

**MINUTES OF THE MEETING OF
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 29TH SEPTEMBER 2022**

Condolences and sadness were recorded following the passing of HM Queen Elizabeth II, with a letter of condolence sent to HM King Charles III's Private Secretary. God save the King!

There were no Public Question Time discussions. One member of the public was in attendance to observe a Parish Council meeting and expectations of the role of Parish Councillor.

- 1. Apologies for Absence:** D. Lucas, Cllr R. Adams (District Councillor). These apologies and the reasons for them were approved and accepted.
Attending: K. Fincher (Chairman), C. Arrow, C. Dawson, A. Job, M. Pollard, P. Richmond, J. Waizeneker, Cllr Mrs L. Robinson (County Councillor), Mrs J. Greenway (Clerk and Responsible Finance Officer).
- 2. Changes to Membership**
One member of the public was in attendance to observe a Parish Council meeting and expectations of the role of Parish Councillor.
- 3. Declarations of Interest**
 - a) Reminder and requirements noted.
 - b) c) d) Cllr Richmond's Disclosable Pecuniary Interest in agenda item 13 was noted (relating to planning application W/22/00587/OUT).
- 4. 2022/188 Minutes**
 - a) Minutes of the Parish Council meeting held on 21 July 2022 were approved as a true and accurate record of the meeting and were signed by the Chairman. Proposed Cllr Job, seconded Cllr Waizeneker and agreed by all.
 - b) The minutes action summary was reviewed and will be updated following the meeting. Discussions pertinent to agenda items are recorded within the relevant section of the minutes. **Action: Clerk**
The electrical connection quote for the proposed new defibrillator will be chased. **Action: Cllr Fincher**
- 5. 2022/189 Reports**
 - a) **Cllr R. Adams (District Councillor)**
Cllr Adams' apologies were noted along with the Boundary Commission for England's recommendation that the existing Norton and Whittington single member Ward becomes a new Drakes Broughton, Norton and Whittington two member Ward.
 - b) **Cllr Mrs L. Robinson (County Councillor)**
Cllr Mrs Robinson's report received in advance of the meeting was noted and will be published on the Parish Council website as information to residents. **Action: Cllr Pollard**
Cllr Mrs Robinson also highlighted information relating to the SWDP Review and the forthcoming public consultation.
 - c) **Finance**
 - (i) Balances: current account £8,977.33 and deposit account £133,841.93 (both 29 September). It was highlighted that whilst balances are healthy, funds are committed or earmarked for future expenditure.
 - (ii) Monthly accounts and bank reconciliation to 31 August will be circulated. **Action: Clerk**
 - (iii) 2021/22 financial year end and audit process - The 2021/22 Annual Governance and Accountability Return external audit has been completed, with one matter brought to the attention of the Council which relates to the accounting of grants received, but not fully spent, during 2021/22. Whilst the sum of £15,656 has been included within the 2021/22 year end accounts, this sum of grant funding has been accounted for as deferred income and included within creditors, with the Joint Panel on Accountability and Governance Practitioners' Guide requiring grants receivable to be accounted for in full in the period in which they are received. The external auditor has requested amendments in the prior year comparatives when completing next year's AGAR. **Action: Clerk**
The Notice of Conclusion of Audit and supporting papers have been published/displayed as required.

The Clerk/Responsible Finance Officer was thanked for the considerable work involved in the financial year end and audit process.

d) GDPR

Progress with review of old Council files was noted, along with and GDPR compliant destruction of papers no longer required to be held on file.

e) Social Media Communications

The report circulated was noted, with levels of engagement continuing to grow. It was agreed to seek to develop the events section of the Council website. Posters/fliers relating to events at the Parish Hall will be provided to the Clerk for website publication. **Action: Cllr Job**

Interest in information relating to burials in St James the Great churchyard (in particular to War graves) was noted. The Church Warden will be contacted to enquire about information that may be published on the Council website. **Action: Cllr Richmond**

The names listed on the Parish War Memorial will be provided to Cllr. Pollard. **Action: Cllr Fincher**

f) West Mercia Police

Cllr Job has signed up for Neighbourhood Matters communications. It was agreed for a Council response to be submitted to the Crime and Community Survey. **Action: Cllr Job**

g) St. James the Great Church, Norton

Nothing further to report.

6. 2022/190 St James the Great Churchyard Mowing

The Church is seeking cost efficiencies, with consideration being given to one contractor mowing all of the churchyards across the Severnside Parishes (Norton, Severn Stoke and Kempsey). It was agreed for the Church to explore mowing costs for St James, Norton for further discussion with the Parish Council. Complexities surrounding Council funding of churchyard mowing were noted, along with requirements regarding the Council's ability to reclaim VAT. It was agreed that it would not be appropriate for the Parish Council to subsidise or fund mowing of other churchyards within the Severnside Parishes group. Rev'd Badger will be updated. **Action: Clerk**

7. 2022/191 External Audit

It was agreed to not opt out of the SAAA central external auditor appointment arrangements. Proposed Cllr Waizeneker, seconded Cllr Job and agreed by all.

8. 2022/192 Apiary Project and Tranquillity Garden

The update circulated was noted, with the season now drawing to a close. The apiary management group is exploring regulations to enable honey to be sold in the Parish Hall Shop@WR5 and has been successful in securing a £400 Great Western Railway (GWR) Community Grant. A list of expenditure for GWR grant funding and a plan of expenditure for the 2023/24 financial year will be sought from the management group. **Action: Clerk**

The suggestion of a Parish 'autumn watch' and 'spring watch' (received at the Annual Parish Meeting) will be discussed with Mr Perks. **Action: Cllr Fincher**

9. 2022/193 Public Rights of Way (PRoW)

The Parish Paths Warden update was noted.

10. 2022/194 Public Open Space/Verge Maintenance, Highways and Drainage Matters

Delivery of the tree bench is being arranged with assistance from St Peter's Garden Centre (forklift truck provision). It was agreed to remove and grind out the stump of the old hawthorn tree (subject to this not being covered by a Tree Protection Order) and to replace this with an oak sapling transplanted from the Parish Hall site, with the oak sapling being located more centrally within the area of green open space along Crookbarrow Road (where the new tree bench will be located) at a cost of £555 + VAT. Proposed Cllr Arrow, seconded Cllr Waizeneker and agreed by all. **Action: Clerk**

Following a suggestion received at the Annual Parish Meeting, it was agreed to trial reduced verge mowing along Wadborough Road, Littleworth, with only a 2 meter section of verge from the roadside being mowed to seek to improve biodiversity. The Parish Groundsman will be advised. **Action: Clerk**
Wildflower seeds will be scattered in the areas that will no longer to be mowed. **Action: Cllr Fincher**

This initiative to improve biodiversity will be publicised on the Parish Council website and Facebook page. **Action: Clerk, Cllr Pollard**

11. 2022/195 Norton Connector (NC) Community Legacy Grant (CLG) Project

An update was received. There has been a slight increase in passenger numbers (averaging 50 to 70 journeys a month) and funding is forecast to run the service for around a further 12 months. Discussions are being held with WCC regarding community bus services and potential funding opportunities. Plans are being made for the NC to provide transport for the Parish Hall fireworks event on 5 November, with St Peter's Garden Centre offering use of its car park for a park and ride service. The potential for a NC school run service will be revisited with the NJK CE Primary School Head Teacher, although there has been little interest from parents to date. The electric vehicle minibus funding application to Great Western Railway was unsuccessful.

12. 2022/196 Sentry Statue Landscaping Proposals

The official unveiling of the statue has been postponed due to the passing of HM Queen Elizabeth II. The Worcester Norton Regiment Group (WNRG) is seeking to rearrange. Cllr Job is meeting with a member of the WNRG during w/c 10 October to discuss landscaping plans, with an update to be provided at the October Council meeting.

Cllr. Mrs Robinson gave apologies and left the meeting at 8.50pm.

13. 2022/197 Planning

The following current planning applications were noted.

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	La Gardensana, Caravan At, Church Lane, Norton W/22/01230/CLE	Application for a Lawful Development Certificate for Existing use for C3 residential use and associated residential curtilage (garden land). The applicant has continuously lived in the caravan and utilised the curtilage for domestic garden use for more 33 years. Parish Council supports.
	Roundabout Where Broomhall Meets, Norton Road, Norton W/22/00814/ADV	Sponsorship signage for display on roundabout (4 identical signs). Parish Council supports.
	Closes Farm, Hatfield Bank, Norton W/22/01187/HP	Erection of front, rear and side single storey extensions. Parish Council supports.
<u>Refusals:</u>	Land At (Os 8774 5055), Hatfield Lane, Norton W/22/00787/FUL	Proposed relocation of prefabricated timber office building to plot of land between Norton Farm and Norton Grange. Parish Council objects.
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.
	Ketch Field, Broomhall Way. Worcester City Council 20/00775/FUL	Development of 91 new dwellings & improvement of existing access, incl. green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	30 Salamanca Drive, Norton. W/22/00642/HP	Variation of condition 2 on planning approval 21/01430/HP - amendment to roof elevation. Parish Council supports.
	1 and 2, Church Cottage, Church Lane, Norton W/22/00587/OUT	Outline application (with some matters reserved) for the construction of 2no. new dwellings. Parish Council supports in principle.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01044/LB	Demolish what remains of the Barn 1 timber framed structure and its plinth walling. The roof sheeting and purlins were stripped off by a recent windstorm, and subsequently the timber frame fell as it lost its roof bracing. Parish Council objects
	Unit 8, Crucible Business Park, Woodbury Lane, Norton W/22/01137/FUL	Change of use of vacant building from Sui Generis to Use Class E (Commercial, Business and Service), B2 (General Industrial) and B8 (Storage and Distribution) uses, partial demolition of building, Re-cladding and Re-roofing of

		building, new fenestration and doors, covered cycle parking. Parish Council supports with comment
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01321/FUL	Construction of new building as replacement for substantially collapsed previous building - barn 1. Parish Council comments submitted, including reference to its objection comment to the connected planning application W/22/01044/LB.
	Land At (OS 8732 5164), Church Lane, Norton W/22/01835/PIP	Permission in Principle for up to 4 dwellings. Parish Council objects.
Internal Consultation:	Land off Broomhall Way Easting 385871 Northing 251879 Worcester City 22/00751/ FUL	Change of use of land to provide 10 permanent Travellers Pitches incl. the stationing of caravans for residential purposed with ancillary dayroom for each pitch plus associated access, parking, landscaping, engineering and infrastructure works
Other:	Anglers Club House And Fishing Lakes, Church Lane, Norton W/22/01021/ADV	1No. Totem, 2No. Letter Signs, 3 no. fascia signs and 7 No. directional signs. Parish Council does not object to proposed signage but issues with the application highlighted including the retrospective nature of this. APPLICATION WITHDRAWN.

It was agreed to submit an objection response to the Worcester City planning application 22/00751/ FUL (Traveller's Pitches) in line with local opinions expressed, highlighting that the site was rejected from the SWDP Strategic Housing Land Availability Assessment (SHLAA) due to flooding and access issues, and that the site isn't considered suitable for such development. **Action: Clerk, Cllr Fincher**
 Work undertaken to a willow tree within a residential garden was noted, along with concerns that the tree is covered by a Tree Protection Order. It was agreed to notify the Wychavon Tree Officer of the work and request that enquiries are made to establish if any necessary permissions have been obtained. **Action: Clerk**

An update was received following the latest SWDP Review Joint Parish Council meeting. The draft SWDP Review document is available from www.worcester.gov.uk, with the public consultation commencing on 1 November for a period of 6 weeks. It was agreed to press the SWDP Review Team to arrange roadshow events for members of the public to attend. **Action: Cllr Waizeneker**

It was agreed to arrange a Parish Briefing in early November to share the SWDP Review plans, to highlight the public consultation and the importance of residents responding and to highlight Parish Council concerns regarding the Plan. **Action: Cllr Waizeneker, Cllr Fincher**

Following an enquiry received regarding work undertaken within a field along Church Lane, ownership of the land will be explored. **Action: Cllr Richmond**

14. 2022/198 Allotments

An update was provided including issue of annual bills, action taken where plots aren't being adequately maintained, re-letting of plots and regular monitoring visits. Cllr Richmond will make arrangements to attend a future monitoring visit with the Assistant Clerk. **Action: Cllr Richmond**

15. 2022/199 Parish Hall Recreation Facilities and Outside Space

The member of the public attending the July Parish Council meeting is exploring open air gym ideas and funding opportunities for consideration by the Council.

Cllr Arrow provided an update regarding maintenance of the Parish Hall outside recreation facilities and highlighted the need to explore maintenance options to support the Parish Groundsman with larger/ more complex items of work. The Hip Hop equipment has now been repaired following an engineer visit, with it highlighted that the top bearings need to be monitored and will need replacing at some point in the future. The Parish Groundsman has been advised.

Following discussions regarding maintenance matters, and the risk level allocated to items within the annual safety inspection report, it was agreed to:

- Seek quotes for new wooden gates to the play area (with reinforcement to support the self-closer mechanisms). **Action: Cllr Dawson**
- Explore resurfacing of the slide. **Action: Cllr Arrow**
- Explore options to replace the roundabout. **Action: Cllr Job**
- Instruct the Parish Groundsman to purchase screwhead caps for equipment as needed (after tightening any fixings as required). **Action: Clerk**

Information relating to maintenance contracts will be circulated to Members for consideration at the October Parish Council meeting. **Action: Cllr Arrow**

The Parish Groundsman will continue to undertake the regular inspections of the recreation facilities. It was agreed to increase the budget for recreation facilities maintenance in the 2023/24 draft budget in order to plan for future maintenance and equipment replacement. **Action: Clerk**

Options for a base for the outside picnic benches were considered. It was agreed to install a concrete support to each bench leg (with use of existing ground anchors) at a cost of £350. Proposed Cllr Waizeneker, seconded Cllr Pollard and agreed by all. The contractor will be instructed. **Action: Clerk**

Broken slabs by the main entrance to the Parish Hall were noted. A quote will be sought to replace and lay new slabs. **Action: Cllr Job**

Pressures on Hall storage were highlighted, along with potential options to increase storage capacity. The situation will be considered further at the October Parish Council meeting. **Action: Clerk**

The new noticeboard for outside the Parish Hall has been received and due to its size/weight a quote will be sought for installation. **Action: Clerk**

Quotes for tree work were considered. Worcester Tree Surgeon will be instructed at a cost of £4,890. Proposed Cllr Waizeneker, seconded Cllr Richmond and agreed by all. **Action: Clerk**

Purchase of additional removable bollards for the vehicle entrance to the Hall playing field will be considered at the October Council meeting. **Action: Clerk**

16. 2022/200 Norton Parish Hall Community Legacy Grant (CLG) Project

The community shop is fully operational and is proving popular. Funding remains available for ventilation and sundry costs. The Parish Council agreed in principle for the Hall Trustees to display a directional sign for the shop in the area around the Hall car park gates.

17. 2022/201 Parish Hall

As discussed under earlier agenda items. Consideration was given to a display board detailing the names of past Parish Council Chairmen and Parish Hall Managers within the Hall. It was agreed not to progress at the current time.

18. 2022/202 Worcester Norton Sports Club/Worcester Norton Community Interest Company

Dispensations were noted, with Cllr Fincher included in discussions. An update was received from Cllr Fincher (Council WNCIC Board representative) which highlighted a continued lack of progress with WNSC Ltd to achieve a lease and the potential for s106 funding to achieve re-development of the site to be lost/reallocated by Wychavon DC. It was agreed that should s106 funding be reallocated, the Parish Council would consider ideas to utilise this at the Parish Hall site e.g. a pavilion with changing rooms, an artificial turf hybrid MUGA, croquet lawns.

19. 2022/203 Employment Matters

Nothing further to report.

20. 2022/204 Civility & Respect Pledge and Dignity at Work Policy

The Civility & Respect Pledge and Dignity at Work Policy were considered. It was agreed not to adopt these at the current time as the Council's Code of Conduct was felt to cover standards for Member's conduct. The situation will be reviewed in 6 months (at the March Council meeting). **Action: Clerk**

21. 2022/205 Finance

a) It was proposed by Cllr. Pollard, seconded Cllr. Waizeneker **and all were in agreement** that the accounts presented to the meeting, as summarised below, be approved for payment/confirmation.

Accounts for Confirmation:

Category	Detail	Amount £ *
Administration	Autumn newsletter printing	207.80
	Clerk training	36.00
	Field booking admin fee and reimbursement of toilet fees (August)	16.00
	Field booking admin fee and reimbursement of toilet fees (June/July)	26.00
	HP Instant Ink July/August printing	22.49
	HP Instant Ink June/July printing	22.49
	Parish Council mobile phone contract August DDR	9.00

	Parish Council mobile phone contract September DDR	9.00
	Parish Online annual subscription	180.00
	Printing paper and general stationary items	65.97
	Website fees August	5.98
	Website fees September	5.98
	Zoom subscription August	14.39
	Zoom subscription September and new Union Flag	46.17
Community Services	Norton Connector August 2022	300.00
	Norton Connector July 2022	240.00
Grounds/ Parish Property Maintenance	Allotment water (original meter July/August)	10.02
	Allotment water (original meter August/September)	28.11
	Allotment water (second meter – quarterly payment)	21.82
	Churchyard mowing 1 August	126.00
	Churchyard mowing 13 August	126.00
	Churchyard mowing 27 August	126.00
	Churchyard mowing 8 September	126.00
	Hedge maintenance and mowing areas adopted from Persimmon Homes 5 Sept	530.40
	Lengthsman work August 2022	168.00
	Lengthsman work July 2022	259.00
	Lengthsman work June 2022	252.00
	Mowing areas adopted from Persimmon Homes 5 August	186.00
	Mowing areas adopted from Persimmon Homes 23 August	186.00
	Mowing of Council owned field	90.00
	Parish Hall entrance doors (GLG project)	750.00
	Parish Hall playing field mowing August	120.00
	Parish Hall playing field mowing July	217.92
	Repair to blow/vac	90.04
Staff Costs	August 2022 payroll: Clerk & Assistant Clerk honorarium, groundsman & litter picking work (gross incl. payroll expenses), pension contributions	2,355.39
	TOTAL	6,975.97

* Incl. VAT where payable

Accounts for Payment:

Category	Detail	Amount £ *
Administration	Parish Council mobile phone contract October DDR	9.00
	Annual external audit fee	720.00
	Annual 365 subscription	59.99
Capital Items	New noticeboard for outside the Parish Hall	2,349.08
Grounds/ Parish Property Maintenance	Repair to 'Hip Hop' in play area	462.00
	Mow churchyard, mow Norton verges and second cut of PRowS	732.00
Staff Costs	September 2022 payroll: Clerk & Assistant Clerk honorarium, groundsman & litter picking work (gross incl. payroll expenses), pension contributions	2,352.71
	TOTAL	6,684.78
	GRAND TOTAL	13,660.75

* Incl. VAT where payable

b) The grant application received from the Norton Theatre Group (relating to portaloo costs for the January 2023 Parish pantomime) was considered and a £225 grant agreed. Proposed Cllr Waizeneker, seconded Cllr Arrow and agreed by all. **Action: Clerk**

c) Cllr Job declared an interest (being the parent of a child attending school swimming lessons) and took no part in discussions. A grant request from Norton-juxta-Kempsey CE Primary School towards

the cost of transport for swimming lessons was considered. A grant of £550 was agreed with this to be earmarked for only this purpose within the school budget. Proposed by Cllr Richmond, seconded by Cllr Waizeneker and agreed by all. **Action: Clerk**

22. 2022/206 Correspondence for Information

See Appendix 1 for a list of correspondence received.

23. 2022/207 Clerk's Report on Urgent Decisions/Expenditure Delegations since the Last Meeting

Renewal of the annual Parish Online subscription at a cost of £150 + VAT was confirmed.

24. 2022/208 Items for Update to Local M.P.

None.

25. 2022/209 Councillors' Reports and Items for Future Agenda

None.

26. 2022/210 Date of Next Meeting

Parish Council Meeting 20 October 2022.

The meeting closed at 10.45pm

Correspondence Received for 29 September 2022 Parish Council Meeting	
Sender	Subject
Boundary Commission for England	Final recommendations for Wychavon published (due to take effect from May 2023 elections)
CALC	Updates on various matters and training sessions, including internal audit, strategic planning, Managing difficult people and conversations & other training, Suicide Prevention - The Orange Button, Zero Carbon Ready Worcestershire, Stroke Services, Queens Green Canopy in Worcestershire, National Moment of Reflection, Council meetings and notice periods during the period of National Mourning, the Civility and Respect Pledge, Zero Carbon Ready Worcestershire, Clear Utility Solutions - Energy Partners, CALC Website, Fire Service Public Consultation, Civility and Respect Project Team, SAAA external Audit, Points of Light, Investment Fraud, Herefordshire and Worcester Fire and Rescue Service Annual Report and Service Plan, Pay Offer, Help, Survey for Clerks, Briefing on Holiday Lets, Free furniture, NALC Events, Dates for the Diary, Training, Reminders from CALC, Clerk Vacancies, NALC Chief Executive's bulletin
Clerk & Councils Direct	Magazine Sept 2022
Community First	E-bulletins
CPRE	Campaign updates, Newsletter and invitation to AGM 29 September
Groundwork West Midlands	West Midlands Community Flood Resilience free training
NALC	Newsletters and Chief Exec's bulletins
National Highways	M5 northbound will be reduced down to 1 x lane running between junction 6 and junction 7, 12-16 Sept and 19-23 Sept, 8pm to 6am.
NJK CE Primary School	Grant funding request towards swimming lesson transport costs
One Network	Local roadworks reports
Police & Crime Commissioner (PCC)	PCC newsletter September 2022
Resident	Caravans Hatfield Lane, Norton
Resident	Enquiry regarding TPO and tree work
Resident	Parish Hall coffee shop
Rural Services Network	Bulletins: Rural opportunities/funding/vulnerability service/news
SAAA	Option to opt out of the SAAA central external auditor appointment arrangements
Scribe Accounts	Product offerings for Parish Councils
Soc. Local Council Clerks	The Clerk magazine September 2022, Chief Exec news bulletins and updates, Civility and Respect Project Update - August 2022
SWDP Review	August newsletter
WM Police/ Police & Crime Commissioner (PCC)/ Safer Neighbourhood Team/ Neighbourhood Matters	<ul style="list-style-type: none"> • 2-Step Verification and why it can protect you and your family • PCC newsletter - August 2022 • Neighbourhood Watch newsletter August 2022
Worcs CC	<ul style="list-style-type: none"> • Crookbarrow Way Overnight Works – w/c 22 August, 5 nights, 9pm to 5am • Road Closures: Brockhill Lane, Norton (from 8 Aug for 3 days), Hatfield Lane, Norton (from 18 Aug for one day), Church Lane, Norton (from 9 Aug for 3 days)
Wychavon DC	<ul style="list-style-type: none"> • Wychavon residents urged to have their say on their priorities as part of Wychavon's annual residents' survey (survey closes Sunday 23 October) • Design code to give residents greater say on how their community is developed (first consultation Broadway, around Bredon Hill and surrounding areas) • Work starts on Evesham's new water play area • New housing proposal near Tiddesley Wood • Councillors to consider bold plan for South Worcestershire's future • New King is proclaimed in Wychavon • Message from TV Licensing about screening The Queen's funeral • Books of condolence open to HM The Queen • Draft Vibrant Villages toolkit • Wychavon honours merchant seafarers • Free energy efficiency improvements on offer • Wychavon renews support for Ukraine on Independence Day

	<ul style="list-style-type: none"> • New £2.5million sports hub opens in Droitwich Spa • Free outdoor cinema showings return (incl. Norton Parish Hall 26 August) • Supporting businesses to improve Evesham Town Centre Conservation Area • Green Flag Award status retained for Wychavon parks • Wychavon to recognise developers going the extra mile to tackle climate change • Civic Centre windows upgrade helps cut carbon emissions
Wychavon DC Planning	<ul style="list-style-type: none"> • Agenda Planning Committee meeting 22 September 2022 <p><u>Approval Notices:</u></p> <ul style="list-style-type: none"> • W/22/01230/CLE: La Gardensana, Caravan At, Church Lane, Norton - Application for a Lawful Development Certificate for Existing use for C3 residential use and associated residential curtilage (garden land). The applicant has continuously lived in the caravan and utilised the curtilage for domestic garden use for more 33 years. <p><u>Withdrawal Notice:</u></p> <ul style="list-style-type: none"> • W/22/01021/ADV: Anglers Club House And Fishing Lakes, Church Lane, Norton - 1No. Totem, 2No. Letter Signs, 3 no. fascia signs and 7 No. directional signs.