

BAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 11th January 2022

Present: Cllr Lawrence (Chairman), Cllr Miles, Cllr Wakeford, Cllr Kemp, Cllr Adams, Cllr Burns

In Attendance: Clerk, Dist Cllr Douglas Godwin, Community Support Officer Vanessa Snape

1. **Apologies:** Received from Cllr Tonks.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs reminded to keep their registers up to date.
 - b. **Disclosable Pecuniary Interests** – None.
 - c. **Other Disclosable Interests** – None.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **Dispensations requested** – None
4. **Public Question Time** – No public attended.
5. **County Cllr Report** – Apologies received, report at end of minutes.
District Cllr Report – Report at end of minutes.
6. Minutes of Parish Council Meeting held on 9th November 2021 and Extraordinary Meeting held on 14th December 2021 were agreed by all and signed by Chairman.
7. **Progress reports for information** –
 - a. **Maintenance Contract work** – December invoice £79.00 - install Bayton noticeboard, clean BT Boxes/litterbins circulated, it was agreed by all to pay as circulated.
 - b. **Seat Bayton** – Clerk making enquiries regarding siting of Bayton seat.
 - c. **Noticeboards** – Bayton one installed, Bayton Common awaiting approval from WCC. It was agreed by all to dispose of old noticeboards to whoever wants them.
 - d. **Flower Boxes** – It was agreed by all to pay invoices as circulated - Mrs J Kemp (to pay to Burford House Gardens - two flower boxes/compost/flowers) = £135.93, Mr R Lawrence (Bill White Nurseries two round tubs) = £70.00.
 - e. **Footpath Gate, Bayton** – Concrete post is up thanks to a local resident. Blacksmith to contact Clerk when he is ready to install metalwork.
8. **Reports on Meeting attended by Clerk or Councillors:**
9. **Finances** –
 - a. **Payments made** – Mr C Bunn (see item 7a) = £79.00, Mamble cum Bayton PCC (see item 16) = £105.00, Adrian Hope Tree Services (see item 13) = £114.00, Mrs J Kemp (see item 7d) = £135.93, Mr R Lawrence (see item 7d) = £70.00.
 - b. **To report receipts since last meeting** – WCC LM = £132.00, Dist Cllr Ward Grant for Wall project = £100.00.
 - c. **Information Commissioners Office Fee** – £35.00 to be paid by DD due 23rd January 2022.
 - d. **Bank Reconciliation December 2021** (circulated) – Balance agreed as £20585.82, it was agreed by all for Chair to sign papers.
 - e. **Appointment of Internal Auditor** (circulated) – Clerk had obtained quote from another Auditor = £285.00. Present auditor quoted £80. Following Clerks advise it was agreed by all to appoint the present auditor.
10. **Planning:**
 - a. Plans circulated since last meeting – **See item 19.**
 - b. **Decisions received since last meeting** –
21/01993/FUL- Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE - Construction of additional access track to serve Woodside Farm. **Approved by MHDC.**
21/02178/CAN - Rose Cottage, Bayton, Kidderminster DY14 9LZ -Undertake tree works, as detailed on application form and in any accompanying information. **No objections made by MHDC.**
 - c. **Plans for comment on tonight** – **None.**

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11. Road report

- a. **Lengthsman** – Working through list of jobs.
- b. **Problems to report** – Potholes in Bayton to report. Signs have been put back up after storm.
- c. **Beach Hay crossroads visibility** – Chair cleared vegetation from fencing, landowner to remove tree.
- d. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – awaiting update from WCC.

12. Coronation Corner Wall –

- a. **To agree Terms of Reference for Working Party** - It was agreed by all to adopt as circulated. PC advisors had seen the Policy and had raised no issues.
- b. **Working Party Report** – No meetings held. It was agreed by all Cllr Wakeford Chair the meetings.

13. Coronation Corner Beech Tree Survey – No issues raised. It was agreed by all to pay invoice of £114.00 as circulated with report.

14. Community Infrastructure Levy – It was agreed by all to discuss when payment is received.

15. Affordable Housing – It was agreed by all to ask Dist Cllr to request Bayton Parish be put on the list for a Housing Needs Survey.

16. Donation to Bayton Church for use of building for meetings – It was agreed by all to donate £105.00 for costs of heating/electric/cleaning. Clerk to book ten meetings for 2022, it was agreed by all no planned meetings in August or December.

17. Confidential Complaint –

Working Party Meetings – no meetings held. Legal person is working with PC and other party to resolve the complaint, Cllrs to be updated as the matter progresses.

18. Correspondence for information – Updates from CALC, NALC, WCC, MHDC, Police South Worcestershire Development Plan – Police Charter – speeding and crop damage main issues.

19. Clerks report on Urgent Decisions since last meeting – Plans circulated – 20th December 21/02280/AGR Lower Collier Hill Farm, Bayton, Kidderminster DY14 9NZ

20. Councillors' reports and items for the next agenda.

Agenda items – Coronation Corner Wall, Housing Needs Survey, Appointment of Lengthsman, Complaints Policy to review, Zero Tolerance Policy to draft due to incidents involving Clerk.

21. Date of next Meeting – 8th February 2022 at 7.30pm - BAYTON CHURCH

22. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.

23. Staffing Matters – No matters to discuss.

24. Meeting Closed 8.50pm

Signed-----
Chair

Date 14th February 2022

Dist Cllr Report –

MHDC are encouraging Recycling, Repair. Support for Training/Employment being given. Malvern College under threat of closure, work to establish a Trust to keep it going to teach Art/Design/Textiles.

Section 106 money held by MHDC being looked at following audit.

Neighbourhood Watch Schemes – being encouraged, doorstep crimes reduced, Smartwater project to be promoted. Theft of heating oil increased.

Antisocial behaviour – agencies working together at hotspots.

Fly tipping – security camera being considered.

NHS Trust – large planning applications are sent to many bodies including the Trust. This is the time to register interest in funds generated from the build, if no interest is registered the funds are allocated to those who did apply. MHDC could not give funds to NHS Trust as they had not applied within the time scale.

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COUNTY COUNCILLOR REPORT

My report for January will be short due to the Christmas and New Year break at the County Council. I will concentrate on updates regarding Health matters, which hopefully will be of interest to everyone.

Latest Covid Figures as at 6th January 2022 are:

- a. Worcestershire is showing an infection rate of 1,389 cases per 100,000.
- b. The infection rate in the Malvern Hills District is 977 cases per 100,000.
- c. The direction of travel is up in all Districts within Worcestershire.
- d. Redditch has the highest infection rate in Worcestershire with 1,751 cases per 100,000. Malvern Hills District has the lowest infection rate.
- e. The rate of infection in England as a whole is 1,646 cases per 100,000.

The above rates have increased dramatically in the last month for reasons which we are all aware. Fortunately, Covid related hospital admissions and deaths in Worcestershire have not risen at the same rate. The message from the Director of Public Health at the County Council remains the same: Adhere to Government guidelines, ensure you are fully vaccinated, use doctors surgeries, pharmacies, Minor Injury Units, NHS111 etc., wherever possible and only call an ambulance or visit the Acute Hospital if it is absolutely necessary in order to keep pressure off these two key services, as far as possible.

Worcestershire Royal Hospital - Plans to transform urgent and emergency care services at the Worcestershire Royal Hospital will see the relocation and expansion of the Hospital's Emergency Department, Medical Assessment Unit and Ambulatory Emergency Care, hosting a wide range of diagnostic and treatment services. Works are already underway with a plan to be fully operational by the end of this year.

Health Overview and Scrutiny Committee - As you may know, I am a member of the Committee, in November we held an all-day meeting with representatives of West Midlands Ambulance Service, Worcestershire Acute Hospitals NHS Trust, Herefordshire & Worcestershire Health & Care NHS Trust, NHS Herefordshire & Worcestershire Clinical Commissioning Group and Worcestershire County Council. Although the Committee has no statutory powers, we are able to make recommendations. I am not able to give details of our recommendations at this time, as they are not yet in the public domain but hopefully we will see improvements with regards to Ambulance waiting times, late discharge of patients from the Acute hospital and so on, in the coming months.

Funding for Worcestershire Royal Hospital - An important step forward that will help, is an additional £8million capital funding from NHS England to the Hospital, to create a 30 place, short stay Clinical Assessment Unit. This additional capacity will greatly improve the care of patients who are waiting to be transferred to a ward after being seen in the Emergency Department. It will help free up space in the Emergency Department, ease pressure on Emergency Department staff, reduce waiting times and improve ambulance handover times. This new Unit will hopefully be operational by the end of next month.

David Chambers County Councillor, Tenbury Division