

MINUTES OF THE ANNUAL MEETING OF THE SHELSLEYS PARISH COUNCIL
Virtual Meeting held on Zoom 4th May at 7pm in the year 2021

Present: Dr L Taylor (Chairman), Mr D Styles, Mrs L Hutton, Mrs J Hammond, Mrs V Jones Mr R Pound and Mrs K Metcalfe.

Also Attending: Five members of the public and the Clerk.

- 1.1 Chairman:** Dr Laura Taylor was proposed and seconded and agreed to remain in the position of Chairman. The Chairman's Report will be available on the website.
- 1.2 Apologies:** D Bates and J Stinton accepted and Councillor Palethorpe.
- 1.3 Vice Chairman:** Councillor Karen Metcalfe was proposed and seconded.
- 1.4 Declaration of Interest:**
1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any other Disclosable Interests in items on the agenda and their nature.
- Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*
- None.
- Public Question Time.** Broadband. This was discussed at 1.14 below.
- 1.5 To note the Code of Conduct:** Attending councillors noted.
- 1.6 Council's Scheme of Delegation:** To remain the same. The Clerk will continue to canvass Councillors' opinion on planning applications between meetings. Unless otherwise advised the default position of the Council will be to support applications.
- 1.7 Financial Regulations, Risk Assessment and Insurance.** Financial Regulations are up to date. Insurance cover was now deemed appropriate with the addition of the litter bins to the asset register and the premium was approved.
- 1.8 The appointment of individual officers:** This is deferred until the next meeting when it is anticipated all councillors will be present.
- 1.9 Nomination of two Councillors to attend the Worcestershire CALC Area Meetings.** Deferred until the next meeting.
- 1.10 Minutes:** The minutes of the meeting held on March 16th 2021 were approved and will be physically signed as a true record when appropriate.
- 1.11 District Councillor Report.**
There was no report but Councillor Palethorpe asked by email to be kept informed of anything with regard to MHDC matters.
- 1.12 Highways Footpaths and Lengthsman:** There was a report from Highways Control that surface water in Old Lane has been added to an inspection schedule.

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The lengthsmen's Annual Contract with the Parish Council, is agreed on the same terms as before. No worksheets or invoices have been received from the Lengthsman. The funding by WCC for 2021 2022 is the same as previously £2365.20 Grit Bins update. There is no update.

- 1.13 Midland Automobile Club (MAC):** Mr Simon Durling reported on future and current events. The MAC are holding events throughout the season at a rate of approximately one every two weeks. The Parish Council is sent details of events each month. Retro Rides will take place on August 21st and 22nd and the MAC will liaise with the Parish Council and report at the meeting in July.
- 1.14 Progress Reports:** Broadband. One of the projects is in jeopardy as a resident has declined to continue. The Project Manager from WCC has been asked to intervene. Three of the five projects within the parish are ready and are awaiting vouchers, however there is a backlog of applications currently with Openreach. The fifth has asked Openreach to survey a different route in order to reduce the cost.
- 1.15 Urgent Decisions:** 21/00548/HP The Leys. Replacement of first floor window with a Juliette balcony. In consultation with councillors, the clerk informed MHDC that the Parish Council supported the application.
- 1.16 End of Year Accounts:** These were circulated before the meeting. Approved.
- 1.17 Audit:** The Exemption Certificate was agreed and the Internal Auditor's report viewed.
- 1.18 Audit:** Section 1 of the Annual Audit was agreed and completed.
- 1.19 Audit:** Section 2 of the Annual Audit was agreed and completed. The above three documents will be scanned and will be available to view on the website.
- 1.20 Finance:** The following payments were approved: Insurance £338.40 CALC subscription £293.62. Monies received Precept £2000
- 1.21 Planning:** MHDC decisions.
21/00126/FUL The Cottage Fetterlocks Lane removal of condition 4 – approved.
21/00548/HP The Leys. Replacement of first floor window with a Juliette balcony – approved.
- 1.22 Correspondence for Information and Circulation:**
All correspondence for information delivered via email. There were no responses to consultations and no matters raised, no further action required.
Letters of thanks received for donations made by the Parish Council in March 2021.
- 1.23 Councillors' reports and items for future agenda:**
Councillor Pound has informed the clerk of his non-attendance at the July meeting. Councillor Metcalfe thanked the Chairman for her hard work and support in the past very challenging year. The proposed bench in Shelsley Kings – residents will be consulted at all stages.
- 1.24 Date of the next meeting:** July 3th 2021 in The Village Hall Shelsley Beauchamp.

The meeting concluded at 20.30

Jan Speyer Clerk May 6th 2021

DRAFT