

# BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 13<sup>th</sup> September 2021 at 7:15pm.**

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Neil Leyden, Mr Ed Pyke, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Mr Adrian Hardman.

## 1. Apologies for Absence.

Cllr Mr Rob Bell & Cllr Mr Phil Handy.

## 2. Declaration of Interests.

Cllr Whiting declared a non-prejudicial ODI for Item 5 c) as a friend of a Tewkesbury Borough Council (TBC) Council Solicitor (Sara Freckleton).

## 3. To consider the Adoption of the Minutes of the Meeting held on Monday 9<sup>th</sup> August 2021.

These minutes were **agreed**.

## 4. Finances:

- i. Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – August 2021	£126.38
Snow Electrics	Annual VH PAT Testing	£69.75
CW Hygiene Services	VH Cleaning & Consumables	£137.88

### Parish Council:

Timothy Drew	Balance of Wages – August 2021	£168.49
Pippins Accountancy	Q1 2021 VAT & External Audit Items	£113.75
Matt Hale Tree Surgery	Pollarding 2 x Ash Trees on Playing Field	£540.00
David Gray	Lengthsman Services –Parish Aug 2021	£229.49
David Gray	Lengthsman Services – WCC Highways Aug 2021	£418.75
Greenworks	Grass cutting (x2)	£1535.62
PKF Littlejohn LLP	Annual Governance & Accounts Return 2020-21	£480.00

All payments above were **agreed**.

- ii. To approve the Financial Report.

The August 2021 bank statements and cash book were **approved**.

## 5. Planning:

- a) For Approval:

- i. 21/01680/HP Offstones, Back Lane, Bredon, GL20 7LH  
*Demolition of existing garage and outbuildings. Construction of a new two storey side extension and a single storey rear extension.*  
**The parish council has no objections, subject to conservation officer approval.**
- ii. 21/01547/HP Polhawn, Dock Lane, Bredon, GL20 7LG

*Removal of existing conservatory and addition of two storey side extension.  
Addition of first floor to property.*

**The parish council objects to raising the roof height, which is not subservient to original building, but is aware that a previous application 18/02631/FUL, approved the erection of a replacement dwelling in August 2019.**

- iii. 21/01931/HP The Birches, 11 Perwell Close, Bredon, GL20 7LJ  
*Internal alterations, replacement of existing uPVC conservatory and addition of partial first floor.*

**The parish council objects to raising the roof height, which is not subservient to original building & does not match original vernacular.**

The parish council's comments above were **agreed**.

b) Approved:

- i. 21/01372/HP Kirklands, Main Road, Bredon, GL20 7EL  
ii. 21/01572/LB Laburnum Cottage, Manor Lane, Bredon's Norton, GL20 7HB  
iii. 21/01296/LB 2 Hillview Cottages, Watery Lane, Kinsham, GL20 8HU

c) ABoR, GWPCA and SWDP Updates.

Cllr Whiting left the meeting for this item. The Judicial Review Hearing is scheduled to take place on 21<sup>st</sup>/22<sup>nd</sup> October 2021 in Bristol. Tewkesbury Borough Council have submitted their grounds of difference.

The Gloucestershire and Worcestershire Parish Councils Association (GWPCA) has met with solicitors to discuss and formulate a Constitution and Funding. The formation of a non-political Community Interest Company (CIC) is being explored.

The final draft of the South Worcestershire Development Plan (SWDP) will be published in July 2022.

d) Other Planning Matters.

It was **agreed** that the Clerk will respond to Wychavon Planning, stating it is not appropriate for Bredon Parish Council to consider the adoption of the open space and the parkland along the Carrant Brook, given the detailed objection to the application. The request, that planning application 18/00771/OUT should be re-consulted, will also be included.

**6. Covid-19 Update.**

No update.

**7. Energy Efficiency Grant Application.**

This item was deferred to the October meeting.

**8. Main Car Park Fencing and Resurfacing.**

Cllr Falvey advised that some project costs were awaited and will be circulated to Councillors with visuals. Car Park drainage will be included in the cost breakdown.

**9. Legal Name of the Parish Council for official documentation.**

Cllr Darby reported that the legal names of the parish and parish council are respectively 'the parish of Bredon & Bredon's Norton' and 'Bredon & Bredon's Norton Parish Council'. Historically, the parish council had concluded that including all the settlements (Westmancote, Lower Westmancote, Kinsham & Bredon's Hardwick) would be too cumbersome, and there had never been agreement over which names to omit. It was **agreed** to use the legal name

'Bredon & Bredon's Norton Parish Council' on future documentation and correspondence. Cllr Rhodes abstained.

### **10. Bus Shelters.**

The 540-bus service is continuing and a single bus shelter at Queensmead should suffice. The Lower Westmancote bus shelter either needs a major repair due to subsidence or a knock-down and rebuild. A structural engineer is to be contacted to review. These matters will be an Agenda Item in October.

### **11. Correspondence, Progress Reports and Updates for Information.**

The Clerk provided the following update:

- Watery Lane in Kinsham will be closed in mid-October to lay new ducting.
- A New Street Trader Licence application from Abigail Smith was forwarded by Wychavon. This does not refer to specific locations and permission to use specific parish council owned locations (e.g., car parks) would be required.
- As a result of correspondence with the residents of 8 Brensham Court, relating to the cracked wall between the Playing Field, BJ Unwin has been requested to inspect the adjacent tree. It was also **agreed** to purchase Harris Fencing for public safety and to engage a structural engineer to survey the wall (together with the Lower Westmancote bus shelter in Item 10).
- It was **agreed** to accept an estimate, from Matt Hale Tree Surgery, to remove the wood from the two Ash Trees in the Natural Networks nature area.

### **12. Progress Reports and Updates for Information:**

#### a) County and District Councillor:

- Issues relating to the change of contractor for school transport have now been resolved.
- Indications are that Wychavon may not decide the Mitton Bank planning applications until SWDP approval and the expectation is that the plan will be formally adopted in October 2023.
- Drainage in the parish is being monitored by Worcestershire Highways at the following locations:
  - Bredons Norton's 'Duck Pond' which remains an issue as last year's work has not resolved the problem.
  - Cheynes Corner, Bredon is still getting blocked, but is easily cleared by the Suction Machine.
  - Previous problems in Kinsham and Queensmead seem to have been resolved.
  - Westmancote still not resolved and requires a longer-term solution.
- Bredon Telephone Exchange is included in Openreach's list of Ultrafast Full Fibre plans which run until the end of 2026.

#### b) Police Report:

- Julie Pardoe has asked that requests for Parish reports or queries be sent directly to [pershorerural.snt@westmercia.pnn.police.uk](mailto:pershorerural.snt@westmercia.pnn.police.uk) to be dealt with in a timelier manner.
- The Police and Crime Commissioner's Safer West Mercia Plan has been circulated.

#### Working Groups:

#### c) Transport & Organisations:

The purchase and installation of speed signs are an October agenda item.

The October Parish Magazine will cover the Drainage, Issues, Contactless Payments at Village Hall, Ultrafast Fibre and Watery Lane, Kinsham road closure.

### **13. Councillors Reports and Items for Future Agenda:**

CLlr Leyden advised the Village Hall Hallmaster software was ready, but subject to a website interface with a single rate required for booking charges. SumUp machines and the tablet have now commissioned for cashless payments.

CLlr Leyden requested the purchase of an additional Table Tennis Table is an October agenda item. CLlr Coghlan requested consideration for a future parish council meeting be held at Bredon's Norton Village Hall.

CLlr Shiels requested that a donation to the Royal British Legion (RBL) is an October agenda item.

CLlr Falvey advised that a quote for a replacement Public Toilet Hand-dryer has been arranged and requested that a donation to Bredon Community Care is an October agenda item.

### **15. Date of Next Meeting:**

11<sup>th</sup> October 2021.