

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 20th September 2021

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Present

Cllrs. Mrs V Nelson(Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Dr J Mortimer, Mrs M Renton, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and 11 members of the public.

Before the meeting a short discussion with the public took place regarding the Parish Council's role in the planning process. Several members of the public expressed opposition to the current application regarding the Pheasant Inn and criticised the lack of public engagement.

112/21 Apologies

To consider acceptance of apologies for absence from Councillors: There were none.

113/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllrs. Mortimer, Nelson and Sumner declared ODIs regarding planning application 21/01462/FUL (Drake Street) since they lived neighbouring the site.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllrs. Mortimer, Nelson and Sumner were granted a dispensation to talk but not to vote on planning application 21/01462/FUL (Drake Street). This dispensation was to last until the next ordinary election.

114/21 Planning

To consider response to the following any late submitted applications:

Application No	Location	Details
21/01462/FUL	Land At (OS 7980 3996) Drake Street	Erection of detached dwelling and garage
21/01593/FUL	Pheasant Inn Drake Street	Conversion of Public House into 3 no. dwellings and erection of extension to form a New Cafe/Restaurant/Bar. Erection of 2 no. dwellings with Access, Car Parking and Landscaping.
21/01631/HP	Grounds Farm Hancocks Lane	Two storey side extension providing a new kitchen dining area and ensuite bedroom above, with associated alterations to the existing house. New double garage.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

21/01462/FUL - 'The Parish Council has a number of concerns regarding this application. Although a prior application for a dwelling has been approved the site still remains outside the development boundary and the new application is for a much larger property which will overwhelm the neighbouring cottages. No mention is made regarding the water course nor proposals for its maintenance. The proximity of the garage to the water course is also of concern and the site is known to flood regularly and the water course is a vital conduit for properties to the north and south. It is also know that Great Crested Newts habitate the area.'

21/01631/HP - 'The Parish Council has no objection to the application'.

21/01593/FUL – It was agreed to object to this application on a number of grounds. The Clerk was to draft a response in consultation with councillors.

115/21 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th August: These were accepted as accurate record and they were signed by the Chairman.

Cllrs. Nelson and Mortimer left the meeting. The vice chair Cllr. Sumner chaired the rest of the meeting.

116/21 Progress reports and other matters arising from these minutes

No matters were discussed.

117/21 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies confirmed that the SWDPR had been delayed by about 6 months due to the delay in gathering information due to Covid. The Regulation 19 submission was expected in August 2022 with examination later in the year and final adoption in Autumn 2023. He confirmed that there was currently a 5 year housing supply but hoped that adoption of the local Neighbourhood Plan in 2022 would strengthen arguments over any future inappropriate development.

He reported on improvements to both the play area and pond at Priory Park and that a £500,000 fund had been set up to aid 'Connected Communities.

118/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group:

To consider the current status of the plan and to authorise a Regulation 14 consultation: The final draft for consultation was approved and would be published online. An introduction leaflet was to be delivered to every household in the parish this week detailing the consultation, including links to the plan and its appendices as well as the online response form and details of 7 drop in sessions at the village hall. Any consequent changes to the plan would be made prior to examination by MHDC and referendum next year. All costs had and would be covered by grant funding through Locality UK.

ii. Communications Working Group: A news letter would be distributed within the next month containing details of the proposed outdoor gym, a cafe in the church, the new Community Facilitator, church events and the orchard.

iii. Playing Fields/Open Spaces Working Group:

It was noted that the storage shed had been erected on Spitalfields and hedges had been cut. A pre gym installation meeting with Kompan had been arranged for 29th September. The Clerk reported that a plan to purchase mobile goal units for the playing fields was not eligible for S106 funding.

iv. Orchard Working Group: Cllr. Whaley reported that the plum harvest had finished and apples and pears were now being collected. The grass had been mown and a wassailing event was planned for 15th January. Charitable status was still awaited.

v. Highways Working Group: Councillors were asked to provide recommendations for the proposed sign audit. The Clerk reported that he was awaiting a response regarding weedkilling on the highway. A missing road sign at Byfields Lane had been reported.

vi. Footpaths Working Group: The Group was investigating a permissive path over Little Malvern Farms and hoped to publish a leaflet of local walks next spring.

119/21 Community Development Facilitator

To consider recent applications for the post of Community Facilitator: The appointment of Mr Lee Farley was approved and he was to start next week. The Clerk was to arrange the necessary Contract for Services.

120/21 Parish Council Promotions

Six events had been arranged up to February and all dates were to be publicised in the next newsletter.

121/21 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
NALC	*	Online Events
CALC	*	Training & Events Update for Councillors and Clerks
Clerk	*	Welland highways signage spring clean
Boundary Commission	*	Local Boundaries
Kompan	*	Pre Start Meeting 29/09
Highways	*	Road Closure Birtsmorton
WCC	*	The Platinum Jubilee – The Queen's Green Canopy
MHDC	*	New Street Name Request - Barleycorn Close
MHDC	*	Planning Peer Review
MHDC	*	Draft Supplementary Planning Document for Local Listed Buildings
MHDC	*	Malvern Hills Business Bulletin
MHDC	*	Malvern Hills Housing Needs Survey Workshop for Parish Councils 12/10 6-7pm via zoom

122/21 Finance**To consider payment of invoices presented:**

The following payments had been made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
All About Magazines Ltd	12/07	£164.40	Community Facilitator Advertisement
Ellis Dawe Ltd	13/09	£291.89	Timber for Orchard
TOTAL		£456.29	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	26/08	£236.00	Lengthman Duties (August)
PKF Littlejohn LLP	04/09	£360.00	External Audit Fee
S Barnett	09/09	£882.00	Spitalfields Shed Installation
Ellis Dawe Ltd	17/09	£23.10	Fence Rails
E Hardman	20/09	£104.00	Handyman (£130 Gross)
D Sharp	20/09	£406.20	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
TOTAL		£2,011.30	

Accounts Summary

Reserves Lloyds B/F	£2,976.72		Main Account B/F	£148,697.47
Interest	£0.03	£2,976.75		
Fête Account	£1,832.36	£1,832.36	Cemetery Fee (Tibbles)	£140.00
Buildings Account	£804.47	£804.47	Cemetery Fee (Moden)	£260.00
Neighbourhood Plan Ac.	£4,766.65	£4,766.65	Wayleave	£35.79
Funding Account	£1,260.30	£1,260.30	September Payments	-£2,467.59
Total C/F		£11,640.53	Main Account C/F	£146,665.67

123/21 Any other matters for report or for future consideration

A meeting of the Pavilion group was to be arranged.

124/21 Date of next meeting

The next Parish Council Meeting was to be held on Monday 18th October 2021 at 7.30pm in Welland Village Hall.

There being no further business the meeting concluded at 9:15 pm.