

Draft

The Minutes of the Annual Meeting of Berrow Parish Council Held at Berrow and Pendock Village Hall on Tuesday 18th May 2021 at 7.52pm.

Present: Cllrs. Ruth Coates, Paul Lewis and Caroline Samsonoff.

In attendance: The Clerk.

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

1. **Election of Chairman:** Cllr. Ruth Coates was proposed by Cllr. Lewis and seconded by Cllr. Samsonoff and there being no other nominations Cllr. Ruth Coates took the chair and signed the declaration of Acceptance of Office.
2. **Apologies:** Apologies were received from Cllr. John Dudfield and the reasons for absence approved.
3. **Election of Vice-Chairman:** No councillor offered or was proposed to stand as Vice-Chair, therefore the role will not be filled. The Council's Standing Orders set out how the Council Meetings will be chaired if the Chair is unable to attend a meeting.
4. **Declaration of Interests:** Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.
5. **Minutes:** The minutes of the extraordinary Parish Council meeting held on 23rd March 2021 were approved as a true record of the meeting and signed.
6. **Financial Report:**
 - a. **Annual Return Governance Statement 2020/21:** The Council reviewed each of the governance statements set out in the Annual Return and were happy that they had complied with all. The Annual Return was duly signed by the Chair.
 - b. **Approval of Accounting Statements 2020/21:** Having reviewed the accounts for the year to 31st March 2021 the Accounting Statements were proposed, approved, and signed by the Chair.
7. **Correspondence for Information:**
 - a. **Farleys Ground** – The retrospective planning application was refused, and the appeal dismissed.
 - b. **Planning Ref: 20/01677/HP** – Elsie's Cottage has been approved.
 - c. **Planning Ref: 20/01068/FUL** – Ross Lodge has been approved.
 - d. **Planning Ref: 20/01353/CU** – Berrow House has been approved.
 - e. **Planning Ref: 21/00234/HP** – The Old Vicarage. Application has been supported by Berrow Parish Council
 - f. **Planning Ref: 21/00522/HP** – Farley House. Application has been received for response.

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- g. **Planning Ref: 21/00775/HP** – Whittings Hill. Application has been received for response.
 - h. **South West Development Plan on Traveller and Travelling Showpeople Site Allocations** – for comment by the Council if relevant.
 - i. **Dingle Hill Right of Way** – Complaint received regarding the track alongside the property. Response sent back citing the position from Worcestershire County Council.
- 8. Councillor’s reports and items for future agenda:** Cllr. Lewis raised that Graffidge Farmhouse has been demolished. The planning approval to be reviewed to ensure that this was permitted.
- 9. Date of the next Meeting of the Parish Council:** 27th July 2021 at 7.30pm at Berrow and Pendock Village Hall, subject to prevailing Government COVID-19 guidelines.

The meeting closed at 8.34pm.

Signed:

Date:

Chair

