

NOTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 1st FEBRUARY 2022 AT 7.30 PM HELD ONLINE.

The Chair explained In December the PC held a special meeting. At the meeting it was agreed that the monthly Parish Council Meetings would not take place in January, February or March and during this period decision making will be delegated to the Clerk. It was also agreed that there would be virtual monthly meetings to provide Parish Councilors with the opportunity to meet for discussion on topics and to ensure that they are informed about things they would normally be informed about. Although these meeting will not be monthly Parish Council meetings minutes will be kept so that members will have a record of discissions.

PRESENT: Cllr J Butterworth (Chair), Cllr T Pell, Cllr A Tanfield, Cllr R Bessant, Cllr J Murphy, Cllr S Boniface, Cllr M Williams, Cllr J Yeo & Cllr A Crouchman

IN ATTENDANCE: County Councillor Linda Robinson, District Councillor Mark Ward & Mrs N Nicholson (Clerk)

PUBLIC: N/A

1) APOLOGIES: Cllr Roberts, Cllr Small & Cllr Turner.

The Chair advised that Cllr Quinton had resigned and that the Clerk had invoked the formal vacancy process with WDC.

2) DECLARATIONS OF INTEREST

None

3) MEMBER VACANCY DRAKES BROUGHTON

The Chair advised that two people had contact the Clerk interested in joining the Council and one application had been received. The Chair hoped to be able to co-opt the applicant at the March meeting.

4) MINUTES

The minutes of the meeting held on 22nd December 2021 were proposed by Cllr Pell, seconded by Cllr Williams, agreed by all and signed by the Chair as a true record.

5) MATTERS ARISING

None

Cllr Yeo Joined the meeting.

6) FINANCE

Priorities, Budget & Precept 2022/23: The Chair advised that the Clerk has submitted the request for the precept. There will be 0% increase in the amount Parishioners pay and the amount the PC receive has increased due to increased housing. The budget has been amended to reflect this and has been viewed, the Chair asked if there were any queries, there were none.

The Chair advised that the Clerk has submitted a request to Wychavon for the s106 money that is to be spent on the toilets and changing room at the village hall. The request has been acknowledged and the funds will be transferred shortly. The PC will also receive the final amount from the NHB money and the Legacy Grant in February.

The monthly bank reconciliation was undertaken for December by Cllr Tanfield.

Members noted the following payments made since the last meeting:

Mrs N Nicholson – Clerk Salary – December £488.45

Mr B Arrowsmith – Lengthsman Services December	£220.00
Mr B Arrowsmith – Play Park groundwork	£66.00
OPUS Energy Ltd – Streetlighting electricity – November	£10.78
OPUS Energy Ltd – Street lighting Electricity – November	£211.72
Rynat Ltd – Play Park inspection	£144.00
Worcester Container hire – VH Container (Leg Grant)	£90.00
Paul Richardson Building & Contractor Ltd	£5668.53
5th stage payment VH refurbishment (Leg Grant)	
Pershore Volunteer Centre – grant	£100.00
Drakes Broughton PCC – grant	£100.00

Members noted the following payments to be made this month:

a) Mrs. N Nicholson – Clerk Salary –January	488.45
b) Mr B Arrowsmith – Lengthsman Services – January	£220.00
c) Mr B Arrowsmith – Play Park grounds maintenance – January	£66.00
d) OPUS Energy Ltd – Monthly streetlight electricity	£11.14
e) OPUS Energy Ltd – Monthly Streetlight electricity	£234.17
f) Mrs N Nicholson – contribution to clerk phonenumber	£60.00
g) Mrs N Nicholson – Clerk OPE	£16.72
h) Worcester Container Hire – VH Container (Leg Grant)	£72.00

It was proposed by Cllr Boniface and seconded by Cllr Butterworth to authorise the following payments:

a) Mrs. N Nicholson – Clerk Salary –November	£488.45
b) Mr. B Arrowsmith – Lengthsman Services – November	£220.00
c) Mr. B Arrowsmith – Play Park grounds maintenance – November	£66.00
d) OPUS Energy Ltd – Monthly streetlight electricity	£10.79
e) OPUS Energy Ltd – Monthly Streetlight electricity	£193.58
f) Mr S Mitcham – Clerk annual software/anti-virus update	£118.98
g) Worcester Container Hire– VH Container hire - monthly (Legacy Grant)	£72.00
h) Paul Richardson -4 th Stage Payment VH Building work (Legacy Grant)	£38,660.13

Remittance: WCC Lengthsman reimburse November £220.00

The Clerk noted that cheque number 2069 had been lost in the post and would be cancelled and re-issued. This was to Worcester Container Hire for VH Container November for £72.00.

7) DRAKES BROUGHTON PLAYING FIELD ISSUES UPDATE

a) Flooding on the Playing Field – The Chair advised that the PC was still awaiting the outcome of the Section 24 notice issued by WDC. The Chair advised that to date nothing had been actioned. District Councillor Ward confirmed that the deadline for the Section 24 notice had not expired, and that enforcement would follow, he would liaise with A Fell and M Cross at WDC. He advised that he had been told that M Summers of Elan Homes was no longer in post. The Chair noted that resident correspondence regarding drainage of a garden backing on to the Playing Field had been received this month, advice had been given and early indications were that it was unrelated.

b) Play Park Snagging List and Safety Check

The Chair advised Sutcliffe Play had agreed to return and address the issues with the Wayfarer path W/C 7th February. The Chair noted thanks to Mr Wild for his perseverance on getting the supplier to address the issue that had been a long-standing problem since the original installation of the Play Park.

The Chair advised that the Play Park Groundworker had advised that rather than just sanding down the wooden posts as required to reduce the splitter risk he suggested he sand and treat with teak oil to reduce the wood splitting during the summer months. The clerk advised that the quote was £60 to sand down only

or £160 to sand and treat. Cllr Butterworth proposed sand & treat, this was seconded by Cllr Pell and agreed by all.

c) Litter Bins

Mr Wild is looking into prices to replace the litter bins with lidded bins that are a more rustic design than the bins WDC supply.

8.) VILLAGE HALL REFURBISHMENT AND DEVELOPMENT – progress update

The Chair advised that the completion date for the work has slipped slightly to accommodate the late delivery of the roof material, however the builder and his team are cracking on with things. The builder is still working to achieve the completion date on 28th March 2022, but completion may be delayed by up to 4 weeks which would mean the work will complete on 25th April 2022. The roof is on, some of the new windows are in and first fix of both electrics and plumbing are underway. It is great to see the new hall emerging.

The small village hall build working party are working hard to make decisions about things such as kitchen layout, lighting, flooring, etc. and as well are continuing to ensure that things are in place to ensure that when the hall reopens things run smoothly and that the building becomes a real community asset. There are plenty of opportunities for community volunteers so if anyone would like to be more involved or knows someone who would like to be more involved with the rejuvenation project then please can they contact Tina Pell, Martin Boniface or Janet Butterworth.

When the hall re opens there will be a grand opening event; timing wise this is likely to be over the weekend of the Queens Platinum Jubilee. It might be useful to set up a small group to try to coordinate community activities over this weekend. Plans include a re-opening celebration on 28th May and a Jubilee celebration on 5th June. Anyone interested in joining the group should contact the Chair or the Clerk.

9.) OPEN SPACE UPDATE

The Chair advised that at the most recent Open Space Group meeting, on 11th January 2022, it was agreed that One Ltd would be asked to review the Open Space Master plan and in particular look at:

- Moving the service/maintenance access to the playing field
- Inclusion of a Pump track (Rushwick was cited as an example)
- Consider the layout of the space – including the orientation of junior football pitch
- Consider using perimeter trail route as a circuit and also access to Pump Track; consider if can it be used for cycles as well as people on foot and maybe have intermittent humps/ ramps along for cyclists’ interest
- Inclusion of an Amphitheatre to incorporate approx. 50/60 people performance area, located next to village hall as a feature as well as discouraging football adjacent to the village hall.
- Research types of Half MUGAs or single wall options. (NB It has been agreed that there won’t be a full size Muga because of cost, noise and urban feel)
- Inclusion of a Petanque pit
- Additional seating in play area.

One Ltd are preparing the agreement for this piece of work and we are hopeful that they will report back in the next 4 – 6 weeks.

County Councilor Robinson suggested that it may be worth viewing Crowle’s expansion plans and how their park compliments alongside their football pitches.

10.) AREA OUTSIDE THE SHOPS – progress update

The Chair advised that the drop kerb is being implemented by WCC and there is a proposal to introduce waiting time limits to the parking in front of the shops. The PC had responses to our letter from all 3 shop owners. The next step is to liaise with them all about improving the area in front of the shops. We will probably do this by letter and by asking for answers to specific questions.

It was noted that a planning application has been submitted for cladding at Simply Fresh.

11.)SWDPR

The Chair advised that she and Cllr Pell had both attend the most recent meeting of the SWDP Parish Committee. The group are contacting Wychavon to ask for another liaison group meeting as there are no indications that another meeting is being organized. Preparation is starting on materials that can be used by all the Parish Councils who are part of the SWDP Parish Committee, in community meetings to try to inform people about the proposed plans for the development by Worcestershire parkway ahead of the public consultation. It is hoped that this will mean that it won't be such an uphill struggle to review material and makes comments, as it was for the previous consultation for this.

12.)STREETLIGHTING

The outstanding repair work has been scheduled, the Chair asked Members to advise the Clerk when the two lights were re-lit. The Chair advised that streetlight 38 had been reported as unlit, the Chair advised it was circa £350 to upgrade the light. Cllr Pell proposed, this it was seconded by Cllr Butterworth and agreed by all.

The Chair advised that the Clerk will be gathering information about electricity prices for next year as we will need to discuss this at the March meeting as the contract comes up for renewal on 30th April 2022.

13.)TRAFFIC SPEED WATCH/VAS

The Chair thanked Cllr Bessant for all the work in pulling together the information about Vehicle activated signs. The proposal has been circulated and is to purchase from Elan City. This is the company that supplies Stoulton, Kempsey and WCC. Cllr Bessant confirmed that the main decision now was regarding battery or solar power. The advantage of solar is obviously less down time and no battery changes however the solar units are bigger and require a specific mounting pole. The Chair thought that this one could be permanently located on Stonebow Road with the other two VAS's being moved to the different villages and location as demand dictated.

District Councillor Ward advised that Stoulton were very happy with their VAS but he was unaware of any data collection.

County Councillor Robinson stated that the solar panels have proved very successful in other locations.

Cllr Bessant confirmed the VAS would cost £2004 plus VAT. It was proposed by Cllr Butterworth subject to WC safety checks regarding the required poles to purchase the VAS from Elan City for Stonebow Road, this was seconded by Cllr Pell and agreed by all.

14.)BOUNDARY COMMISION REVIEW

The Chair advised that the Clerk has circulated a link to the report from the Boundary Commission. The PC are asked to submit any comments. The Chair advised that any changes that are made primarily effect the District Councillor and have no impact upon Parish Councils. The Chair advised that some of the other local Parish Councils are not happy with the new pairings. The Members asked the Clerk to add the review details to the Villager report for parishioners to have their say.

15.)MEETING WITH DBFC

The Chair advised that the PC are setting up a meeting between DBFC, PC, VHC & the Open space group to discuss how things should work between all parties going forwards. The Chair asked if anyone would like to be involved and Cllr Williams volunteered.

16.)REPRESENTATIVES REPORTS

County Councillor Robinson

The Chair advised that the County Councillor's report had been circulated and asked if any Members had any queries for Cllr Robinson.

Cllr Williams asked if there was any update on the pedestrian crossing on the Worcester Road. Cllr Robinson thought this would proceed after some further works planned 11-16 April.

Cllr Williams also advised that she had informed Cllr Roberts regarding excessive mud on the road outside the Sanctuary Homes development.

District Councillor Ward

The Chair advised that the District Councillor's report had been circulated and asked if there were any queries.

The Clerk advised that a resident request to review applying a TPO to the large oak tree a few meters down from the Old Oak pub had been received. Cllr Ward had been advised that there wasn't currently a TPO officer appointed to review this.

Cllr Ward advised that the District Council had frozen Council Tax for the 4th year in a row.

Members Reports

Cllr Bessant asked if there were any Members of the Parish Council that wished to be added to the Community Speed watch list, there were none. Cllr Bessant advised that she would send the final list of volunteers to the Community Speed watch team and subject to the relevant safety checks the next stage would be to have the training.

Cllr Crouchman asked if ordinary litter bins were alright for disposing of dog waste. The Chair advised that yes, this was actively encouraged.

Cllr Tanfield advised that the replacement bench for Pirton still had not been installed. The Chair asked the Clerk to liaise with WCC and County Councillor Robinson to progress this.

Cllr Pell advised that she had attended a community transport meeting and confirmed that the Community bus would continue until August. Any resident wishing to use the service from Wadborough can, they just need to pre book. The community buses are continuing as WCC has received no update regarding funding from the Government.

Cllr Murphy advised that a resident's group in Wadborough are looking to raise money to install a defibrillator at the pub. She thought it would cost circa £600 and asked if the PC would consider giving a grant. County Councillor Robinson said that she may be able to fund this from her divisional fund and asked Cllr Murphy to email her the details.

17.)PERIODIC HIGHWAYS REVIEW

The Chair advised that despite some health issues Cllr Roberts was still submitting issues to WCC Highways and following up. He has asked Members to report anything untoward to him.

18.)VILLAGER SUBMISSION

The Chair & the Clerk would compile and submit a report for the March issue.

19.)PLANNING

- a) Comments made on planning applications to Wychavon DC: 21/02996/FUL Thorndon Grove, Windmill Lane, Stoulton. Conversion of existing barns including link extension, to replace approved residential conversion. Resubmission of planning permission 20/01714/FUL to include two storey rear extension. No Objection.
- b) Applications Approved: 21/02531/HP 20 Magnolia Close, Drakes Broughton. Front extension and façade alterations.
21/01619/FUL Bow Brook Farm, Brickyard Lane, Drakes Broughton. Change of use of land for siting 2 No. holidays lodges.
21/02520/HP 99 Shrubbery Road, Drakes Broughton. First floor extension over existing garage and 2 storey single extension.
21/01060/OUT 7 Greenfields Close, Drakes Broughton. Outline application for the erection of a single dwelling and access.
18/01952/S106 Thorndon, Stoulton. Modify 106 agreements for W/98/1347/COU
21/01886/HP 85 Beech Ave, Drakes Broughton. Loft conversion and internal works, velux windows to front elevation and rear dormer.
21/02687/ADV Land Adj Glassier, Worcester Road, Drakes Broughton. 8no. Sanctuary Flags.
21/02804/HP Langham, Worcester Road, Drakes Broughton Erection of 2 storey side extension and installation of dormers to existing dwelling.
- c) Applications Refused: Cllr Ward advised that the 12no housed applied for on Walcot Lane had been dismissed. The Chair strongly advised that this should be removed from the SWDPR.
- d) Applications Awaiting comment: N/A
- e) Appeals: N/A
- f) Planning Correspondence: N/A

20.)CORRESPONDENCE

- Resident reported a breached TPO – liaised directly with WDC
- Resident regarding hedge encroachment onto the pavement – reported to WCC and resolved.
- TPO request re Oak Tree Stonebow Road – as discussed earlier.

21.)INFORMATION AND DATE OF NEXT MEETING

The Parish Council will meet virtually again on **Thursday 10th March** 2022 at 7.30pm

Apologies noted from Cllr Boniface