

# BAYTON PARISH COUNCIL

## Minutes of the Extraordinary Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 14th December 2021

**Present:** Cllr Lawrence (Chairman), Cllr Miles, Cllr Tonks,  
Cllr Wakeford, Cllr Kemp, Cllr Adams, Cllr Burns

**In Attendance:** Clerk, County Cllr David Chambers, two Members of Public, CSO Vanessa Snape.

1. **Apologies:** None.
2. **Co-option of Cllr** – Applicant David Burns attended meeting with a completed form. It was agreed to co-op Mr Burns onto the PC, Cllr Burns signed an Acceptance of Office.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep their registers up to date. Cllr Burns to be sent a form to complete.
  - b. **Disclosable Pecuniary Interests – Item 11c - 21/02129/FUL- Land At (Os 7072 7270)Clows Top – Erection of wooden shed for housing racing pigeons**, Cllr Wakeford declared an interest due to being on his neighbours land.
  - c. **Other Disclosable Interests** – None.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **Dispensations requested** – None
5. **Public Question Time** – See notes at end of minutes.
6. **County Cllr Report** – Apologies received, report at end of minutes.  
**District Cllr Report** – Report at end of minutes.
7. **Minutes of Annual Parish Council Meeting** held on 9<sup>th</sup> November 2021 were agreed by all and signed by Chairman.
8. **Progress reports for information** –
  - a. **Maintenance Contract work** – List with contractor.
  - b. **Seat Bayton** – Clerk making enquiries regarding siting of Bayton seat.
  - c. **Noticeboards** – Still to be put up.
  - d. **Flower Boxes** – Two flowers boxes and various flowers purchased, no invoice from Company to date. Two half barrels purchased by Cllrs for Church gate area.
  - e. **Footpath Gate** – Waiting for work to be done to wall, Clerk to make enquiries.
9. **Reports on Meeting attended by Clerk or Councillors:**
10. **Finances** –
  - a. **Payments made** – Mr D Nunn (LM October/November 2021) = £231.00.
  - b. **To report receipts since last meeting** – WCC LM October 2021 = £66.00.
  - c. **Bank Reconciliation October/November 2021 (circulated)** – Balance agreed as £20603.66.
  - d. **Precept 2022-2023** – Drafted budget circulated. It was agreed by all to increase the precept by £250.00 to £8800.00.
11. **Planning:**
  - a. Plans circulated since last meeting – **See item 23.**
  - b. **Decisions received since last meeting** –  
**21/01047/FUL - Common Farm, Clows Top, Kidderminster, DY14 9NY** - Replacement of Temporary Agricultural Worker's Dwelling with a Permanent Agricultural Worker's Dwelling. **Approved by MHDC.**  
**21/01879/HP The Cottage, Beach Hay, Bayton, Kidderminster DY14 9NF** - Proposed Single Storey Extension and Dormer. **Approved by MHDC.**
  - c. **Plans for comment on tonight** –  
**21/01930/FUL Highbrae, Mamble Road, Clows Top, Kidderminster, DY14 9HX - Proposed Residential Development Of 18 No Dwellings With New Access.** It was agreed by all to object and

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to comment on road safety, drainage, lack of solar panels, installation of communal EVP, footway along A456, Community Infrastructure Levy being used in Bayton Parish for Clows Top and local services. It was agreed by all to support the mix of housing and to ask for the application to go to Committee if the Planning Officer is advising approval.

County Cllr said he would look into traffic calming measures for this road.

**21/02129/FUL - Land At (Os 7072 7270)Clows Top – Erection of wooden shed for housing racing pigeons.** It was agreed by the majority to support but to ask if the applicant could clean up the items stored near the roadside, including the old caravan.

**21/02178/CAN - Rose Cottage, Bayton, Kidderminster DY14 9LZ -Undertake tree works, as detailed on application form and in any accompanying information.** No comments to be made.

### 12. Road report

- a. **Lengthsman** – Working through list of jobs.
- b. **Problems to report** – Signs displaced by storm have been reported to WCC by Clerk.
- c. **Meeting with Highways and County Cllr 24<sup>th</sup> November – A 456 Clows Top** - Yellow lines to be repainted, **Bayton School signs** - to be replaced, **Noticeboard at Bayton Common** - site agreed.  
**Coronation Corner Wall** - Highways will be consulted if plans are submitted.
- d. **Beach Hay crossroads visibility** – Landowner removed tree but Chair felt it was not low enough. Landowner to cut stump lower, Chair to clear vegetation from metal fencing when this has been done.
- e. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – awaiting update from WCC.

### 13. Memorial –

- a. **Soldiers - fault on paintwork** – Soldiers to be removed Wednesday ready for collection by company.
- b. **Plaques for Cairns payment** – It was agreed to withhold £209.94 until Soldiers are replaced.
- c. **5<sup>th</sup> December - Email sent by resident regarding Memorial** – Clerk to draft letter as discussed at this meeting. Cllrs to approve by email before it is sent to resident.
- d. **Soldiers – PC to agree when Soldiers should be standing in place following concerns raised verbally to Clerk.** It was agreed to keep the Soldiers standing all year due to the positive comments made by majority of residents.

### 14. Coronation Corner Wall –

- a. **To agree to extend Wall as per quotes circulated by Chair prior to meeting.** It was agreed by majority to set up a Working Party to look into the viability of the project. Cllrs Burns, Kemp, Wakeford and Chair agreed to work on this. Clerk to write Terms of Reference for the Working Party to be approved by email.
- b. **To agree not to extend Wall.** Cllr Miles wished it to be noted in the minutes he is not in favour of extending the Wall due to the costs involved.

If it is agreed to take the project forward the following will need to be agreed.

- a. **To agree specification is acceptable to Cllrs** – Agreed by Cllrs not to discuss.
- b. **To agree to Consult with residents with full costs and details of works** – Agreed by Cllrs not to discuss.
- c. **To agree not to Consult with residents** – Agreed by Cllrs not to discuss.
- d. **To agree to have plans drawn up, Clerk to obtain at least three quotes for future meeting** – Agreed by Cllrs not to discuss.

### 15. Coronation Corner Beech Tree Survey – survey not yet received.

**16. Neighbourhood Watch Scheme** – Police attended and gave update on crimes in area and how Police will be contacting residents in future. Links to websites to be circulated to residents.

**17. Community Infrastructure Levy** – Small grant to be paid to PC by MHDC. To discuss at next meeting.

**18. Affordable Housing** – Clerk is aware of landowner who may be interesting in working with PC. To discuss at next meeting.

**19. Scheme of Delegation** – Due to Pandemic Clerks have been advised to review. It was agreed by all any matters that are urgent can be agreed by email if it is felt unsafe to hold face to face meetings.

**20. Meeting dates 2022 and venue** – Confirmed meetings to be held in Church on second Tuesday of month through 2022.

### 21. Confidential Complaint –

**Working Party Meetings** – no meetings held. Legal person is working with PC and other party to resolve the complaint, Cllrs to be updated as the matter progresses.

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- 22. Correspondence for information** – Updates from CALC, NALC, WCC, MHDC, Police  
**South Worcestershire Development Plan** –  
**MHDC** – Business bulletin  
**MHDC** - Consultation on Draft Hackney Carriage and Private Hire Policy – comments by 16<sup>th</sup> January 2022  
**WCC** - Recruitment Information for Lay Member of the West Mercia Police and Crime Panel - Closing Date 5pm Monday 6 December 2021  
**MHDC** - Town Centre Transformation Plans Survey  
**MHDC** - Live and Local - Entertainment Opportunities in your Community  
**MHDC** - Dog Control PSPO Consultation -comments by 13<sup>th</sup> January 2022
- 23. Clerks report on Urgent Decisions since last meeting** –  
**Plans circulated – 29<sup>th</sup> November**  
**21/01993/FUL- Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE - Construction of additional access track to serve Woodside Farm.** It was agreed by majority to support.  
**2<sup>nd</sup> December** - Ward Budget application submitted for grant for Coronation Wall project.
- 24. Councillors' reports and items for the next agenda.**  
**Agenda items** – Flower boxes, Coronation Corner Wall, Social/Affordable Housing, Police to be invited, Electric Vehicle Points.
- 25. Date of next Meeting – 11<sup>th</sup> JANUARY 2022 at 7.30pm - BAYTON CHURCH**
- 26. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
- 27. Coronation Corner Wall Extension quotes** – No matters to discuss.
- 28. Staffing Matters** – No matters to discuss.
- 29. Meeting Closed 9.25pm**

Signed----- Date 11<sup>th</sup> January 2022  
Chair

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### Public Question Time –

**Planning - Item 11c - 21/01930/FUL Highbrae** – residents voiced their concerns regarding this application. Access onto A 456 dangerous, traffic does not adhere to 30mph, amount of extra water to flow down Dumble Brook into woodland rated as SSSI, excess water may run onto road causing flooding or onto lower properties causing issues, footways narrow along A456 to crossroads/shops, not in keeping with character of area, greenfield site, insufficient parking on the application. Residents stated they had sent their objections in to MHDC.

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**County Cllr** - reported Covid cases and hospital admissions have changed very little  
Funding from Central Government for bus services has been agreed, this will include Community Transport Services.