

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Tuesday 16th June 2010

Present: Cllr Gray (Chairman), Cllr Miles (Vice Chairman),
Cllr Burns, Cllr Clarke

In Attendance: Clerk, 5 Members of the Public (including 4 youths).

1. Apologies: Cllr Christie, Cllr Carver, Cllr Taylor – apologies were received and accepted.

2. Declaration of Interest:

a. Register of Interests – New forms were requested by two Cllrs.

b. Personal Interests – Chairman item 15 (Letter regarding Old Plowstall Farmhouse) due to living by building.

c. Prejudicial Interests – Chairman - item (15) as above.

3. Public Question Time – see notes at end of minutes.

4. Minutes of Meeting held on 18th May 2010 were agreed by all and signed by Chairman.

5. District Cllrs report – Apologies given.

County Cllrs report – Apologies given.

6. Progress reports for information:

a. Housing Needs Survey – Housing Needs Enabler and Planning Officer have contacted Clerk following tour of village. Information to be circulated and discussed at next meeting.

b. Mowing Footpath by B4202 – One cut done, contract and insurance received. Grass has not been cut for one month. Clerk to make enquiries.

c. Youth Club – Youth worker had arranged meeting in Bayton last week but not given enough notice to interested parties. To be rearranged. Youths invited to this meeting; see notes at end of these minutes.

7. Reports on Meeting attended by Clerk or Councillors:

Clerk 19th May - Data Protection/Freedom of Information – to be agenda item for next meeting. Information to be circulated.

8. Finances –

a. Payments made – See item 16.

b. Payments received – WCC Minibus Grant 10/11 = £100.00, Interest = 47p.

c. Bank Reconciliation – Signed for May 10. Balance agreed as Current Account = £3910.00, Investment Account £5662.96.

d. Grants to National Charities – no requests received. To consider donating to CAB as per usual at next meeting when more Cllrs present.

9. Planning:

a. Plans circulated since last meeting – **None.**

b. Decisions received since last meeting –

10/00363/FUL – Land and Building at Ninevah Ridge, Cleobury Mortimer – Revised application due to moving of building. **Approved.**

10/00399/FUL – Land Adj. Pool Barn, Plowstall Farm, Bayton – Change of use of land to domestic and erection of timber storage shed. **Approved.**

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c. Plans for comment on tonight –

10/00545/HOU – 1 The Terrace, Clows Top – Two storey extension and replacement boundary fence. Cllr has shown plans to a neighbour who had concerns. She was advised to contact MHDC.

10/00388/HOU + 10/00503/LBC – 1 The Square, Bayton – Replacement of windows and patio doors: velux window to north roof slope.

After discussion it was agreed by all to make no comments on either of these applications.

10. Road report

a. Lengthsman – General drain clearance to be maintained.

b. Problems to report – potholes by The Square and Coronation Corner, Bayton.

c. Update on outstanding queries –

- HGV sign for Bayton Roads from B4202 – being looked into.
- Speeding B4202 by Badgers Walk Corner – Previous query in 2005 stated no road marking could be put on highway for private entries. Cllr tonight suggested Highways put a mirror up to aid view at accesses on this corner. Also suggested SLOW on road by Bayton Common xroads may help. Clerk to make new enquiry.

11. Standing Orders (circulated) – it was agreed to adopt the new Standing Orders with adjustments as discussed. Final copy to be circulated to all. Clerk to seek clarification on some items from CALC. Standing Orders always taken to meetings.

12. Council's Risk Assessment (circulated) – Trees/bins had been checked. All agreed for Chairman to sign document. Cllr Christie to confirm Village Hall/Land Insurance.

13. Clerks Responsibilities – it was agreed to put this on next agenda.

14. Cllrs contact details – it was agreed that all Cllrs/Clerk were well known in area. Clerk should be first point of contact for the Parish Council. She is available by email/telephone/postal address. Website advertised which has minutes etc. on it. One Cllr wished the following to be put into minutes: This Cllr had asked a selection of electors if they knew their Cllrs/Clerk. All named Clerk and 6 Cllrs. It was felt a Newsletter perhaps 3 times a year may be useful. Agenda item for July.

15. Correspondence for information –

Emails correspondence circulated - list in minutes folder.

Correspondence tonight –

WCC - letter regarding winter gritting etc. reply needed by 30th July 10. Details of letter to be circulated to community by Clerk. Help needed locally in severe weather.

MHDC – Malvern Access Guide – Easy access trails in the Malvern area. Clerk to advertise booklet on noticeboards/website.

16. Clerks report on Urgent Decisions since last meeting –

- Letter to MHDC Conservation Officer regarding Old Plowstall Farmhouse, Bayton following concerns raised at APM. (Chairman had seen letter but had no input due to interests as per item 2b,c above).
- LM Paid for May 10 = £180.00.

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17. Councillors' reports and items for the next agenda. Litter/dog fouling in Bayton, Complaints Procedure, Data Protection/Freedom of Information Policy.
Clerk to ask MHDC why old site plans are being used by Architects for planning applications.

18. Date of next meeting: TUESDAY 20th July 2010

19. Meeting Closed 8.10pm.

Signed----- Date 20th July 2010
Chairman

Local Youths were invited to the meeting to see what their needs were following the cancellation of last week's meeting with Youth Worker. They stated they were only a small group, 9 had attended the Youth Club over the winter months. They would like to have outings to Café 27 Tenbury, Skating, Bowling and other interesting places.
The main obstacle is a local person to organise the trips, possibly drivers for minibus and volunteers to escort. Some local people may be interested but need more information before committing. Clerk to arrange meeting when Youth Worker is back off holidays. Youths did not know dates of Mobile Youth Unit booked for village in summer holiday. Clerk to put notice on boards. Youths were invited to attend PC meetings or approach any Cllr or Clerk if they feel they need help/advice with local issues. When asked if they needed anything locally a request for bike-ramps was made. Clerk to inform Village Hall Committee for consideration when putting equipment on Recreation Ground. The Youths were thanked for coming and left the meeting. 1 member of the public remained