

**The minutes of Knighton on Teme Parish Council Meeting  
held at 7pm on 3<sup>rd</sup> August, 2021 at the Parish Rooms**

**Present:** Cllrs R Lear, K Redfern, D Hubbard, R Bolton, J Ruffles, L Shorney, J Barnes.

**In attendance:** Clerk, Mrs Karen Yates, Cllr D Chambers.

Mrs K Redfern chaired the meeting.

1 **Apologies.** J Bradley, Cllr D Godwin.

2 **Register / Declarations of Interest.**

Dispensations

**Public Question Time**

3 **District/County Councillor's Report.**

Cllr David Chambers had circulated his report to all members. Concerns of lack of action regarding highways issues due to personnel problems were raised. Cllr Chambers is awaiting a meeting to discuss the post for the VAS, the installation of the gates and our request for an extension of 30mph past Wyrebrook Orchard and some ongoing highway reports. Meanwhile he suggested making an official complaint.

Thanks were given to Cllr Chambers who left the meeting.

4 **Minutes:** Minutes of meeting held on 1<sup>st</sup> June were approved.

5 **Safety along A456, Newnham Bridge.**

a The sites for the VAS were confirmed as follows:

The VAS from Tenbury to Newnham is being sited on the existing 30mph sign.

The VAS from Newnham to Tenbury is being sited where the green stick was placed, this has been agreed with Highways, funding of a new post is being discussed with Highways.

A risk assessment will need to be in place for the Lengthsman to swap over the signs every two weeks, dates and confirmation they have been changed over to be included. Chair to draft.

Insurance – the VAS has been added to our insurance schedule, no extra cost.

b To finalise costs and sign to purchase - £1340+VAT. Extra clamp required to be fitted to second post enabling only the VAS to be swapped over to each clamp - £135+VAT. Agreed.

c A four bar gate with diagonal was agreed – signs have arrived. £924. Paid.

Insurance – an extra £4.32pa – to be added on next year. Agreed.

d To consider extension of 30mph speed limit past Wyrebrook Orchard.

Along with the extra post for the VAS, the fitting of the gates and the siting of a large bin in the layby, this item is being chased by the Chair and Cllr Chambers. The Chair to draft a letter of complaint following no feedback.

6 **Planning**

a There were no planning applications

b The following determinations were approved:

21/00796/FUL. Stony Cross, Knighton on Teme. Erection of donkey stables.

21/00334/LB. Newnham Court Barns, Admirals Barn, Newnham Bridge. Replacement of existing ineffective damp-proofing system in cellar with cavity drainage membrane system and sump. Insertion of fire escape window into light well. Subdivision of cellar to form 2 storage rooms, wc and gym/studio.

c Planning applications determined under delegated powers.

21/00796/FUL Stony Cross, Knighton on Teme. Erection of donkey stables. No objections.

21/00940/FUL Bannersfield, Knighton on Teme. Erect a wooden field shelter for horse and stables for 2-4 horses. No objections. Knighton on Teme Parish Council

---

21/00998/FUL Newnham Farm, The Farmhouse, A443 to River Teme. Erection of a specialist farm manager's dwelling to include associated landscaping, access and drainage. Objection. The application is for a large 3 bedroomed house with a double garage to be built on entirely green agricultural land, the proposed structure is not in keeping with the surrounding area or the nearby listed Newnham Court. The driveway proposed to reach the property, would destroy established green land and wildlife habitat. It would also create a run off of water due to the proposed size as the land is on a slope, concerns as to whether a soakaway would deal with this problem. This landowner has already destroyed wildlife habitat on the farm and removed established hedges on the farm which Aaron Black dealt with. If there is a need to a managers dwelling, the consideration should be given to this being sited on land already considered "brown" land which is already concrete or on the site of an old building, so as not to destroy green land or wildlife. There are already 2 existing farm cottages on this farm that are dwellings. There are also a number of existing buildings which could be converted rather than building on green land. Any approval of any plans should include an agricultural occupancy clause.

- d Possible unauthorised planning adjacent to Stoney Cross Villa, Bickley Lane. No reply has been received from enforcement, although someone has been seen on site in the last 2 weeks, a further update to be requested.
- e To consider review of Tree Preservation Orders(TPO) in the parish. Further information regarding the process was circulated to members, drawings of suggested trees to be with the Clerk for the next meeting for further discussion.

## 7 Finance

- a Clerks salary July £265.46 & August £265.46. Agreed.
- b 1st quarter accounts previously circulated for approval. Agreed.
- c Litter bins x 2 - £387+VAT – previously ordered have been received. Paid. Agreed. The bins have been placed at Maes Court junction and at Station Close. Malvern have been advised regards emptying them.

## 8 Highways

- a Lengthsman Scheme. June a/c £288, July a/c. Agreed. Strimming around Bickley Corner-railings opposite and a further sign to be cleaned outside The Talbot area.
- b Cracked drain opposite Mill Lane. Clerk reported this after speaking to Highways, to request update.
- c State of road between Jewkes Lane junction and caravan park. This was being carried out earlier in the day. Completed.
- d Blocked drain outside High Hall. Highways agree it is a broken pipe, camera investigation planned.
- e Broken sign in verge on A456. Agree it looks as if wrong sign has been taken – in hand.
- f Water leak at Bickley Lane/Tavern junction. This has been resurfaced in parts but water is still coming through the tarmac – to be reported. The water leak at Aston Bank appears to have been resolved.
- g Road sweeper through Newnham Bridge – Worcester to Tenbury side was swept in June. It was agreed to re-report this as mud is as high as the verge in places.
- h Drains to be jetted around The Talbot – reported, awaiting feedback.
- i Bridlepaths at Oxnalls Farm. Footpath Officer reported back that the Countryside Service has asked him to talk to the landowner to repair the gate.
- j Dead branch outside Boathouse, A456 – in hand, safe for now but being monitored.  
The Clerk advised that there did not seem to be any major defects in the newly resurfaced pavement in Newnham, photos were requested showing drainage issues to be sent to Highways.

Diversion of Footpath K651 supported by Parish Council, overgrown brambles will be tackled as part of winter maintenance. Knighton on Teme Parish Council .

---

Complaints were received regarding Footpath K605 and the notice placed on the gate advising of closure, this was passed to the Footpath Officer who advised Countryside Service to remove the notice. Hardcore has since been tipped at the end of the field, this will be reported to Planning.

Overgrown hedges at Jewkes Lane to be reported to Highways, and those at Aston Court to the landowner.

9 **Broadband issues in the parish.** The Chairman and Clerk met online with BT Openreach to discuss further. The project cannot be done as a whole, it will have to be as smaller communities. Costings are awaited based on several projects covering all properties highlighted .

10 **Dogs/Litter:**

Proposed snack bar in layby – Waiting for highways/Cllr Chambers to advise.

Rubble has been dumped in the layby – to be reported.

Consideration of purchasing large bin for layby - £359 + £41 delivery + VAT – await outcome from highways.

A request for notices in Bickley, Longlength, Woodgate Green and towards the Caravan Park for dog fouling signs had been received from a resident. There are 7 signs in the area, this was felt sufficient. To be relayed to the resident.

11 **Website/email addresses/social media.** Recent audit and ongoing GDPR regulations require us to have .GOV website and email addresses. We are covered through WCC using their website. Quotes for .GOV emails were sought from CloudyIT (recommended by CALC) and WCC.

CloudyIT - £378pa to cover 10 email addresses, £120 every two years to cover domain registration, £112.50 to migrate Clerks email account.

WCC - £1888.80pa for a Microsoft licence for all 10 users.

The Clerk to obtain a further quote from Orphans Press in Leominster.

As data controller under GDPR, the Facebook domain is currently not compliant as Clerk has no control, this will be closed down and documents be uploaded to the village Facebook site.

12 **South Worcestershire Rural Parish Council Police Contact and Contract.** The Local Policing Charter is ensuring that each Safer Neighbourhood Team has a contract with each Parish. The top 3 policing priorities to be identified and contact details sent. Speeding along the A456 and burglaries/rural theft from local properties to be highlighted to the Police.

13 **Councillors' reports and items for future agenda.** Litter Pick suggested for 24<sup>th</sup> October. The Chairman reiterated the previous commitment of each member attending 1 litter pick. The Clerk advised Helping Hands had sent over free of charge a litter pick trolley for our use.

The Chairman reminded members that all items for the agenda to be with the Clerk at least a week before the meeting.

14 **Date of next meeting:** 7pm on Tuesday 5<sup>th</sup> October, 2021 at the Parish Rooms.

The meeting closed at 8.15pm

Signed ..... (Chairman) Date .....