

**The minutes of Knighton on Teme Parish Council Meeting
held at 7pm on 1st June, 2021 at the Parish Rooms**

Present: Cllrs R Lear, K Redfern, D Hubbard, R Bolton, J Ruffles.

In attendance: Clerk, Mrs Karen Yates, Cllr D Chambers, Cllr D Godwin

Mrs K Redfern chaired the meeting and welcomed everyone to our first face to face meeting in over a year.

1 **Apologies.** E Mapp, L Shorney, J Barnes

2 **Register / Declarations of Interest.**

Dispensations

Public Question Time

3 **District/County Councillor's Report.**

Cllr David Chambers was welcomed as our new County Councillor and advised he would submit future reports for our meetings. Few changes have occurred during recent elections, and David is following up longstanding highway issues for us.

Cllr Godwin gave formal thanks to Ken Pollock and welcomed David. Progress is slow at district level due to a coalition party and differing ideas. A ward boundary review is planned to reduce ward councillors by seven. SWDP is still under review, the planning system remains contentious with pushy developers, a lack of enforcement resources and long appeal processes. Douglas agreed to follow up enforcement highlighted at 6d.

4 **Minutes:** Minutes of meeting held on 4th May, 2021. Cllr Hubbard is requesting the minutes be amended to state: the parish council have applied for permanent VAS signs, Highways have refused permission for permanent VAS signs, and only give permission for a temporary VAS sign. It can only be in any one direction at one time and must be moved on a fortnightly basis. He felt that if this was in the minutes, members of the public could read it clearly.

A vote was taken on whether to adopt the minutes as they stand - 3 members agreed to adopt the minutes as they stand, as a majority vote this was carried.

Cllr Hubbard advised he wished his objections to be minuted.

5 **Safety along A456, Newnham Bridge.**

a To finalise sites to place sign following site meeting on 20th April with Highways

The VAS from Tenbury to Newnham is being sited on the existing 30mph sign.

The VAS from Newnham to Tenbury is being sited where the green stick was placed, this has been agreed with Highways, funding of a new post is being discussed with Highways.

A risk assessment will need to be in place for the Lengthsman to swap over the signs every two weeks, dates and confirmation they have been changed over to be included.

An insurance quote from Zurich to be sought.

b To finalise costs and sign to purchase - £1340+VAT. This is the cost for one sign.

Confirmation of how we fit the signs to the posts will be sought.

c To finalise costs of white village gates £774 / £924 + VAT.

A 3 rail village gate with no diagonal is £774, a four rail village gate with diagonal is £924. Clerk to email photos of gates to choose preference, Highways to fit free of charge.

d To consider extension of 30mph speed limit past Wyrebrook Orchard. The Chairman to ask Cllr Chambers to discuss this with Highways when they meet.

6 Planning

- a The following planning application was received:
21/00550/HP. 2 Little London, Knighton on Teme. Erection of 3 bay garage/car port.
Concerns were raised the building was maybe too large and could obstruct neighbours views.
- b The following determination was approved:
21/00219/HP Station House, Newnham Bridge. Erection of a 1st floor side extension(including enlargement of part of ground floor) and erection of a detached double garage and home office.
- c Planning applications determined under delegated powers. None
- d Possible unauthorised planning adjacent to Stoney Cross Villa, Bickley Lane. Enforcement are still chasing the owner, our concerns to be passed to Cllr Godwin to chase up.
- e To consider review of Tree Preservation Orders(TPO) in the parish. There are currently 2 very old TPO's in the parish at Woodgate Green and Stony Cross, these will be checked to see if they still exist. Members were asked to submit other trees of interest for the next meeting, Cllr Godwin advised there must be specific reasons, rare, unusual or historic to preserve. The Clerk will find out the procedure for applying. Cllr Hubbard to place on Facebook.

Cllrs Chambers and Godwin left the meeting.

7 Finance

- a Clerks salary June-£265.46, and expenses £17.13. Agreed.
- b To approve the annual governance statement 2020-2021. K Redfern proposed, seconded by R Lear, all agreed.
- c To approve the accounting statements 2020-2021. K Redfern proposed, seconded by R Lear, all agreed.
- d To approve the certificate of exemption 2020-2021. K Redfern proposed, seconded by R Lear, all agreed.
- e To approve the asset register and risk schedule for 2020-2021. K Redfern proposed, seconded by R Lear, all agreed.
- f Planning training sessions for K Redfern/D Hubbard - £80. Agreed.
- g Photocopies payable for April-June - £26.34. Agreed.
- h Litter bins x2 for Maes Court junction and Station Close on order - £387 + VAT.
- i To consider purchasing A3 correx boards for dog signs. Waterproof dog signs received from the Dog Warden require a hard backing to place on signposts. R Bolton kindly agreed to supply some aluminium.

8 Highways

- a Lengthsman Scheme. May a/c £288. Agreed.
- b Cracked drain opposite Mill Lane – Cllr Chambers to follow up.
- c Width/restricted access sign on Church Hill. Highways have reported that signs will be placed at the end of Bickley Lane to stop HGV's at the main road point. Recent road diversions have been pointed out to Highways as they direct traffic up Bickley Lane.
- d Potholes outside Wayside/Field Farm – completed.
- e State of road between Jewkes Lane junction and caravan park – Cllr Chambers to follow up.
- f Blocked drain outside High Hall – Cllr Chambers to follow up.
- g Broken sign in verge on A456 – reported. To be checked if still there.
- h Water leak at Bickley Lane/Tavern junction – we have been advised that Bickley Lane to Little London is being re-surfaced in July/August. Leak at Aston Bank Farm – reported.
- i Proposed snack van in A456 layby-concerns of extra litter. Awaiting reply from Highways.
- j Dislodged Severn Trent cover in Bickley Lane – This was eventually reported to Severn Trent via the website and repairs are in hand.
- k Drain above Tavern Lane, water is not emptying into it – same as 8h.

- l Road sweeper through Newnham Bridge – due to sweep from Worcester to Tenbury in next two weeks.
- m Drains to be jetted around The Talbot – reported.
- n Bridlepaths at Oxalls Farm – gates in need of repair as they do not open properly. Ask Footpath Officer who is responsible.
- o Dead branch outside Boathouse, A456 – reported.

9 **Broadband issues in the parish.** A further email was sent requesting quote, no reply. Request Cllr Chambers to follow up.

10 **Dogs/Litter:**

Proposed snack bar in layby – Awaiting feedback from Highways on permissions to site.
Consideration of purchasing large bin for layby - £359 + £41 delivery + VAT – awaiting feedback from Highways regarding permissions to site snack bar and potential provision for them to provide a bin.
Malvern – Dog Warden visit. Chairman met up with a member of the team who will now patrol on some early mornings/evenings from Wyrebrook to Station Close and Bickley Lane and talk to residents he sees. This is being publicised in Teme Valley Times, Temespan and on Facebook. We have more signs to put up and information relating to the Green Dog Walkers Scheme.

11 **Councillors’ reports and items for future agenda.**

Jewkes Lane hedges overgrown from underground culvert to junction. Members were asked to look at this and report back, Lengthsman to cut around and clean signs.
State of repair of pavement from Lost City towards Newnham – Highways to be contacted.

12 **Date of next meeting:** 7pm on Tuesday 3rd August, 2021 at the Parish Rooms.

Signed (Chairman) Date