

Tutnall & Cobley Parish Council

THE MINUTES of an ANNUAL ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Wednesday 14 July 2021 at 8.20pm at Tardebigge Community Hall

Present: Cllr M Pengelly, Cllr K Tolley, Cllr M Ryan, Cllr L Denyer, Cllr P Whittaker, Cllr A Wheeler-Vine

In Attendance: The Clerk, John Ankrett

1 Apologies for absence: County Cllr K Taylor

2 DECLARATIONS OF INTEREST:

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall.
Cllr M Ryan who is a member of the Management Committee of the Community Hall.

3 MINUTES: The Minutes of the meeting held on 4 May 2021 were approved.
Proposed: Cllr Denyer; Seconded: Cllr Ryan All in Agreement.

4 PROGRESS REPORTS FOR INFORMATION:

Clerk: The Clerk advised that she would be processing the annual VAT return soon.

Chairman: none

District Councillor: Bromsgrove DC have approved a roadmap of how local development plan will progress.

County Councillor: Parish Councillors advised that they were pleased that County Cllr was re-elected.

Footpath Warden: One reported problem from Emlyn Williams regarding stiles down Grange Lane, John can't see a problem but has emailed Mr Williams and will wait for him to make contact. Church footpath is partly washed away, might be able to use the gravel available. With reference to putting up Tutnall and Cobley signs, has found that there are 18 roads within the Parish. He will email maps out and the item will be added to the agenda for the next meeting to decide how many signs to request from County Cllr Taylor. Needs a sign post for near Tack Farm.

Tree Warden: Leaning tree in Plymouth House's grounds, has spoken to owner of Plymouth House who will talk to his Tree Surgeon. Susan Porter has been in contact about planting trees, hopes to be able to plant trees at the right time.

Conservation Officer: none

Community Hall Representative: Hall opens for parties at end of the month. Booked up.

Charities Representative: Notified that there had been no applications for grant so no meeting was needed. An application was received for child to go on Condoover experience

after this, Cllr Pengelly reminded the Charity Committee that funds had been received by the school the previous year to be used for future trips. Clarification to be obtained over whether an annual audit is required.

5 CORRESPONDENCE:

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on Planning Agendas and Minutes.
- b) Wellbeing in Partnership newsletter - emailed
- c) The Rural Bulletin - emailed
- d) CALC update - emailed
- e) Bromsgrove Route Enhancement Programme (BREP)
- f) Rural Funding Digest - emailed
- g) PCC Newsletter - emailed
- h) Chairman's Charity event - Chairman's Charity Summer Afternoon - Sunday 18th July 2021 - emailed
- i) Bromsgrove District Council - Consultation on Draft Hackney Carriage and Private Hire Policy - emailed
- j) Bromsgrove District Plan Review Update - Draft Timetable Published - emailed
- k) Local Policing Community Charter - emailed
- l) Birmingham St Mary's Hospice - 'Ride the Reservoir' cycle sportive
- m) Lawn tennis club - discussed - Clerk to respond.
- n) Speed awareness - discussed - Clerk to respond.

6 PLANNING MATTERS:

Applications for consideration:

Certificate Existing Lawful Use/Dev - 21/00924/CPE - Grange Farm, Grange Lane, Alvechurch - Ancillary residential accommodation to the existing dwelling - deadline for comments 17th July 2021. Parish Council has no reason to object against certificate of lawful use.

21/00944/FUL - Sunny Bank Farm, Stoney Lane, Alvechurch, Worcestershire - Single storey side extension - deadline for comments 30th July 2021. No objections from Parish Council, as long as it fits in within all the necessary planning guidelines.

Approvals: none

Refusals: none

Appeals: none

7. **WINDPUMP:** Cllr Tolley to contact Andy to see windpump when it is finished. Gear box and vanes ready to go on. 6.30pm Tuesday 20th July pencilled in for working on windpump. Cllr Whittaker to contact owner of field to check access is granted. Cllr Ryan, Cllr Pengelly and Cllr Whittaker to meet to drill holes at 9am on Saturday 17th July.
8. **LENGTHSMAN SCHEME:** Cllr Cooper requested Tutnall Lane and Tutnall Close to be sided out. Simon has been emailed. There is a lot of grass that needs cutting around the parish. Cllr Whittaker thinks another grass cut by Highways is imminent.
9. **HIGHWAY MATTERS:** Grass to be cut on little triangle to aid visibility at Copley Hill/Grange Lane/Stoney Lane, the Clerk to log on County Council website. Gulleys at Agmore Lane still blocked and Stoney Lane, the Clerk to advise Richard Clewer. There appears to be no audit trail regarding Ringways' work. Cllr Tolley stated 4 or 5 trees are leaning in the prison grounds. The Clerk to draft a letter to HMP Hewell Governor stating that the Parish Council are concerned about the state of some of trees leaning across Brockhill Lane and to enquire as to when a safety survey was carried out.
- 10 **FINANCE:**
- | | | | |
|----|---|------------------------------------|--------------------|
| a) | Bank Balances: | as at 30 June 2021 Current Account | £ 7,068.81 |
| | | as at 30 June 2021 Deposit Account | <u>£ 8,848.78</u> |
| | | Total Balance 30 June 2021 | £ 15,917.59 |
| b) | Receipts: | | |
| | | Worcs CC: £383.03 | |
| | | Worcs CC: £111 | |
| c) | Payments for Approval: | | |
| | L Griffiths: Clerk's salary for May 2021 | | £ 326.06 |
| | Clerk's salary for June 2021 | | £ 265.19 |
| | Clerk's expenses for May 2021 | | £ 59.69 |
| | Clerk's expenses for June 2021 | | £ 29.49 |
| | S Keys: Lengthsman duties @ £15 per hour | | |
| | Tutnall and Copley: 23 hours | | £ 345.00 |
| | Burcot: 13.5 hours | | £ 202.50 |
| | Grass cutting: | | <u>£ 267.00</u> |
| | | Total | £ 1,494.93 |
| d) | Unpresented Cheques: | | £0.00 |
| e) | Outstanding Invoices: | None | |
| f) | Finance Items - Proposed Cllr Ryan and Seconded Cllr Wheeler-Vine: | | |

- 11 **PROPOSAL TO CHANGE EVENING OF PARISH COUNCIL MEETINGS:** Agreed to change meetings to second Thursday of every month.
- 12 **COMMENTS FROM MEMBERS:** The Clerk to contact the Church to remind about footpath that goes to Top Lock Cottage, which is overgrown.
- 13 **DATE OF NEXT MEETING:** Thursday 19th August 2021.

Meeting closed at 9.53pm.

Signed: Chairman

19 August 2021