

**MINUTES OF THE REMOTE PARISH COUNCIL MEETING OF
RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 5 MAY 2021 AT 6.15 PM**

Present: Cllr Jenkins (Chairman), Cllr Bryan , Cllr Hughes (joined 6.30 PM) Cllr Hemsworth, Cllr Williams, Cllr Khan, Cllr Wigglesworth & Cllr Haywood

In Attendance: Sharon Baxter (Clerk & Responsible Financial Officer)
District Councillors Walton and Chambers plus one member of the public

1. Election of Chairman – Cllr Jenkins was re-elected unopposed as Chairman. It was agreed the Declaration of Acceptance of Office could be signed retrospectively.
2. Apologies: District Cllr Chambers confirmed he needed to leave at 7.15PM
3. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None
 3. To declare any Other Disclosable Interests on items on the agenda and their nature - None
4. To Consider written requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) written requests to be with the clerk prior to the meeting - None

PUBLIC QUESTION TIME - No Questions
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5. To elect / appoint the following Officers/representatives -
 - Vice Chairman (plus signing of Declaration of Office) – Cllr Bryan was re-elected unopposed as Vice Chairman. It was agreed his Declaration of Acceptance of Office could be signed retrospectively.
 - School Representative - Cllr Wigglesworth was re-appointed.
 - Village Hall Committee representative - Cllr Khan was re-appointed
 - Village Hall Development representative - Position Vacant
 - Footpath Officer - Cllr Williams was re-appointed
 - Playscape representative - Cllr Hemsworth was re-appointed
 - Social Media/Communication representative - Cllr Hughes was re-appointed
6. To appoint members to the following:
 - a) Staffing Committee - The Chairman Cllr Jenkins and the Vice-Chairman Cllr Bryan were appointed.
 - b) Planning Committee - Open to all members of the Parish Council
 - (i) **RESOLVED:** To grant delegated powers to the Planning Committee in conjunction with The Clerk to submit planning application comments.
7. Minutes: The minutes of The Parish Council meeting of 10.03.2021 were agreed as a true and correct record.
8. Progress Reports: No Matters arising from previous minutes. The Action Plan was reviewed. HSBC has confirmed the updated mandate of authorised signatories is all complete. The mobile speed sign has had the wiring repaired and will be in operation again soon. Cllr Hemsworth confirmed he had established a small group of volunteers willing to help keep Playscape litter free and tidy. This group had also signed up to the Adopt A Street initiative. Cllr Williams confirmed he had visited the farmer who was experiencing problems with walkers walking across his fields and confirmed the farmer has now invested in displaying some signage. The suspicious building activity located from Grange Lane near the Railway Bridge, previously reported, was thought to be a raised vegetable plot.

9. Parish Lengthsman Scheme: Update
An update report was presented as per timesheet. Cllr Hughes requested photos of the Lengthsman's work to upload onto Facebook.
1. **RESOLVED:** To renew Contract of Services for the Lengthsman from 01.04.21 to 31.03.22
10. Finance
1. Proposal to renew insurance from 01.06.2021-31.05.2022 – **ITEM DEFERRED** as invitation not yet received.
 2. **RESOLVED:** Payment of accounts as per April and May schedules were authorised.
 3. **RESOLVED:** For the Clerk and Responsible Financial Officer to receive full information and transfer funds between all bank accounts held with HSBC following acknowledgement of updated mandate authorised signatories of Cllr Jenkins, Cllr Williams, and Cllr Haywood. A letter is to be issued to HSBC.
11. **RESOLVED:** To accept dates of Parish Council meetings for 2021/2022 as per list issued
Please note Parish Council meetings take place on the second Wednesday of each month at 7.30pm at Rushwick Village Hall. (No meetings in August or December)
Face to Face meetings are to resume from the June Parish Council meeting. Clerk to enquire if the hall is available to use as opposed to the small meeting room to allow provision for social distancing measures. She will also make enquiries with the Village Hall Committee regarding risk assessments requirements.
12. Proposal to accept football pitch hire agreement for Oldbury Park Tigers (OPT) to 30.07.2021 - Cllr Hemsworth
ITEM DEFERRED as no response received from OPT New enquiries have been received which Cllr Hemsworth will follow up and find out further details.
13. **RESOLVED:** To adopt the draft Social Media Policy devised by Cllr Hughes.
14. Update on the Parish Neighbourhood Plan: Cllr Jenkins
The draft proposed policies to place in the plan had been circulated to councillors for comment. The next stage is to pursue with RCA Regeneration to progress.
15. Proposal to review and accept application/s for expenditure of Community Infrastructure Levy following receipt of £34,104.00 awarded for Development at The Gardens, Bransford Road, Rushwick, Worcester, WR2 5TA – Cllrs Jenkins/Hughes – Following public consultation the favoured option to use the CIL money is for a bike/pump track. The cost of this will be investigated further before any final decision is reached.
16. Planning:
The Planning Applications listed below plus were discussed: -

Planning Application No. 21/00486/FUL

Location: Bransome, Bransford Road, Rushwick, WR2 5TD

Proposal: Construction of a single detached 4 bed dwelling with associated parking and landscaping – Variation to conditions 2 and 3 (ref: 19/00546/FUL)

Consultation Ends: 08.05.2021

Comments: Comments: No objection to the variation except it should comply with the conditions of the previous application and address issues with land drainage, parking and a turning circle within the property.

Planning Application No. 21/00302/FUL

Location: Severn House, Broyard Road, Crown East, WR2 5TR

Proposal: Erection of 2 commercial buildings for flexible use falling within Class E (B1a b, c) and associated car parking and landscaping

Consultation Ends: 10.05.2021

Comments: No Objections

Planning Application No: 21/00709/RM.

Location: Land at (os8202 5595 West of Worcester), Martley Road, Lower Broadheath

Proposal: Reserved matters application for the approval of layout, scale, appearance and landscaping (for 4 Residential Parcels within phases 1a, 1b and 1c only for 439 units).....

Consultation Ends 27.05.2021

Comments: To be devised by Cllr Jenkins and subject to agreement will then be submitted to MHDC.

Planning Application No: 21/00691/RM

Location: Two Ways, Upper Wick Lane, Rushwick, Worcester, WR2 5SN

Proposal: Reserved matters application for erection of two dwellings following outline Approval 17/01833/OUT to include details of scale and landscaping.

Consultation Ends 04.06.2021

Comments: Unable to comment due to insufficient information with no drawings to view.

17. Progress update on installation of additional dog waste bins - Cllr Bryan
Permission has now been granted for the bins to be installed and emptied. Unfortunately, since the last enquiry the litter bins quoted for have been discontinued and replaced with a similar style but with a price increase.
RESOLVED: To purchase four litter bins (for mixed waste use) from Glasdon at a cost of £1095.50 (inclusive of VAT).

18. Correspondence for Information: Circulated by the Clerk
 1. Resignation of Cllr Rowley effective from 30.04.2021 – To discuss upkeep of website & noticeboards
Cllr Rowley was thanked for all her years' service and the valuable contribution she had made to the Parish Council. Cllr Hughes to look into taking on the role of uploading information onto the E-Services Parish Council website owned by WCC.
 2. Acknowledgment from the Royal British Legion - Thank you for donation of £50 in memory of Rex Montgomery.
 3. Parishioner Enquiry received 12.04.2021 – Footpath Development – Cllr Jenkins to liaise with the landowners.

19. Councillors' reports and items for future agendas
The subject of the Ashpath had been raised again. Cllr Haywood was approached by a parishioner who had purchased a building plot up the Ashpath and asked if he could level the surface of it, This has to be maintained as a footpath and is not in the remit of Highways. The onus being on each of the homeowners to maintain a section of it.
Cllr Khan referred to the Road Closure notice relating to Claphill Lane and asked for more clarity, questioning vehicular access to frontages. Cllr Jenkins to make further enquiries.
Cllr Hughes had received a message from a parishioner concerning the road and path showing damage due to overgrown weeds. Councillors were unable to identify the specific location and requested further clarification.

Meeting closed at 7.45 PM

Signed Chairman..... Date.....