

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 20th December 2021

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Present

Cllrs. Mrs V Nelson, Mr M Davies, Dr A Davis, Mr P Hancock, Mrs M Renton, Mrs M Sumner, and Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and one member of the public.

152/21 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Dr J Mortimer and Mr M Whaley (accepted).

153/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

154/21 Co-Option

To consider applicants for co-option onto the Parish Council: No applications had been received.

156/21 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
21/01619/HP	Court Cottage Lockeridge Ln	Erection of two-storey rear extension, and twin garage.
21/02121/HP	Merebrook Farm	Single storey extension to side
21/02040/HP	Malt House Farm Welland Court Lane	Erection of single storey orangery to side.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following response was agreed for all three applications:

"The Parish Council has no objection to the application"

157/21 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 15th November:

These were accepted as accurate record and they were signed by the Chairman.

158/21 Progress reports and other matters arising from these minutes

Pheasant Inn: Since the last meeting the owner, Mr George, had enquired whether the Parish Council would consider 'taking out a lease on the commercial part of the proposed development at any stage in the future'. In consultation with councillors the Clerk had confirmed that the Parish Council would consider the matter if the situation arose but with certain conditions. These would be:

- The commercial part to include all those elements of the scheme indicated as indoor and outdoor buildings and space associated with the 'bar, café, restaurant, function room, service areas, access and commercial amenity space.
- The commercial part to include one residential unit suitable for staff accommodation.
- The commercial part to be established with the use class of a public house (Sui Generis) as a direct replacement for the current pub building which is proposed to be changed to residential use.
- Reasonable and acceptable lease terms set at a cost to be determined by an agreed independent assessor.

159/21 Reports by County and District Councillors and other Representatives

District Cllr. Mick Davies reported that his ward budget of £500 was to be shared between The Friends of Combe Green Common, and the Welland Teddy Bears Club. He also confirmed that the District Council now had a full complement of senior managers and that Mr Duncan Rudge, the current Planning Services Manager, was leaving to join Worcester City Council as Head of Planning.

160/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The responses to the Regulation 14 consultation were being analysed and amendments would be made to the plan as necessary. Funding for this work had been agreed by Groundwork UK. A new grant application to take the project through the Regulation 15 consultation and referendum would have to be submitted by the end of January.

ii. Communications Working Group: The noticeboard by the Shop had been irrevocally damaged by storms and it was agreed to fund £1200 for a replacement. It was hoped a Newsletter could be produced in January giving details of the new gym, the church cafe and the wassailing event on 15th January.

iii. Playing Fields/Open Spaces Working Group:

The outdoor gym was currently being installed and the Clerk was arranging insurance cover. Two recycled plastic picnic benches for Spitalfields had now been fitted. It was agreed to survey all fencing for necessary repairs.

iv. Orchard Working Group: Charitable status had been approved and work was to commence on transferring the land on a leasehold basis to the Pursers Orchard Group.

v. Highways Working Group:

No parking signs had now been installed on the verges adjacent to Spitalfields and were being adhered to.

vi. Footpaths Working Group: It was noted that the Brotheridge Green footways, WD-501 and WD-513, that had been closed for the replacement of a footbridge, had been reopened.

161/21 Delegation

To consider delegating regular Council actions to the Clerk (in consultation with Councillors) until regular meetings resume or until the Council meet to fulfil the requirement to attend a meeting within 6 months or the Annual Council meeting, whichever occurs first: Due to the rapid increase in new variant Covid cases the above resolution was agreed to ensure the smooth running of the Parish Council, should 'in person' meetings have to be postponed.

162/21 Community Development Facilitator

To receive progress report: The report had been circulated prior to the meeting.

163/21 Parish Council Promotions

Several events were planned for the New Year and consideration would be made at the next meeting to help fund more energy efficient lighting in the Church.

164/21 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates
NALC	Chief Executive's Bulletin
NALC	Online Events
CALC	Training & Events Update for Councillors and Clerks
CALC	AGM
Malvern Hills Trust	Trail Hunting
WCC	Recruitment Information for Lay Member of the West Mercia Police and Crime Panel - Closing Date 5pm Monday 6 December 2021
Malvern Hills AONB Partnership	Annual Review 2020/21
Active Herefordshire & Worcestershire	News
CALC	MH area CALC online meeting Tues 7th December, 7pm
Clerk	Pheasant Inn
Kompan	Pre Start Notes & RAMS
Clerk	Milestone
MHDC	Dog Control PSPO Consultation
Clerk	Covid Advice
Lee Farley	Community Facilitator Report

165/21 Finance**i. To consider payment of invoices presented:**

The following payments were made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Lee Farley	30/11	£1,201.20	Community Development Facilitator
Roger Gee	22/11	£180.00	Pheasant Survey
TOTAL		£1,381.20	

The following payments were made between meetings from the **Funding Account** and were ratified:

From/Due To	Date	Amount	Details
St James Church	23/11	£75.00	Event Costs
Budapest Cafe Orchestra	05/12	£950.00	Event Fee
TOTAL		£1,025.00	

The following payment was made between meetings from the **Fete Account** and was ratified:

From/Due To	Date	Amount	Details
Pursers Orchard Group	23/11	£600.00	Donation for Wassailing Event
TOTAL		£600.00	

The following payment was approved from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Smart Survey	-	£216.00	Regulation 14 Online Survey
TOTAL		£216.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	25/11	£236.00	Lengthman Duties (November)
JRB Enterprises	17/11	£264.00	Dog Bags
J Mart	19/11	£17.45	Rubbish Bags
South Worcestershire CAB	-	£200.00	Donation
St James Church	-	£300.00	Donation
Malvern Hills AONB	-	£300.00	Donation
D Sharp	-	£175.00	1 st ½ Annual Expenses 21/22
E Hardman	20/12	£104.00	Handyman (£130 Gross)
D Sharp	20/12	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
TOTAL		£2,002.45	

Accounts Summary

Reserves Lloyds B/F	£2,976.80		Main Account B/F	£159,724.61
Interest	.02	£2,976.82		
Fête Account	£1,832.36		WCC Lengthman	£354.00
Orchard Donation	-£600.00	£1,232.36		
Buildings Account	£6.47	£6.47		
Neighbourhood Plan Ac.	£4,340.82			
Smart Survey	-£216.00	£4,124.82		
Funding Account	£1,260.30			
Event Income	£357.24		Pre Payments	-£1,381.20
Event Income	£989.28		December Payments	-£2,002.45
Event Income	£285.00			
Event Expenses	-£1,025.00	£1,866.82		
Total C/F		£10,207.29	Main Account C/F	£156,694.96

ii. To consider allocation of CiL receipts to local projects: £7,757.30 had been received last year and £3,752.54 had been received this year. It was agreed to fund two new sets of football posts for Spitalfields and cinema equipment to be installed in the Church.

At this point Cllr. Nelson left the meeting and the Vice Char, Cllr. Sumner, chaired the remainder of the meeting.

iii. To consider budget for 2022/23 and set a precept: The budget for 2022/23 was approved and a precept of £32,918 was to be requested.

166/21 Any other matters for report or for future consideration

It was hoped that the new Community Speed Watch volunteers would be trained early in the New Year.

167/21 Date of next meeting

The next Parish Council Meeting was to be held on Monday 17th January 2022 at 7.30pm in Welland Village Hall, provided there were no further Covid restrictions.

There being no further business the meeting concluded at 9:00 pm.