

**MINUTES OF THE PARISH COUNCIL MEETING OF
RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 9 JUNE 2021 AT 7.30 PM IN RUSHWICK VILLAGE HALL**

Present: Cllr Jenkins (Chairman), Cllr Bryan, Cllr Hemsworth, Cllr Williams, Cllr Khan, Cllr Wigglesworth & Cllr Haywood

In Attendance: Sharon Baxter (Clerk & Responsible Financial Officer)
District Councillors Walton and Chambers

1. Apologies: Cllr Hughes (Work) – Accepted
County Councillor Scott Richardson Brown – Received
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None
 3. To declare any Other Disclosable Interests on items on the agenda and their nature - None
3. To Consider written requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) written requests to be with the clerk prior to the meeting - None

<p>PUBLIC QUESTION TIME - No Questions The District Councillor Report was received and circulated</p>
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4. The minutes of the remote Parish Council meeting of 05.05.2021 were agreed as a true and correct record.
5. Progress Reports: No Matters arising from previous minutes. The Action Plan was reviewed and updated. It was established that the owner of the telephone box does not want to pursue using this as a facility for a book swap.
6. Parish Lengthsman Scheme: An update report was presented as per timesheet. Unfortunately, the batteries are not holding their charge for the operation of the VAS sign. Cllr Jenkins is obtaining a price to replace them.
7. Finance
 1. **RESOLVED:** To renewal insurance cover by entering into a three-year deal with Hiscox at a cost of £793.27 per annum.
 2. Payment of accounts were authorised as per schedule
 3. The Bank Reconciliation Statement to 31.03.21 was agreed.
 4. Monthly Budget Monitoring to 31.03.2021 – For Information Only
 5. Annual Internal Audit Report 2020/21 – For Information – No questions.
 6. **Annual Governance and Accountability Return (AGAR) 2020/21 Part 3**
 - a. **RESOLVED:** To approve and sign Section 1 - Annual Governance Statement 2020/21
 - b. **RESOLVED:** To approve and sign Section 2 - Accounting Statements 2020/21
 7. **RESOLVED:** To engage an Internal Auditor for 2021/22 with Terms of Reference.
8. Proposal to review and accept application/s for expenditure of Community Infrastructure Levy following receipt of £34,104.00 awarded for Development at The Gardens, Bransford Road, Rushwick, Worcester, WR2 5TA - Cllr Hemsworth is in the process of obtaining quotations for a BMX/Pump Track and will report at next months meeting.
9. Reports from representatives: To receive an update
 1. Report from Village Hall Committee: Position Vacant - No report available.
Cllr Jenkins to liaise with the Village Hall Committee to understand the mechanics and Terms of Reference of this Committee.

2. Footpath Officers report: Cllr Williams
 - a. Rushwick Footpaths Development Report
'Report for May/ June 2021'
 1. I have completed the archiving of all the parish path descriptions and mapping.
 2. I have installed a handrail on the footbridge in Oldbury Woods.
 3. I have disposed of a small tree which fell across the path from the Cricket Ground to the Pedestrian Bridge over the bypass.
 4. I have trimmed the vegetation in the path to Summer Hollow.
 5. I have checked the condition of the path along the Teme River Path.'

Cllr Williams had also acknowledged the parishioner query regarding improving access to the Countryside, highlighting this was merely a point of discussion and that there was no definite plan to be pursued, without any consultation with landholders. Cllr Jenkins to follow up query in writing.

3. Report from Playscape: Cllr Hemsworth
The zip wire repairs have been carried out, which now completes all the work required as per ROSPA report.
Quotations are in the process of being compiled for a BMX/ Pump Track. This will be reported on next month.
 - a. **RESOLVED:** To renew grass cutting contract with J T Garness for the playing field to be cut 8-10 times per year at a cost of £35.00 per cut.
 - b. **RESOLVED:** To enter into a rental contract with OPT U13 football team to allow use of the playing field. (it is expected 11-20 matches will be played between September – May).
4. School Representative report: Cllr Wigglesworth – Nothing to report
5. Village Hall Development Committee: Cllr Khan
Now in a position to re-start. Clerk to obtain up to date figures in respect of S106 funding available
6. Social Media Update: Cllr Hughes
An update report had been circulated. Cllr Hughes has taken over the administration of the Parish Website. No negative incidents to report via Facebook since the last meeting.
10. Update on the Parish Neighbourhood Plan: Cllr Jenkins – No further progress to report on.
11. Planning: The following Planning Applications were discussed: -.

Planning Application No: 21/00638/FUL

Location: Land at (Os8209 5364), Upper Wick Lane

Proposal: Proposed new four bedroom detached dormer bungalow

New design, replacing formerly approved scheme, ref: 15/00800/OUT

Comments: Rushwick Parish Council objects to this application having concerns as this is on land off footpath 520 and the amount of traffic that is now using this footpath.

Planning Application No: 21/00712/RM

Location: Land at (Os8202 5595 West of Worcester), Martley Road, Lower Broadheath

Proposal: Reserved matters application for the approval of enabling development and infrastructure works comprising of the main Primary Street, drainage, the principal areas of Public Open Space, with associated Infrastructure and engineering works, pursuant to Outline Planning Permission Reference 15/01419/OUT

Comments: No Objections

The developers had requested a meeting. Cllr Jenkin to liaise with them to arrange via Zoom.

Planning Application No: 21/00901/RM

Location: Land at (Os 8209 5440), Bromyard Road, Crown East

Proposal: Application for approval of reserved matters relating to layout, scale, appearance and landscaping (pursuant to outline planning permission reference 20/01038/OUT) for 150 dwellings along with associated drainage, highway and green infrastructure.

Comments: No Objections

Planning Application No: 21/00912/RM

Location: Land at (Os8202 5595 West of Worcester). Martley Road, Lower Broadheath

Proposal: Reserved matters application for the approval of layout, scale, appearance and landscaping (for 3 residential parcels within phases 1a, 1b, and 1c only for up to 482 units) pursuant to Outline Planning

Permission Reference 15/01419/OUT

Comments: No Objections

Planning Application No: 21/00978/HP

Location: 29 Colonel Drive, Rushwick

Proposal: Proposed single storey side and rear extension

Comments: Comments to be received within two weeks from Councillors to the Clerk for submission to MHDC.

12. Correspondence for Information: Circulated by the Clerk
 1. Parishioner email request dated 21.05.2021 Wildflowers in Rushwick – To seek advice from WCC regarding cutting of verges and wildflowers in Rushwick
 2. Parishioner email request dated 24.05.2021 Allotments – This is a facility that the Parish Council would like to make provision for in the future.
 3. Nora Parsons AGM to take place at 7pm on 7 July 2021 at Nora Parsons Day Centre
13. Councillors' reports and items for future agendas
The Parish Council wish to express their heartfelt condolences on the death of Mr. Russell Edmonds, former Chairman and Parish Councillor dedicating over 40 years in serving the community. In recognition of his valuable contribution, the Parish Council would like to make a charity donation to his chosen charity. Details of which will be confirmed in September 2021 following his Thanksgiving Service.

Cllr Wigglesworth confirmed that Mr. W Edmonds had cut back the hedge opposite the Village Hall and an invoice is to follow.

Cllr Khan requested clarification concerning the proposed roadworks and tree at Bransford Road, Claphill Lane Junction. Clerk to seek further clarification from WCC.

Cllr Bryan confirmed the dog waste bins have been ordered and he is also happy to take on the liaison role of the Village Hall Committee. He also questioned the determination of the Lioncourt Appeal and was advised the outcome should be reached in 6 weeks' time.

Meeting closed at 9.18 PM

Signed Chairman..... Date.....