



MINUTES OF THE PARISH COUNCIL MEETING

Held at Catshill Village Hall

THURSDAY 30th Sept 2021, 7.00pm

Present: Cllrs B McEldowney (Chair), P Baker, I Hooper, B Laniosh,
P Masters, T Gillespie, M Johnson

In attendance: Clerk – Carol Blake

Apologies – Cllr J Anderson, S Osman

Members not present: Cllr G Blackmoor

21/09-01 Chairman's welcome

The Chairman welcomed all present to the meeting.

21/09-02 To receive apologies from any Member unable to attend

Apologies were received from Cllr's J Anderson and S Osman

21/09-03 Open Forum

3.1 Members of the Public

PC Lloyd Stone attended the meeting and discussed the speeding issues in the area. He has put in a bid for three speed posts and cameras and is hoping that the funding will be accepted. They will be battery operated and will be charged at the Highways Lydiate Ash office on a monthly basis.

3.2 Worcestershire County Council member for Woodvale Division

Cllr Webb discussed Catshill in Bloom. A meeting is booked with residents where volunteers will be sought to take ownership of the watering of the plants in the area.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards.

Cllr Till had nothing to report.

Cllr Gillespie raised her concerns that Marlbrook ward is underrepresented in the Full Parish Council meetings. Cllr Helen Jones, the Councillor for Marlbrook never attends these meetings even though she is invited to them each month and never responds to the invite.

3.4 Any other community representative

None present.

21/09-04 To re- open the meeting Parish Councillors and the Executive Officer may only speak from this point forward

21/09-05 Declarations of Interest

None raised.

21/09-06 Dispensations

No member had submitted a request for dispensation to any agenda item.

21/09-07 Approval of Minutes of previous council meeting and previous matters arising
It was agreed to accept the minutes of the previous Full Parish Council meeting held 29/07/2021 and they were duly signed by the Chairman.

21/09-08 Chairman's Report

The Chairman informed members of the various meetings he had attended during the month. The parish magazines have all been delivered, thanks were given to Cllr Laniosh, Cllr Baker and Sue Butler who helped with the distribution.

The chairman mentioned the Catshill Can community builders scheme which provided a lot of negativity and it was agreed to request representation at the next FPC meeting from Catshill Can to answer questions that were raised with the Chairman.

8.1 Bracken Grove – A short discussion took place regarding the subject, but it was agreed to defer this to the next meeting for a more in-depth discussion.

8.2 Queen's Platinum Jubilee – In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee. The Queen's Green Canopy (QGC), is a unique UK-wide tree planting initiative, inviting people to "Plant a Tree for the Jubilee," with a focus on planting sustainably. **It was agreed** that the Environment and Highways Committee would become involved in this project nearer the time.

8.3 Victim Support's Parish Council Appeal – This was briefly discussed and it was agreed that the Clerk would ask for a Grant Application to be completed and then this item can be discussed further once it has been received.

8.4 Christmas Tree Order – **It was agreed** that Cllr Gillespie would contact Willowbrook to order one tree for the Village Hall but not order one this year for the Baptist Church.

21/09-09 Clerk's report on delegated actions, update and list of communications
General Correspondence received:

Weekly CALC updates; weekly BDC planning lists, WCC road works lists and reports,

9.1 Open Spaces subscription to be ratified – The Clerk reported that the yearly subscription for £45 had automatically renewed. It was agreed and ratified.

9.2 Grant Application request from CAB – The Clerk reported that she has received a grant request from CAB. Last year the PC granted CAB £800, this year **it was agreed** to award them £1000.

9.3 Winter flower display for window boxes – **It was agreed** to go ahead with the quotation of £480 from Plantscape.

21/09-10 10.1 The payments and receipts report to 20/09/2021 was received and noted.

The council's accounts spreadsheet for Sept 2021 was circulated.

An excerpt from the council's accounts spreadsheet for Sept had been sent along with the bank reconciliation to 20/09/2021, it is as follows:

Bank Reconciliation as at 20/09/2021		
Opening Cash Book balance		£86,117.87
Add receipts between 1 April - 20 Sept 2021	36,569.28	
Less payments between 1 April - 20 Sept 2021	-27,367.84	
Cashbook balance at 20 Sept 2021		£95,319.31
Bank statements at 20 Sept 2021		
Unity Trust Bank	98,617.41	
Soldo account	20.55	
Less unpresented cheques, as list below	3,318.65	
Bank balances at 20 Sept 2021		£95,319.31

10.2 To receive the External Auditor's report on 2020/21 accounts – The clerk reported that the external auditor had commented on the internal weakness of the process of the precept request and this would need to be tightened up. All other areas were well received.

21/09-11 Items for Discussion

11.1 Barley Mow Gardens – Cllr Laniosh reported that Sean Webber from the Worc Wildlife Trust had been in contact and would be visiting the area to make an assessment on the areas identified to him.

It was agreed that the areas would be distributed as follows:

- Barley Mow Gardens – Cllr Laniosh
- Birmingham Rd – Cllr Osman
- Old Birmingham Road – Cllr Masters
- Golden Cross Lane – Cllr Masters
- Lingfield Walk – Cllr Baker

11.2 Footpath Group – Cllr Laniosh reported that the footpath training supervisor had contacted him regarding the online training which will take place soon. The finger post by The Crown has been missing for a long time, Cllr Laniosh will contact Cllr Webb to obtain more details on providing a new one.

11.3 Update regarding Solar Lights – Cllr Osman No update had been received.

11.4 Update on Remembrance Day – Cllr Hooper – The service will take place at the War Memorial site this year and afterwards at the Social club for refreshments. Parish Council will donate nearer the time.

It was agreed for Cllr Hooper to purchase five bags of bark to tidy the War Memorial site up prior to Remembrance Day

21/09-12 Committee and Representatives Report

- 12.1 Neighbourhood Plan Steering Group** Cllr McEldowney – The NP referendum was discussed and Councillors were asked to encourage people to vote yes in the referendum.
- 12.2 Environmental and Highways** Cllr Hooper – The bus shelter work has been completed and Cllr Hooper will provide a report on the other bus shelters in the area which require some work to be done.
- 12.3 Whitford Vale and Perryfields Development** Cllr Baker – It was reported that the planning application has now been approved for 1300 houses on the Perryfield site. There will be a new road built through the development which may help alleviate some of the traffic impact through the Catshill area.
- 12.4 Planning Committee** Cllr Gillespie reported that residents near 20 Woodrow Lane have raised their concerns over the state of the house, it has had its front door and windows blocked up and is in a state of disrepair. There is no information forthcoming from the Planning Dept as the issue is currently under investigation so cannot be commented on because of this.
- 12.5 Finance and Staffing Committee** Cllr Baker requested a meeting of the Committee to be held on 19th October @ 11:00 and he will also arrange a Capital Projects meeting in October too.
- 12.6 Village Hall Management** Cllr Hooper reported that there is an open day on Saturday 2nd October between 10:00 and 13:00 with refreshments provided.
- 12.7 Newsletter and Events** Cllr Masters thanked all concerned for the delivery and content of the Newsletter. He agreed to write an article for the next magazine to include grants and donations that have been made this year, including the current one to Citizens Advice Bureau for £1000.

21/09-13 Meeting finished @ 21:00

Date and time of next meeting: FPC 28th October in the Village Hall @ 19:00

Excerpt from Sept 2021 spreadsheet:

Sep-21			Description	Receipts	Payments Gross	Payments VAT	Payments Net
Talk Talk	d/d	v076	Office phone and broadband - Aug 2021		44.45		44.45
O2	d/d	v077	office mobile		13.20	2.20	11.00
Allen Farnsworth	BACS	v078	Lengthsman Aug		130.75		130.75
Chris Fabray	BACS	v079	Flyers and Leaflets from Solopress		47.52	-	47.52
Chris Fabray	BACS	v080	Stapled A5 brochure from Solopress		322.76	-	322.76
Meadowfields Ground Maintenance	BACS	v081	Maintain shrubs at gardens July 2021		237.60	39.60	198.00
Meadowfields Ground Maintenance	BACS	v082	Maintain shrubs at gardens Aug 2021		237.60	39.60	198.00
PKF Littlejohn	BACS	v083	External Audit 2020/21		360.00	60.00	300.00
Sept Salaries	s/o	v084	LP salary Sept 2021		840.17	-	840.17
Worc CALC	BACS	v086	Councillor Training		60.00		60.00
JRB Enterprise Ltd	BACS	v087	Dog waste bags		261.60	43.60	218.00
Soldo card -Open Spaces sub			Yearly Subscription		45.00		45.00
Soldo Card -Microsoft monthly fee	Soldo	v088	Monthly fee		7.99	-	7.99
B & C Energy Solutions	BACS	v089	50% deposit for upgrading bus shelters		1,842.00	307.00	1,535.00
B & C Energy Solutions	BACS	v090	Replacing polycarbonate in bus shelters remainder of payment		1,050.00	175.00	875.00
Cllr Ian Hooper	BACS	v091	Reimbursement for war memorial timer from Screwfix		8.89	1.48	7.41
Cllr Ian Hooper	BACS	v092	Reimbursement for A4 laminates and ink cartridges for NP meeting		23.94	-	23.94
Worcestershire County Council		R6	Lengthsman Refund June 2021	310.00			-
				310.00	5,533.47	668.48	4,864.99
			Total for year to 31/03/2021	36,569.28	27,367.84	2,760.16	24,607.68