

# Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 19<sup>th</sup> July 2021

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## Present

Cllrs. Mrs M Sumner(Chair), Mr M Davies, Mrs M Renton, Mr M Whaley and Mr J Whitehouse.

## In Attendance

Mr D Sharp (Clerk) and 2 members of the public.

Before the meeting a discussion took place about trimming hedges and cutting verges.

## 86/21 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Miss J Biggs, Dr A Davis, Mr P Hancock, Dr J Mortimer and Mrs V Nelson(accepted). Also County Cllr. Jack Satherswaite.

## 87/21 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## 88/21 Planning

**To consider response to the following any late submitted applications:**

Application No	Location	Details
21/00795/FUL	Land At (Os 7964 4028) Rear Of Cornfield Close	Change of use of land for the exercising of horses and erection of two stables and hay barn

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed to submit the following response:

"In order to be able to make reasoned comments on this application there are two areas that need further clarity:

Firstly we would like confirmation over the ownership of the land to the east of the proposed development which is believed to be held by a third party. Can you confirm that all land within the blue line on the 'Access' plan is under the same ownership?

Secondly can the applicant verify the long term availability of the access route to the site."

The following late submitted application was considered:

Application No	Location	Details
21/01183/CU	Holdfast Cottage Hotel, Marlbank Road,	Change of use of the existing hotel (C1) into a holiday let accommodation (C3)

Further consultation was necessary and it was agreed to delegate the response to the Clerk, in consultation with councillors, so that a response could be submitted prior to the end date.

## 89/21 Minutes

**To consider for adoption the minutes of the Parish Council meeting held on 21<sup>st</sup> June:** These were accepted as accurate records and they were signed by the Chairman.

## 90/21 Progress reports and other matters arising from these minutes

The Clerk reported that all the end of year AGAR requirements had been fulfilled.

## 91/21 Reports by District and County Councillors and other Representatives

**District Cllr. Mick Davies** reported that the 'Boundary Commission' review was underway and MHDC were to meet at the end of July to agree proposals for any ward boundary changes. Standard Ward population size was expected to be increased to 2250 and currently Morton stood at 2025. It was possible that Little Malvern could be included to Morton to boost numbers, but full consultation would be held first.

The SWDPR was due for completion in early 2023. The regulation 19 stage due for this Autumn was likely to be deferred due to the inability to gather traffic data during the Covid pandemic.

MHDC had distributed £33M of government covid grants across the district since March 2020 and some funding was still available for rural businesses.

Finally a 'Future Workforce Programme' was instigated this month to distribute apprenticeship and training grants for businesses.

## 92/21 Committee, Working Party & Other Representative Reports & Recommendations

**i. Neighbourhood Planning Working Group:** Work was continuing to finalise design codes for the proposed housing allocations and the draft plan is expected to be presented to the PC before the regulation 14 consultation in September. A short, more digestible summary of the plan and its policies would be prepared for the consultation. The plan will include non policy actions such as the implementation of the outdoor gym and the WNP Group would welcome suggestions for other initiatives to be included.

Grant funding of £3,535.00 had been received from Locality, and technical support to produce 'Design Codes' was funding work by Aecom.

**ii. Communications Working Group:** The Group was looking at alternative web hosting services that would allow better management of the website as well as obtaining generic email addresses. The next newsletter was planned for August.

### iii. Playing Fields/Open Spaces Working Group:

**Update on S106 grant funding from MHDC:** S106 grant funding of £85,964 for the gym and £3,040 for the Spitalfields storage shed had been received and orders had been made.

Some reseeded of the pitch would take place over the summer if the weather allowed.

**iv. Orchard Working Group:** The cladding of the storage container was progressing, harvesting of fruit would begin soon and last year's cider was being distributed among the volunteers.

A grant application had been submitted to the AONB and it was agreed that the Parish Council would contribute up to £500 to take the fund to the required £4,413.

**v. Highways Working Group:** Clerk was to contact WCC over a local sign audit. Cllrs. Davies and Hancock were to contact County Cllr. Wells over other Highway issues. It was also noted that the Marlbank footway had been sided out mechanically.

The Community Speedwatch Team were to restart operations on Wednesday.

**vi. Footpaths Working Group:** The strimming of paths 518B and 516B, near Rosebud meadow had been completed and the Group were to complete the production of a list of local circular walks..

## 93/21 Community Development Facilitator

**Update on recruitment of Community Facilitator and next steps:** A new advertisement had been published and responses were awaited.

## 94/21 Parish Council Promotions

No new music events had been finalised but it was hoped to hold an event in the orchard/playing fields in September.

## 95/21 Correspondence

**To consider responses to the following correspondence previously circulated:**

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
NALC	*	Online Events
CALC	*	Training & Events Update for Councillors and Clerks
West Mercia Police	*(i)	South Worcestershire Rural Parish Council Contact Contracts
WCC	*	Update on Minerals Local Plan and Mineral Site Allocations Development Plan Document
AONB	*	Small grants available
West Mercia Police	*	Rural Beat Newsletter
West Mercia Police	*	Neighbourhood Matters – Crime Info
West Mercia Police	*	Sling Your Hook
Kompan	*	Sales Order
SpaceHive	*	Funding for community projects in Worcestershire
MHDC		S106 Funding Agreement Signed

(i) – Clerk to complete, citing Vehicle Speeding as the issue of most concern.

**96/21 Finance****To consider payment of invoices presented:**

The following payment was approved from the **Funding Account**:

From/Due To	Date	Amount	Details
Live & Local	01/07	£484.37	Event Fee
<b>TOTAL</b>		<b>£484.37</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	30/06	£236.00	Lengthman Duties (June)
J Moore	25/06	£400.00	Work at Old St James Cemetery
Broadleaf Tree Care	06/07	£1,200.00	Grass Cutting (x3)
DW Shotton	24/06	£5,799.60	Spittalfields Maintenance
JRB Enterprises	02/07	£258.60	Dog Bags
Welland Parish Hall	07/07	£211.56	Library Costs
Mark Watling	19/07	£120.00	Strimming PRow 518B & 516B
S Barnett	19/07	£2,215.00	Spitalfield Shed
HM Revenue & Customs	-	£382.40	PAYE (Apr - Jun)
E Hardman	19/07	£104.00	Handyman (£130 Gross)
D Sharp	19/07	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
<b>TOTAL</b>		<b>£11,333.16</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,976.67</b>		<b>Main Account B/F</b>	<b>£72,224.23</b>
Interest	£0.00	<b>£2,976.67</b>		
<b>Fête Account</b>	<b>£1,832.36</b>	<b>£1,832.36</b>	WCC Lengthman	£315.23
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>	MHDC S106	£89,004.34
<b>Neighbourhood Plan Ac.</b>	<b>£1,231.65</b>		MHDC Waste Collection	-£59.86
Groundworks UK	£3,535.00	<b>£4,766.65</b>	BT (Village Hall)	-£273.31
<b>Funding Account</b>	<b>£1,744.67</b>		July Payments	-£11,333.16
Live & Local	-£484.37	<b>£1,260.30</b>		
<b>Total C/F</b>		<b>£11,640.45</b>	<b>Main Account C/F</b>	<b>£149,877.47</b>

**97/21 Any other matters for report or for future consideration**

The scheme to improve the area of the playing fields near the shop was to be revisited, also the possible improvement of car parking and access around the village hall.

**98/21 Date of next meeting**

The next Parish Council Meeting was to be held on Monday 16<sup>th</sup> August 2021 at 7.30pm in the village hall.

There being no further business the meeting concluded at 9:30 pm.