councillor Elections and progress on planning and enforcement.
6. **Correspondence Received and Items for discussion:**
  - 6.1 Worcestershire CALC. The Clerk gave an update on training events and Councillor's meeting face to face. Despite a legal challenge from NALC, face to face meetings are due to resume after the 7<sup>th</sup> May. The possibility of Wifi in the Village Hall was discussed and Cllr. Rawlins will raise this with the Village Hall committee, when the opportunity arises.
  - 6.2 Information and proposal regarding gates on Footpath 523 from Mrs J Evans. The Clerk reported that Mrs Evans has been given permission to install footpath gates on the land. There is additional work to do, therefore the Chairman will contact Mrs Evans to look at what is required and report back to the next meeting.
  - 6.3 Thank you emails and letters for grants were read out by the Clerk from Bayton School and Little Learners Nursery. Cllr. Rogers confirmed the WI and Mamble History group had received their grant cheques.
  - 6.4 South Worcestershire Development Plan Newsletter – copied to Councillors for information.
  - 6.5 Lengthsman's Contract. The Clerk confirmed the Chairman had signed the Parish Council Lengthsman's Contract for 2021/2022 and the 2021/2022 Parish Lengthsman Scheme Agreement had been received from Worcestershire County Council and the budget for 2021/2022 is £1836.53.
7. **Finance:**
  - 7.1 PKF Littlejohn Notice of Smaller Authority AGAR for Financial Year 2020/2021 has been received. The Clerk will contact Mr R Simpson regarding the internal audit arrangements.
  - 7.2 Bank Statements

26.03.2021 Business Account	£5068.99
31.02.2021 Current Account	£4006.20
  - 7.3 The following payments were ratified and cheques duly signed:
    - 7.3.1 Mr C Bunn (Lengthsman Payment March 2021) £203.00
    - 7.3.2 Mrs A Watson (Clerk Salary & Expenses 06/03-05/04/2021) £280.00
8. **Malvern Hills District Council Planning Notifications:**
  - 8.1 **Enforcement Notice ENF/21/0111** regarding 'Oldfields Cider' sign. No action required.
  - 8.2 **20/02057/PIP** Applicant: Mr E Shields. Proposal: Application for Permission in Principle for 9 dormer bungalows at Highbrae, Mamble Road, Clows Top, DY14 9HX. **Refused**
9. **Clerk's reports and items for future agenda.**
  - 9.1 Bird Flu – The Clerk reported on changes to restrictions.
  - 9.2 Cllr. Rawlins raised the matter of contributing to the maintenance of the Churchyard. It was agreed that the Parish Council, on the production of receipts, would contribute to this activity if required.
10. **Date of next meeting:**

The Annual Meeting of the Parish Council will take place on Thursday 6<sup>th</sup> May 2021 via Zoom. Councillors will consider a date for the Annual Parish Meeting when further guidance is received on face to face meetings. The Chairman thanked everyone for attending the meeting, and closed the meeting at 8.10pm

Signed.....  
Chairman

Date.....