

Hanley Castle Parish Council

Minutes of the Annual Meeting of the Parish Council held on Thursday, 6th May 2021
– Via Zoom at 19:00.

Present: Councillors: Sue Roberts (Chairman), Alison Sparkes, Pippa Barkley, Alex Walker, Sara Beadon, Alan Rogers.

Apologies: Cllrs Sue Adeney & Lesley Smith, DCllrs Andrea Morgan & Martin Allen, Peter Goodyear (PPW), CCllr Tom Wells.

In Attendance: The Clerk, Nick Harper (Pond Warden), one Parishioner.

7/21 Election of Chairman 2021/22 & signing of Declaration of Acceptance of Office.

Cllr Walker proposed Cllr Roberts for Chairman, this was seconded by Cllr Barkley and all voted in favour. The Clerk sent the Declaration of Acceptance form to Cllr Roberts for signing. Cllr Roberts thanked the Councillors and said she looked forward to serving again as Chairman having been first elected to the Parish Council thirty years ago.

8/21 Declarations of Interest & Dispensation Requests from Councillors.

a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: None Received

b) To declare any Other Disclosable Interests in items on the agenda and their nature: None declared

c) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received

9/21 Welcome & Minutes: Cllr Roberts welcomed everyone to the Annual Meeting of the Parish Council. The Minutes of the Meeting of the Parish Council held on Thursday, 15th April 2021 had been previously circulated and the minutes were **approved.**

The meeting was closed and the Chairman invited members of the public to ask questions or make comments. The planning application 21/00511/FUL, Land at Picken End, was raised.. The application had been received after the Agenda had been issued but would be discussed later in the meeting. It was suggested that Mr Gogerty co-ordinate parishioners' responses and include the Clerk. The Clerk would ask for an extension so that it could be discussed at the June Meeting to enable an understanding of parishioners' concerns regarding the application.

ACTION: The Clerk to Contact MHDC Planning and ask for an extension of time.

10/21 Election of Vice Chairman 2021/2022

Cllr Adeney was proposed by Cllr Roberts and seconded by Cllr Sparkes and all voted in favour.

11/21 Election of Representatives

The following representatives were nominated and approved.

Environmental Working Group Cllrs Adeney, Rogers & Beadon
(To include Hanley Carbon Neutral, sustainable transport, speed awareness.)

Staffing Committee
 Worcestershire CALC
 Village Hall Committee
 Lead Finance Member
 Lead Planning Member
 Communications/Social Media
 Upton Villages Together
 Business Liaison

Cllrs Sparkes & Roberts
 Chairman & Vice Chairman
 Tony Atkinson
 Cllr Sparkes
 Cllr Roberts
 Cllr Sparkes
 Cllr Roberts
 Cllrs Barkley & Beadon would consider jointly undertaking this role
 Cllr Walker
 Cllr Smith
 Cllr Barkley
 Helen Owens & Phillip Tufton
 Chris Price

Community Orchard Representative
 Three Counties Community Liaison
 Cemex Liaison
 Hanley Castle Parochial Charities
 Internal Auditor

12/21 Matters Arising and Progress Reports for information:

a) Tree works quotations – Three quotations had been received and it was agreed to speak to Chris Lewis-Farley and seek his advice on what is permissible. It was agreed to accept the lowest quote, from Paul Denning, provided Chris had given the go ahead. The Clerk to follow up the email to Chris Lewis-Farley.

ACTION: Clerk to contact Chris Lewis-Farley

b) Action List was gone through and updated.

13/21 Finance:

a) To consider and **APPROVE** any payments notified in writing prior to the meeting. None received

b) Payments Received – none received

c) 20/21 Audit and Statement of Account – A full audit was required for 2020/2021 due to the income received. The annual accounts were circulated and agreed.

ACTION: Clerk to complete the Audit information.

14/21 Planning: a) To Consider the following applications referred by MHDC for consultation:

21/00258/FUL	Land At (Os 7947 4364) Blackmore Park Hanley Swan	Erection of a replacement dwelling and change of use land from residential to E(g)(iii), B2 and B8.
No objection raised.		

b) Planning Applications received after the Agenda produced:

21/00511/FUL	Land At (Os 8125 4252) Picken End Hanley Swan	Erection of 12 houses, comprising 6 no. 2 bed, 3 no. 3 bed, 2 no. 4 bed and 1 no. 5 bed properties with new access, local area of plan and landscaping.
Due to the size of the application it was agreed to request an extension to enable the application to be discussed at the June Meeting. Clerk to circulate Design Document		

c) Planning Decisions:

21/00278/HP	Field Cottage Picken End Hanley Swan Worcester WR8 0DQ	Erection of single storey rear extension	Application Approved
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d)NHDP: Next Steps & Actions – No update

ACTION: The Clerk to contact MHDC about a Housing Needs Assessment.

15/21 District and County Councillors' Reports

None present but the District Councillors had submitted an annual report that had been circulated ahead of the meeting.

16/21 Report of the:

a) Parish Paths Warden – (Peter Goodyear) – Report read out. Strimming Contract had been received and it was agreed that an extension of funding would be provided if required.

b) Pond Wardens (Nick Harper) – The duck signs were being sourced. ROSPA would be a five year review going forward.

c)Playing Field Warden (Graham Holmes) A broken fence rail had been reported. Cllr Roberts said she would inspect the area and arrange for required maintenance to be undertaken.

ACTION: Cllr Roberts to arrange for it to be mended.

d) Local Police – Unable to attend but asked for all questions to be forwarded to them. It was agreed to invite the Police to the Parish Meeting as Speeding Enforcement was required within the Parish.

17/21 Highways Matters

a) Speeding in the Parish – The Clerk updated the Parish Council on the meeting that had been held with the Highways Liaison Officer. The issue with the VAS location was raised, roundels were requested to be put on the road and the white lines freshened up. Monitoring strips had been requested. It was felt that it was an enforcement issue and Safer Roads Partnership were to be contacted and the request for speed camera signs be made.

ACTION: The Clerk to follow up on the actions agreed at the meeting.

b) Work for the Lengthsman – Request that the White Gates and signs are cleaned.

ACTION: The Clerk to ask that the gates and signs are cleaned.

c) Sink Lane Road Closure – 7th April for at least 12 days.

d) ESP Lorries – Condition 26 of their Travel plan was discussed and it was agreed to contact the County Council Travel Plan Co-ordinator and ask them about it.

ACTION: The Clerk to contact County Council and ask about the condition within the decision notice.

18/21 Environmental Working Group

a) Hanley Habitats –The Clerk had contacted New Farm and they would look for areas that could be left for the 'No Mow May' campaign.

19/21 Correspondence

a) Rurals Letting Policy – Circulated ahead of Meeting

b) MHDC Parish News Update – Circulated ahead of Meeting

20/21 Topics raised by Councillors, Committees, Clerk & Parishioners

- a) Cllr Barkley raised the problem of bags of dog poo being left in trees and along paths and a parishioner had offered to site a bin at one of the problem areas. It was agreed to purchase dog waste stickers for the bin.
- b) It was requested to invite Safer Road Partnerships to the June Meeting

ACTION: The Clerk to buy stickers and invite Safer Roads.

21/21 Date of next meeting: The date of the next meeting which would be the Annual Parish Meeting was set as 24th June 2021. This would be followed by a meeting of the Parish Council.

Signed Date: 6th May 2021
Chairman

Appendix 1: Schedule of Payments & Receipts 6th May 2021

No Payments Approved at the May Meeting