

# St Peter the Great County Parish Council

## Minutes

**Minutes** of a meeting of the Parish Council held on **Thursday 14<sup>th</sup> October 2021 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

**Present:** Chairman Cllr. Mr. A. Tucker, Vice-Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. P. Walters, Mr. R. Knight, Mr. D. Saunders, Mrs. A. Wytcherley, Dr. D. Tibbutt, and Mr. M. Johnson.

Also present: The Clerk, two members of public and a member of the press.

**9621 Apologies for Absence:** Cllr. Mr. J. Renshaw.

**9721 Declarations of Interest:** None

**9821 Adoption of Minutes:** Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 9<sup>th</sup> September 2021 as a true record of events. The Chairman duly signed the master copy, held within the minute book.

**Public Participation:** No comments were made during the public session.

**9921 St Peter's Festival:** The Festival Organiser gave a report on the Heritage Trail and Scarecrow Trail that took place over the summer in place of the annual event. Google analytics was used to demonstrate the number of QR code scans that have taken place over the summer. The data shows that 700 hits were accrued since the project launched. The Heritage Trail was also listed in the Worcester Festival and the Charter 400 promotion. The Festival Organiser also presented the final financial report to cover the festival for 2021. The Clerk and portfolio holder will carry out a final review of the latest documentation.

It was noted that Griffiths had been instrumental in the delivery of the Heritage Trail by supplying signage as a donation to the Parish Council. Council noted the generous donation and requested the Clerk formally write to Griffiths to express gratitude.

### **10021 Reports from District and County Councillors:**

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County issues. Council noted the report, including:
  - i. Kepax bridge. An update regarding the new bridge sited in Gheluvelt Park.
  - ii. Hams Way footbridge has won a design award.
  - iii. Carbon emissions produced by the County Council have been reduced by 56% as result of LED technology in street lighting.
  - iv. Deadlines are approaching for local school places.
  - v. Lateral flow tests are available free of charge from St Peter's Garden Centre.
- b. City Cllr. Johnson gave a verbal report covering City Council activity, including:
  - i. Corporate parenting board update. Details on unaccompanied parenting arrangements for asylum seeking children.
  - ii. A recent history walk in the city as part of the Charter 400 project.
  - iii. An update from a full Council meeting.
  - iv. A planning committee update including the Ketch car boot site application. Council noted the City Council decision to grant permission for the development to proceed. Council resolved to write to the Managing Director of the City Council, regarding the aspects of the planning process and the manner in which this decision was reached. On a separate note, Council also requested the Clerk arrange an introductory meeting between Parish Council representatives and the Managing Director of the City Council.

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- v. An update regarding a charitable trust that has been set up for the Museum and Art Gallery to manage large donation recently received.
- vi. An update on the budget setting process at the City Council.

## **10121 Matters arising and action sheet:**

- a. Power Park lighting. Cllr. Mackay is pursuing the lighting officer regarding the provision of lighting along a section of newly laid path in Power Park.
- b. Broomhall Green. Council has requested further detail on the proposed installation of benches in this location. Bulbs will be provided by Highways as replacement for the bulbs that have been damaged in recent remedial works.
- c. Righthand turn prohibition by Aldi / B&M junction. This piece of work is with the appropriate officer at the County Council to design a suitable road junction.
- d. Visit facility at Kidderminster. Cllrs Mackay and Tidy made a site visit to Kidderminster to view the facility. Cllr. Mackay has approached Communities Committee regarding installation of such a facility in Battenhall Park in St Peter's.
- e. VAS. No report available due to uncharged battery. Cllr. Mackay agreed to request that County operatives be tasked with changing the battery.
- f. Gym equipment. The installation is planned before Christmas. A further site meeting with the developer is planned for 3<sup>rd</sup> November to discuss final arrangements and confirm CDM requirements to satisfy the City Council as landowners.

**10221 Highways, Developments & Planning:** Covered in 10121 matters arising and action sheet as above.

## **10321 Finance:**

- a. The Clerk presented a quarter 2 finance report, including a year-end forecast, and provided reconciled account balances to Council.
- b. Council approved the following payments, including those made since the last meeting under delegated authority.

Amount	Payable To	Reason for Payment
£200.00	Whittington Primary school	Grant
£200.00	St Marks in Cherry Orchard Church	Grant
£200.00	Cherry Orchard School Association	Grant
£350.00	Mr G Walker	Newslink
£100.00	Clerks and Council's Direct	Online and print resource

**10421 Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Confirmation that the successful completion of audit has been received from the external auditor.
- b. An update from the Parish Council insurance provider regarding a change of business name.
- c. Taylors Lane closure notification to enable essential works to be carried out. A diversion will be in place.
- d. Notification of the approaching Norton-Juxta-Kempsey Neighbourhood plan referendum.
- e. The latest news from the Clerks and Council's publication.

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**10521 Budget 2021 / 2022:** The Chairman requested Councillors consider the precept and budget allocation in advance of a budget working party on 26<sup>th</sup> October. The Clerk has requested formal notification of the taxbase in the Parish from the City Council.

**10621 Strategic Principles:** Prior to the meeting, Cllr. Tucker had circulated proposed amendments to the strategic principles document. Council agreed to the Chairman's proposed resolution for Council to accept the amendments, subject to review of changes as provided via Cllr. Tibbutt.

**10721 Portfolio allocation:** Council considered nominations for the current portfolio vacancies. One nomination for Community Engagement was received and accepted from Cllr. Wytcherly.

**10821 Portfolio Holder Reports:**

- a. Environment.
  - i. Council approved Cllr. Tidy's proposal for up to £1000 to be spent on benches for Broomhall Green and Aldersley Park.
  - ii. In relation to Warden duties, it was agreed that a meeting with City Council Environmental Operations should be requested as no report detailing Warden activities has been issued.
  - iii. Cllr. Tidy confirmed that it would be beneficial to continue exploring potential enhancements to the Village Square, to include installing benches, liaising with Tesco to repair wooden beds, and further remedial works. This area is essentially the centre of St Peter's and is a key social gathering point.
- b. Newslink. Now published and live via the online link. The next edition to be published before Christmas. The Editor will confirm the deadline in due course.
- c. PACT. Cllr. Walters gave a review of the last PACT meeting held on October 5<sup>th</sup> in St Peter's Baptist Church. A new date needs to be agreed for the next PACT meeting, the 4<sup>th</sup> of January has been suggested but not confirmed.
- d. City Council member allocation: Cllr. Johnson confirmed that funding is available as part of the Covid-19 recovery fund.

**10921 Date of Next Meeting:** The date of the next Parish Council Meeting was proposed as Thursday 11<sup>th</sup> November 2021 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....