

Birtsmorton Parish Council

Draft Minutes of Meeting of Birtsmorton Parish Council held on **Tuesday 9 November 2021** at 7.30pm in Armitage Room, Castlemorton Parish Hall.

Present: Chair: Michael Barnes

Councillors: Vance Withers, Mary Dowding, Julie Moore, Simon Yates and Mark Henderson

In attendance: Clerk, D Cllr Mick Davies and 1 parishioner.

Public Comments: Welcome to prospective candidate seeking co-option, Mr Licqurish-Colman

42/21. Apologies for Absence. None

43/21 Declarations of Interest

1. *Register of Interests.* New - Cllr Yates
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

44/21. Confirmation of Minutes

Minutes of meeting of 7 September 2021 were confirmed and signed as true record

45/21. Matters Arising

None

46/21 D Cllr Reports

Report included:

- Apologies for lack of update from MHLDP as regards the drainage around the back of Watery Lane. Further enquiries will be made.
- Grant funding available to communities post Covid-19 particularly in supporting new skills and training. <https://www.malvern hills.gov.uk/news-alerts/funding-boost-to-support-skills-and-training>
- Environment workshop via zoom, part of MHDC Forum with parish and town councils.
- SWDP review likely to be a 6 month delay.
- Changes in the planning administration process with the aim to improve time scales. Enforcement is engaged in an ever-increasing number of cases.
- Planning Peer Review awaiting report
- Priory Park Update on new development
- Boundary Commission Review continues following consultation process.
- MHDC website <https://www.malvern hills.gov.uk/> contains much information including ways to get active. <https://www.malvern hills.gov.uk/news-alerts/new-fitness-programmes-encourage-malvern-hills-residents-to-get-active>

47/21 Parish Council vacancy and Co-option

A request to be considered for co-option had been received from resident **Mr Michael Licqurish-Colman** and he was formally proposed and seconded and this proposal was **supported** by members. Declaration of interest was duly signed.

48/21. Finance Report

a) Current financial situation:

	£	£	
Balance		6241.40	

Income pre meeting MHDC	1056.00		½ yr Precept
		1056.00	
Expenditure pre meeting	0.00		
Clerk July – Sept ICO	276.85 40.00		Clerk SCP10
		316.85	
Balance at end of meeting		6980.55	

Budget and Precept for 2022/23

The draft budget was presented to the Parish Council for its consideration and agreement.

A number of matters were raised in discussion and included:

- Reserves
- Contingency. Consideration to any Section 137 applications, maybe post Covid-19.
- Reminder about restricted funding for computer equipment and Coombe Green maintenance.

It was **RESOLVED** that the total Annual Precept for 2022/23 would **remain at £2112**.

49/21 Coombe Green Common

Mrs Windle had reported that quality verge/bramble clearance had taken place by the contractor and hopefully further community bramble bashing would take place soon. Aim to resume fund raising next year. Thanks to Parish Council for the financial support. Agreed to discuss with Mrs Windle what voluntary help was available and how best to arrange clearing groups under guidance and with consideration to any risk.

50/21 Parish Drainage/Lengthsman

- Highways - certain damage identified along Rye Street. Lengthsman to investigate and see if this damage can be reported. Also to inspect culvert on A438 right of Duke of York heading to Rye Cross. Further highway damage along Marsh road to be inspected and the possibility of jetting outside Brook House.
- VAS Update – Extra battery and brackets arrived and thanks to Cllr Henderson all installed. Movement of VAS now much easier and a rota set up to aid the periodical movement of the VAS. (Castlemorton Parish will be asked to contribute to the cost of the extra bracket)

51/21 Nutshell

The tenant had contacted the clerk and indicated his desire to continue his present tenancy despite recent absence. Maintenance work has since taken place at the site. **AGREED** that an update on licence conditions would be considered before new licence issued.

52/21 Planning

21/00630/FUL	Apple Tree House Birts Street Birtsmorton WR13 6AP	Temporary siting of two static caravans (retrospective) for agricultural workers.	MHDC Refused
21/00577/HP	1 Leys Cottage Birts Street Birtsmorton Malvern WR13 6AW	Erection of two-storey rear extension	MHDC Approved
21/01476/LB	Tracks End Birts Street Birtsmorton WR13 6AW	Removal of impervious external paint. Timber repairs to external elevations & redecoration.	MHDC Approved

53/21. Correspondence

Particular mention of:

- CALC Updates and possible courses.
- Carbon Footprinting Tool. A tool called Impact had been developed by <https://www.cse.org.uk> (Centre for Sustainable Energy.) Look at these websites for comparisons with other communities and also work out own footprint. <https://impact-tool.org.uk> <https://footprint.wwf.org.uk>
- Regulation 14 Consultation on the Draft Welland Neighbourhood Plan
- CALC AGM Hybrid Meeting 16 November at 6.30pm. *Clerk to attend.*
- WCC Here 2 Help Community Services Directory - Information for Parish and Town Councils
- Malvern Hills District Parish & Town Council Forum - Tackling the climate emergency (Mon 15 Nov, 5pm) *Cllr. Moore to attend*
- The Queens Green Canopy
- Christmas Domestic Refuse Collections 2021 NORMAL
- First Notice of Order - Road Closure - Castlemorton - Malvern Hills District - 1108995
- 4 C's Meeting – Proposed Wed 24 Nov 8pm. Agenda items by 11 Nov. *Cllr Moore to attend.*
- MHDC Town Centre Transformation Plans Survey

54/21. Confirmation of date of next meeting

The next meeting date **Tuesday 15 March 2022** at 7.30 pm in Castlemorton Parish Hall

The meeting closed at 9pm

Signed..... Date.....