

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 12th April 2021.
Via Zoom.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr G Collins	
Cllr L Hall	
Cllr K Carter.	
Cllr A Grant	
Cllr K Wright	
Cllr A Adams	County Councillor

APOLOGIES (accepted):

Cllr N Smith
Cllr T Appleby
Cllr A Powell District Councillor

OPEN FORUM:

PARISH COUNCIL MEETING

County Council:

- See report which is displayed, when supplied, on school noticeboard and at www.bretfortonpc.uk

District Council:

- See report included in Annual Parish Meeting Minutes of 12th April 2021.

MINUTES:

Minutes of the Meeting held on 8th March 2021 were circulated. Proposed by Cllr Collins. Seconded by Cllr Cleveland. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

OPEN FORUM ITEMS:

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.

- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

None.

REPORTS FOR INFORMATION.

Clerk;

- NALC's guidance on the return to face to face meetings- This matter was considered by councillors. At this time, the government guidelines state that virtual meetings must cease by 7th May 2021 and face to face meetings re-commence. It was agreed that the final decision regarding the June meetings onwards would be decided at the meeting to be held on Tuesday 4th May 2021.

Chairman;

FINANCE:

- a. **Invoices and payments approved for settlement including account balances and payments.**
Proposed by Cllr Wright. Seconded by Cllr Cleveland. All in favour.

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	48	Bank Statement No. 48
Statement Opening Balance	£4,546.61	Opening Date 01/03/21
Statement Closing Balance	£3,811.38	Closing Date 31/03/21
True/ Cashbook Closing Balance	£3,811.38	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/03/21	BACS210226WCC	Worcestershire County Council	0.00	516.00	5,062.61
08/03/21	BACS210208AE	Andrea Evans	481.95	0.00	4,580.66
08/03/21	BACS210208WDC	Wychavon DC	90.97	0.00	4,489.69
08/03/21	BACS210308Hn	Henson	4,260.00	0.00	229.69
08/03/21	BACS210308MP	Maurice Parkinson	472.80	0.00	-243.11
08/03/21	BACS210308PM	Phil Moxon	88.79	0.00	-331.90
08/03/21	BACS210308VG	Vale Gardens	480.00	0.00	-811.90
08/03/21	Transfer		0.00	5,000.00	4,188.10
10/03/21	002387	HMRC	120.40	0.00	4,067.70
11/03/21	BACS210308AE	Andrea Evans	14.39	0.00	4,053.31
17/03/21	BACS210317WCC	Worcestershire County Council	0.00	162.00	4,215.31
22/03/21	BACS210308RG	Ross Grant Music	4,006.44	0.00	208.87
22/03/21	Transfer		0.00	3,000.00	3,208.87
23/03/21	BACS210308JG	Jackie Goody	50.00	0.00	3,158.87
23/03/21	BACS210321LW	Lynette Williams	85.50	0.00	3,073.37
23/03/21	BACS210323AT	Andy Tyrrell	1,020.00	0.00	2,053.37
23/03/21	Transfer		0.00	50.00	2,103.37
29/03/21	Transfer		0.00	1,708.01	3,811.38

Bretforton Parish Council

Expenditure transactions - payments approval list Start of year 01/04/21

	Cheque	Gross	Vat	Net Invoice date	Details	Cheque
BACS21032	£85.50 3LW	£0.00	£85.50	01/04/21	Lynette Williams - BG planting	£85.50
BACS21041	£207.60 2MP	£34.60	£173.00	12/04/21	Maurice Parkinson – lengthsman	£663.60
BACS21041	£198.00 2PS	£33.00	£165.00	12/04/21	Playsafety Ltd - Annual play inspection	£198.00
BACS21041	£95.00 2PM	£0.00	£95.00	12/04/21	Phil Moxon - inspections & Defib	£95.00
BACS21041	£492.00 2SM	£82.00	£410.00	12/04/21	Smartcut Ltd – mowing	£492.00
BACS21041	£1,708.01 2ZU	£0.00	£1,708.01	12/04/21	Zurich Insurance - annual insurance	1,708.01
BACS21041	£135.60 2EON	£22.60	£113.00	12/04/21	Eon UK Ltd - street lighting	£135.60
		£1,102.57	£76.00	£1,026.57	Confidential	
Total		£4,024.28	£248.20	£3,776.08		

- b. VAT refund was confirmed as £4913.88 for period to 31st March 2021.

ITEMS FOR DISCUSSION.

1. New footpath-Recreation Ground.- Work on footpath has commenced and feedback so far is good. NHB release of funds has been applied for and is due imminently. Signs have been ordered and received regarding rules for dogs on both the field and path. Cllr Cleveland suggested a National Trust type signs to commemorate the trees with perhaps a QR code for each name to provide more history. Clerk suggested an opening of the path and sign and an invitation to Wychavon to show recognition of NHB monies. The details will be further considered at next meeting when the path is likely to have been completed. It was agreed that wildflower planting should take place along leylandii hedge next to path so that it doesn't require mowing.
2. Provision of disabled play equipment- A proposed drawing has been received from Kompan as well as costings. It was agreed that clerk should try to find grant funding for this project. New path has been positioned to enable disabled access to play area.
3. Website- The new site has been populated with key information and is now live at www.bretfortonpc.uk More information will need to be added but this is ready to launch to residents. There is a contact page and a link to Facebook. All of the information will be in next parish magazine.
4. Newsletter- It has been agreed to postpone a dedicated newsletter and to use the new parish magazine following discussions with the editor to confirm that logos can be used as well as all of the report to be on whole page(s) and not split. This will launch the website, Facebook as well as other information but will be cheaper than a dedicated newsletter.
5. Non-public Footpaths-i. Following discussion by councillors as well as no interest from residents to get involved in identifying potential paths nor to carry out applications, it was agreed that the matter would be revisited in 6 months or when the official deadline was confirmed whichever is sooner.
6. Speeding on B4035- Volunteers required to form speed watch, speed check will not be done until June at the earliest. No volunteers have come forward to date so project cannot currently move forward. This will be advertised in magazine article.

7. Memorial Hall- Chair agreed to look at last plan to see what work could now be carried out including alterations to gents toilets, repainting, and screens. It was suggested that painting could be carried out over summer holidays. Clerk will confirm hall funds for these projects for next meeting. Path outside will be reported to Highways.
8. Red telephone box- Now ready to be book exchange and will be advertised in magazine for use at beginning of May. Shelves are to fitted but painting has been done at an agreed cost of £450.
9. Bretforton Sports Club-
 - a) The pathway around the recreation ground- Mowing between pathway and the perimeter fence-Will be planted with wildflowers.
 - b) Changing rooms- estimates received to be submitted via PC to Wychavon for release of section 106.
 - c) Improve the area in front of the Sports Club for all year round use- Agreed on materials but area should be no deeper from building than existing paved area and only as wide as ½ way across each gable.
 - d) Replace the existing water pipe from the Clubhouse to the playing area as the pressure is not good enough, the existing pipe has most likely perished in places-Agreed.
 - e) Trees on the nursery side of the recreation ground need attention- PC are dealing with these trees.
10. Village Planning policy- Detailed in District Council Report.

Wychavon District Council.

Worcestershire County Council.

CALC –

LENGTHSMAN:

- **Tasks for the lengthsmen.**
 - a. Benches-Reported-Chase.
 - b. Weedkill path around church wall.
 - c. Hall path-report.
- Lengthsman budget for 2021/22 was confirmed as £1925.38.

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

20/01602/HP- 33 Main Street, Bretforton.

Block pave parking area, replacement skylight, erection of porch and erection of conservatory to rear.

It was agreed to request that enforcement look at application as some work has been carried out and other details are not clear. Request that DC looks at it too.

21/00581/FUL- Land Adjacent To Plant Produce, Stoneford Lane,.

Installation of 150kW of ground mounted solar PV panels

No objections as long as suitable landscaping is in place. Consider positioning so as not to reflect light on areas of outstanding natural beauty in Cotswolds.

Applications for Consideration:

APPEAL:

REFUSED:

APPROVED:

21/00581/FUL Vicarage Nurseries, Weston Road, Bretforton.

Demolition of a redundant glass house and replacement with a packing house, with ancillary office accommodation, staff toilets, associated infrastructure including foul and surface water drainage, together with minor alterations to the access.

- **OTHER ITEMS**
- **ENFORCEMENT**

Publications

CLERKS REPORT on Urgent Decisions since last meeting

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- **Greening of Back Lane.**

Meeting closed at 8.50pm

Date of the next meeting; Tuesday 4th May 2021.

Signed:

Date:

Report to the Annual Parish Meeting of Bretforton Parish Council 2021

Cllr Aaron Powell, Wychavon District Council

Death of HRH The Prince Philip, The Duke of Edinburgh

The District Council mourns the loss of The Duke of Edinburgh. A letter of condolence has been sent to Her Majesty The Queen from the Chairman of the Council. Flags will fly at half mast until the morning after the funeral.

Covid-19

The year has been dominated, of course, by Covid. The current infection rate across the District is 39 cases per 100,000 population which is a massive reduction from January. The rate has risen slightly in recent days but this is not unexpected as restrictions are lifted. Vaccinations are moving fast with 72,931 (as at 9th April) people in Wychavon having received their first dose. This represents 64% of the population over 16 and over 90% of all age groups from 55 upwards.

In total £45 million has now been paid out to local businesses to support them during the pandemic. We have tried very hard to contact every local business. The Restart Grant Scheme will soon go live and businesses will be encouraged to apply. In terms of individuals, £135,000 has been paid in Track and Trace self isolation payments and we have given £101,000 to local foodbanks to support the most vulnerable.

Parking in Wychavon Council's off street car parks will remain free for a few more weeks as non-essential shops reopen. We are exploring ways to continue to incentivise visitors to town centre shops and facilities as restrictions are eased further. On street parking charges continue to be enforced.

District Council activity for the year

Perhaps the most significant District Council development this year, over and above the Covid response, has been the adoption of the Intelligently Green Plan. This is a ten year carbon reduction strategy which aims to:

- Reduce the Council's greenhouse gas emissions by at least 75% by 2030
- Halve District wide carbon emissions by 2030
- Double the size of Wychavon's low carbon economy
- Treble renewable energy generation in the district
- Capture at least 500 tonnes of carbon dioxide equivalent per year by 2025

New Homes Bonus

The new homes bonus grant request for the all weather track around the recreation ground was approved at the last Executive Board meeting, following recommendations from the Communities Funding Panel. I was pleased to be able to support the submission to the panel.

Planning

The planning appeal for affordable housing on land at Station Road has still not been decided despite the hearing taking place in January.

A number of you contacted me recently regarding the comments on Facebook about measurements and survey work being undertaken at the site adjacent to the cemetery entrance on Main St. I have discussed this with officers at the District Council and can confirm that the contractors were not working on behalf of the Council.

As you know the District Councils for Wychavon, Malvern Hills and Worcester continue to work on the next iteration of the joint South Worcestershire Development Plan which is a

legal requirement and without which there is greater risk of uncontrolled development.

Following the Preferred Site Options consultation last year the Council may need to consider alternative sites. In doing so the officers need to determine whether any of the issues that affected previous proposed sites also affect these new sites, including drainage and access, and these investigations do sometimes require evidence from agents of landowners. I cannot confirm whether or not this is such a site.

Any sites included in the plan for publication will be subject to public consultation in the autumn according to the current timetable. The plan itself will be published for approval by the Council in August/September of this year - at which point these sites will become public.

In the meantime, any sites being considered (albeit their status might still show the pre-consultation status) including basic details such as the size of the site under consideration etc. are shown in the interactive policies map

at: <http://swdp.addresscafe.com/app/exploreit/default2.aspx> (You have to search for a location on the map first to Zoom in and then Search for information on the map - using the balloon pointer in the left hand menu as a pin to drop in the map itself!). My understanding is that densities of ca. 18 properties per hectare are being considered.

Even if a site is included in the plan, before development can occur it will require planning permission and the application must satisfy the planners that issues such as access and drainage can be appropriately resolved.

Road closures

There are a number of road closures planned over the coming weeks for works on behalf of the County Council. As county councillor Alastair may be able to provide more information but alongside the works on Weston Road from Gloster Ades to the railway line, there are closures on Station Road/Birmingham Road between South Littleton and Blackminster School for a number of weeks, and a closure proposed for two weeks from 23rd April on Badsey Road between the Evesham Bypass and Village Street, Aldington. There is a risk that these closures could overlap which would result in few detour options. Alastair is looking into this and will no doubt be able to update in due course.

Resumption of Physical Meetings

The regulations that permit Council's to hold virtual meetings expire on 7th May. Unlike other Covid regulations the Government has stated that it does intend to extend them which means that all meetings after that date must be physical meetings with social distancing between 7th May and 21st June. The government's position is being challenged in the High Court so it may change but currently we should plan on resuming physical meetings.