

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 14<sup>th</sup> September 2021

**Present:** Cllr Lawrence (Chairman), Cllr Kemp, Cllr Tonks, Cllr Adams

**In Attendance:** Clerk, Dist Cllr Douglas Godwin.

1. **Apologies:** Noted from Cllr Miles.
2. **Co-option of Cllr** – no applications received.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep their registers up to date.
  - b. **Disclosable Pecuniary Interests** – Cllr Adams - Item 21 – 21/00736/LB – Audoll Cottage – Cllr is applicant.
  - c. **Other Disclosable Interests** – See above.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **Dispensations requested** – None
5. **Public Question Time** – No public attended.
6. **County Cllr Report** – Apologies given, report at end of minutes.  
**District Cllr Report** – Report at end of minutes.
7. **Minutes of Annual Parish Council Meeting** held on 13<sup>th</sup> July 2021 were agreed by all and signed by Chairman.
8. **Progress reports for information** –
  - a. **Maintenance Contract work** – Noticeboard at Clows Top installed, monthly work undertaken.
  - b. **Seat Clows Top/Bayton** – Seats being oiled. Bayton seat various sites discussed, Clerk to make enquiries.
  - c. **Noticeboards** – Clows Top installed, Bayton to be installed this month. Bayton Common awaiting approval from WCC for siting on layby.
  - d. **Teme Wheels** – Fundraising target now reached. PC may be asked for funding if the service covers this area.
  - e. **Electric Vehicle Point in Parish** – It was agreed by all not to take this forward at this time.
  - f. **Flower Boxes** – Cllr to price four boxes, plants, to email costs for agreement.
  - g. **Waste Bin** – To look at when noticeboard installed at Bayton.
9. **Reports on Meeting attended by Clerk or Councillors:**  
**Clerk** - Clows Top Village Hall Meetings. **Chairman** – PCC meeting by zoom details to be circulated.
10. **Finances** –
  - a. **Payments made** – See item 21. Mrs S Burrows (Microsoft update) = £59.99, Mr D Nunn (LM August 2021) = £66.00, Mr D Tramontana (one table bench) = £275.00, Mr C Bunn (Maintenance work August 2021) = £114.00, David Ogilvie Engineering Ltd (see item 13a/13b) = £2504.40. Clows Top Victory Hall (see item 13) = £600.00.
  - b. **To report receipts since last meeting** – WCC LM April/May 2021 = £231.00, June 2021 = £82.50, VAT Repayment (2020-2021) =£853.18.
  - c. **Bank Reconciliation July/August 2021 (circulated)** – Balance agreed as £22061.39.
11. **Planning:**
  - a. Plans circulated since last meeting – **See item 21.**
  - b. **Decisions received since last meeting** –
    - 21/01140/FUL Church House, Bayton, Kidderminster, DY14 9LP** – Conversion and adaption of existing Dutch Barn into a Live-Work Unit comprising commercial B1/B8, and 2bedroom residential unit and ancillary car parking. **Approved by MHDC.**
    - 21/01173/AGR Shakenhurst Hall, Shakenhurst, Cleobury Mortimer, Kidderminster DY14 9AR** – Application for prior notification for proposed new tracks for farm machinery to access farmland. **Approved by MHDC.**
    - 21/01005/FUL Clay Farm B4202 Clows Top Clows TopDY14 9NN** - Change of use of land for siting of 5 additional pitches for touring caravans for holiday purposes and associated operational development. **Approved by MHDC.**

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**20/00942/FUL -APP/J1860/W/21/3271390 - The Work Shop Beach Hay Bayton Kidderminster DY14 9NF - Demolition of existing workshop and replacement with a 2 bed single dwelling. Appeal dismissed.**

**21/00686/LB - Bank House, Bayton, Kidderminster, DY14 9LQ - Replacement of 7no. windows and 2no. sets of French doors with replacement wooden, double glazed windows and doors. Approved by MHDC.**

**21/01514/AGR - Carton Farm Clows Top Kidderminster DY14 9NW - Concreting hardstanding for farmyard. Approved by MHDC.**

**c. Plans for comment on tonight –**

**21/01551/FUL – Land Adjacent to Victory Hall, Worcester Road, Clows Top – 4no. dwellings. Temporary siting of container for storage purposes in association with development.** Support new layout with comments regarding supply of electric and water being adequate, water runoff from drainage systems causing issues for properties lower than the development, no solar panels, no EVP.

**d. Enforcement updates -**

**ENF/19/0325 - Scrap Metal Bayton Common –** MHDC have advised things have improved, they will monitor the situation.

### 12. Road report

**a. Lengthsman –** Clerk given him list of jobs to work through.

**b. Problems to report –** None.

**c. Beach Hay crossroads visibility –** County Cllr gave update after meeting. WCC have advised they will repaint white lines but will not re-position the warning signs.

**d. B4202 –** Request for concealed access signs from WCC – WCC agreed to install signs.

**e. Ninevah Rd –** signs requested due to concerns regarding safety of pedestrians – awaiting update from WCC.

**f. Winter Grit Order 2021-2022 –** Agree to order salt if needed.

**g. ROAD CLOSURE – A456 – 20<sup>TH</sup> SEPTEMBER – 12 DAYS – 8pm to 5am.**

### 13. Memorial (circulated) – To discuss Consultation results:

**a. It was agreed by all that the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure. It was agreed by all to purchase two Silent Soldiers for Coronation Corner to compliment the Memorial seat at a cost of £1135.20 (inc. VAT).**

**b. It was agreed by all to purchase Memorial seat for Coronation Corner at cost of £1168.80 (inc VAT), fittings and postage £200.40, total for all items agreed as per invoice £2504.40.**

**c. To discuss groundwork to area –** It was agreed by all to budget £500.00 for labour and materials, to purchase dark block paving to go on area. Working Party to meeting on 2<sup>nd</sup> October to start work.

**d. To discuss planting of Coronation Corner –** It was agreed to discuss at next meeting.

**e. To discuss short service planned for 5<sup>th</sup> November including Risk Assessment –** Service agreed to be held at 10.45am, Vicar, MP, School Children, British Legion confirmed as attending. Invite to be worded for circulation to residents. Risk Assessment is being written. Full details in notes held in files. Two poppy wreaths and twenty wooden crosses to be ordered. Wording for Cairns to be agreed by email.

**14. Clows Top Hall VE Day Celebrations 21<sup>st</sup> August 2021 –** It was agreed by all to donate £600.00.

**15. Risk Assessment –** To be discussed at next meeting.

### 16. Bayton Village Hall Management Committee meeting held 13<sup>th</sup> July –

**a. Work to Church Carpark by Hall Committee –** Work to start October, no details of scheme known.

**b. Bulbs/flowers for Recreation Ground –** It was agreed to purchase bag of mixed bulbs, agreed by all budget of £100.00, Cllr to source. Agreed to plant on Sunday 7<sup>th</sup> November at 11am.

**c. Play equipment on Recreation Ground –** Work in progress.

**17. Footpath Gate, Bayton –** To discuss next meeting.

**18. Coronation Corner Wall –** Chairman obtained one quote, to look for other quotes for next meeting.

### 19. Confidential Complaint –

**Working Party Meetings –** no meetings held. Legal person is working with PC and other party to resolve the complaint, Cllrs to be updated as the matter progresses.

### 20. Correspondence for information – Email correspondence circulated -

COVID 19 updates from CALC, NALC, WCC, MHDC, Police

**South Worcestershire Development Plan –**

**WCC - Update - Minerals Local Plan/Mineral Site Allocations Development Plan -**

**Police and Crime Commissioners Survey –** comments 1<sup>st</sup> November.

**Queens Jubilee Celebrations 2<sup>nd</sup> June 2022.**

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### 21. Clerks report on Urgent Decisions since last meeting –

#### Payments made –

16<sup>th</sup> August – Mr D Nunn (LM July) = £66.00, Streetmaster Ltd (two benches) = £1303.20.

#### Plans circulated by email

21/00736/LB - Audoll Cottage, Bayton, Kidderminster, DY14 9LL - Replacement of Windows and the replacement of a Redundant Exterior Door with a window. Cllr Adams declared an interest in this application and did not comment. It was agreed to support. **Cllr Adams declared an interest and made no comment.**

21/00644/HP - Church Cottage, Bayton, Kidderminster, DY14 9LP - Rear extension to provide additional double bedroom and garden room. It was agreed to support.

21/01342/HP - Ivy House Clows Top Kidderminster DY14 9HW - Erection of Ground floor extension to form a utility room and first floor extension. It was agreed to comment on drainage issues and the Footpath which is not referred to in the application but is on the applicants land.

21/01416/GPDQ - Glebe House Bayton Kidderminster DY14 9LS - Notification for Prior Approval for the proposed change of use of an Agricultural Building to a dwellinghouse. It was agreed to support.

#### Circulated 19<sup>th</sup> August -

21/01514/AGR - Carton Farm Clows Top Kidderminster DY14 9NW - Concreting hardstanding for farmyard 13<sup>th</sup> July – Plans circulated at close of meeting. It was agreed to support.

21/01230/AGR – Glebe Farm, Bayton, Kidderminster DY14 9LX – Proposed new livestock building. It was agreed to support.

21<sup>st</sup> July – **Complaint about dirty water on public Footpath** – resident advised to report to Worcester Regulatory Services. The matter has been reported and investigations are being made.

### 22. Councillors' reports and items for the next agenda.

**Agenda items** – Memorial Service, Flower boxes, Bulbs, Wildflowers.

### 23. Date of next Meeting – 12<sup>th</sup> OCTOBER 2021 at 7.30pm - BAYTON CHURCH

### 24. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.

### 25. Staffing Matters – No matters to discuss.

### 26. Meeting Closed 9.27pm.

Signed----- Date 12<sup>th</sup> October 2021

Chairman

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**District Cllr Godwin Report** – South Worcestershire Development Plan delayed which is causing appeals to be lost by MHDC. COVID recovery plan in place for businesses.

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## COUNTY COUNCILLOR REPORT

Latest Covid Figures issued to County Councillors are:

- Worcestershire is showing an infection rate of 266 cases per 100,000.
- The infection rate in the Malvern Hills District is 233 cases per 100,000.
- The infection rate of people over 60 in Worcestershire is 83 per 100,000.
- The infection rate of people over 60 in the Malvern Hills District is 75 per 100,000.
- Three care homes in Worcestershire have more than two cases.

Vaccinations continue to progress well in Worcestershire although the number of young people aged over 18 years of age coming forward, is not as positive as we would like.

**Traffic** - volume levels in Worcestershire are now 97% of pre-Covid levels.

**Bus travel** - levels in Worcestershire are now 21% of pre-Covid levels.

**Road "Surface Dressing"** - continues to take place across the County. Structural repairs are completed first followed by an application of hot bituminous binder to the surface, followed by one or two layers of chippings. After about a week the road is then swept and road markings re-painted.

**Afghan Resettlement** - The current schemes are being co-ordinated by WCC who will work closely with the West Midlands Strategic Migration Partnership who are delivering this programme for the West Midlands, on behalf of the Government. WCC will consider wider support arrangements for Afghan arrivals, co-ordinate financial support from the Government and donations from communities.

There are two schemes:

**The Afghan Relocation and Assistance Policy (ARAP)** - for Locally Employed Staff (LES) in Afghanistan. This scheme is designed to support those Afghan nationals who have worked with our forces, e.g. Interpreters. This scheme was launched in April 2021.

**The Afghan Citizen Resettlement Scheme (ACRS).** This was the scheme that was announced in late August which is designed to welcome 5,000 vulnerable Afghans into the UK in the first year of the scheme and 20,000 over the longer term. **David Chambers County Councillor, Tenbury Division**