

BISHAMPTON AND THROCKMORTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th November 2022 at 7.00pm at The Parish Room, Throckmorton

Present: Cllrs Boocock (Chair), Poulter, Rolls, Tucker and Wood

In attendance: County Cllr Boatright, District Cllr Tucker and Julie White, Parish Clerk

The Chairman opened the meeting and welcomed everyone

1. Apologies: Cllrs Amoroso, Argyle, Davis, Hodgkiss

2. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. **None**
- c) To declare any Other Disclosable Interests in items on the agenda and their nature – **Cllr Rolls declared an interest in planning application 22/02055/PIP as she lives adjacent to the site**
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011). **None**

Adjournment for Public Question Time

The Chair adjourned the meeting to open the public forum:

Paul Blackburn from Bishampton Store addressed the Parish Council about electrical jobs required in the shop and wanted to clarify where the responsibility falls – i.e. tenant or landlord.

Two residents addressed the Parish Council concerning the planning application 22/02055/PIP which is for land at Broad Lane, Bishampton (OS9901 5124) – permission in principle for 1 self-build dwelling.

The meeting resumed.

3. Minutes

The minutes of the meeting on 3rd October were proposed as a true and accurate record by Cllr Boocock. The proposal was seconded by Cllr Poulter. All in favour. The Chairman signed the minutes. The minutes of the emergency meeting of the Parish Council on 1st November were proposed as a true and accurate record by Cllr Boocock. The proposal was seconded by Cllr Poulter. All in favour. The Chairman signed the minutes.

4. District and County Councillors' reports

County Councillor report:

Cllr Boatright gave the following report:

- Cllr Boatright thanked Cllr Boocock for identifying the location of the fence in Long Lane that couldn't be identified at the last meeting. The work to reinstate this fence is classed as essential and it is hoped that the work will be complete by Christmas. Traffic lights will be required.
- There has been good feedback re the ditch in Babylon Lane. The metal fence is on order.
- The Liaison Team is currently down to one officer and there is difficulty in retaining staff as the role is overly complicated. A solution is being sought.
- The 3-tier school system is still moving to a 2-tier system by 2025 subject to funding.

District Councillor report:

District Councillor Tucker gave the following report:

- Councillor Tucker spoke about the 2 PIP planning applications for Bishampton.
 - ◆ With reference to the site in Broad Lane, Cllr Tucker is going to get in touch with the Public Rights of Way officer to query the new access that is mentioned.

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- ◆ With reference to the site at Main Street, Cllr Tucker has not had any success in contacting the Planning Officer so far. Cllr Tucker cannot understand why this application is considered an improvement on the last one. The access is still inadequate, bungalows take up more space and there is no guarantee that the bungalows will remain as bungalows. The lack of a 5-year land supply at Wychavon District Council makes the position vulnerable with the inspectors. The access was discussed and Cllr Wood was prepared to make a sworn affidavit to confirm that the hedge on the access was always cut by the property owner.
- Cllr Tucker gave a brief update on the SWDPR.

5. Finance

5.1 The bank reconciliation had been previously circulated and was received and accepted.

5.2 The Payments & Receipts list had been previously circulated was received and accepted. Cllr Boocock proposed that the payments were approved en bloc (appended to the minutes). Seconded by Cllr Poulter. All in favour.

5.3 The budget discussion was deferred.

The Chairman varied the order of the agenda and item 9.3 was discussed at this point in the meeting.

6. Progress Reports – for information and discussion

Item	Description	Responsible
a)	Solar Farm meeting - A meeting with the Infinis solicitor is arranged for tomorrow afternoon.	FA/CT/MD/CW
b)	Strimming the verges at Shorthorn Wood - Cllr Tucker has still not been able to obtain a quote from the contractor but is still hopeful.	CT
c)	Footpaths and Bridle Way Noticeboard – The noticeboard is now up and just requires some finishing touches.	EP
d)	Ticket to Ride community transport scheme – Cllr Tucker confirmed that Wychavon District Council and Worcestershire County Council have pledged 50% towards the Community Transport scheme. The Spacehive campaign is now live via the Spacehive website and is seeking pledges. The Volunteer centre will pursue funding through their channels. Sponsorship from Pershore town businesses will be investigated. The possibility of the Parish Council purchasing the bus and leasing it to the volunteer centre was discussed. Cllr Tucker asked the Parish Council to consider giving a grant by way of a pledge to demonstrate Parish Council commitment to the scheme. It was agreed to put this on the next agenda. Cllr Tucker was thanked for his hard work.	CT
e)	SWDPR updates – Cllr Boocock advised that there is an event at Bishampton Villages Hall on Monday 14 th November organised by the planners and developers regarding the plans for Throckmorton New Town. The recent meeting with legal counsel was very fruitful and identified the key areas to highlight to the Planning Inspector. It was noted that the consultation period has started. It was agreed that a public meeting should be arranged for after the meeting on 14 th November	GB
f)	Local Government Foundation Award. It has been advised that subject to clarification on a couple of points, namely the process for deciding planning comments and the provision of a pension scheme, the panel are happy to award the parish council with the Local Government Foundation award.	GB/JW

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Item	Description	Responsible
g)	Safer Road Grant - 50% towards a new VAS unit in Throckmorton has been awarded. It had been suggested that the remaining 50% could be taken from the SMH Fleet fund which was established to fund traffic issues in Throckmorton. It was noted that the SMH Fleet has been taken over by Cazoo. The Clerk has made contact with Cazoo but they are not aware of the agreement and have asked for further details. Cllr Liz Tucker and Cllr Boocock are looking through their records for any information. It was agreed to consider the use of CIL money for the remaining 50%. To be added to next month's agenda	GB
h)	Memorial in honour of HM Queen Elizabeth II – item deferred	
i)	La Serra – draft of communication for approval – item deferred	
j)	Update on welcome packs for new residents – Cllr Amoroso sent a report saying that she has enough sponsors to cover the cost of printing the welcome packs. The cover is being designed at present, and she hopes to get the packs ready for circulation by Christmas.	

7. Items for consideration

- 7.1 – Green energy – the provision of solar panels on PC owned properties was suggested by Cllr Rolls and generally considered to be a good idea but the acquisition of grant funding would be necessary. Cllr Wood also suggested that electric vehicle charging points could be considered. Cllr Rolls agreed to explore options for funding. The possibility of using the income from the solar farm was suggested.
- 7.2 – Parish Council funding of chainsaw NPTC accredited training courses. Cllr Amoroso had sent an email asking the PC to consider paying for a volunteer to attend the course at a cost of £500 + VAT. Cllr Tucker felt that there should be more than one volunteer, therefore it was agreed to defer this item until the next meeting.
- 7.3 - Bish Bosh Bash. Cllr Poulter confirmed that the Bish Bosh Bash will be happening again on June 24th, 2023. Any monies raised goes towards the running of St James' Church. A committee has been formed and a request for funding will be sought. The Clerk to send a grant application form.
- 7.4 – Carol singing on Christmas Eve. The new tenants of The Dolphin have been approached about the possibility of allowing the annual carol singing and they were favourable towards the idea. The PC agreed that a donation of £75 would be awarded towards refreshments – eg mulled wine. The organisers will need to liaise directly with the new tenants. 4 votes in favour and 1 abstention. Cllr Poulter also asked, on behalf of the organisers, for a further donation of £65 towards laminating 100 A4 carol sheets. After discussion it was agreed that the PC would be happy to purchase the laminating pouches and if help was needed, volunteers from the PC with laminators would be happy to laminate some. All in favour.

8. Planning

The following new planning applications were considered and all members were in agreement with the planning comments.

	Reference	Description	Comment
New	22/01975/FUL	Church Farm House, Long Lane, Throckmorton – External cladding of existing agricultural buildings	No objection
New	22/01892/FUL	Solar Farm, off Broad Lane, Bishampton – variation of conditions	No objection

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New	22/02055/PIP	Land at (OS9901 5124) Broad Lane, Bishampton – Permission in principle for 1 self-build dwelling	Objection
New	22/02047/PIP	Land at (OS9890 5087) Main Street, Bishampton – Permission in principle for 3 retirement bungalows	Objection
New	22/01799/FUL	Old School House, Main Street, Bishampton - Conversion of a workshop space, adjacent to the existing double garage to be used for additional accommodation to the main house.	No objection
New	22/01902/HP & 22/01902/LB	The Cottages, Broad Lane, Bishampton - Proposed rear link extension, extension to existing annex/garaging and construction of a new porch	Clrs Tucker & Argyle to draft a comment.
New	22/02164/HP	Northbrook, Main Street, Bishampton – Internal alterations and single storey extension to the rear of the property	No objection

The following decision notice was noted:

Decision	Reference	Description	Comment
Approved	22/01108/LB & 22/01107/HB	Manor Farm, Main Street, Bishampton - Removal of modern masonry paint and cement mortar (part retrospective) to North elevation and repoint with lime mortar	No Comment

The following applications have been considered previously, and a decision is still awaited:

	Reference	Description	Comment
Pending	21/01962/FUL	Rotherdale Farm Long Lane: The erection of a glasshouse	No Comment
Pending	21/02478/CU	Land at Pershore Airfield, Long Lane: Change of use 27.6 Hectares	No Comment
Pending	21/02648/FUL	Land off Long Lane (Airfield): 4 Warehouses + associated parking	Commented
Pending	W/22/01537/OL	Solar Farm, Broad Lane, Section 37 consent, installation of a new overhead line	No Comment
Pending	W/22/01142/LB	Orchard Cottage, Main Street – Replacement of 5 windows and one double door (glazed)	No Comment

9. Progress Reports: Properties

Item	Description	Responsible
9.1.	Dolphin	
	i) Ongoing maintenance issues: -	
	<ul style="list-style-type: none"> CO detector and fire alarm sensor - sensor is waiting to be fitted. There is a CO detector already fitted by the boiler. The Clerk to check if this was fitted when the new boiler was installed earlier in the year, Damp – Cllr Argyle to look at now weather has changed Wiring in loft – awaiting electrician 	MH/GB/JW MA JGB
	ii) To discuss and agree deposit refund- to be agreed at the next meeting.	
	iii) It was confirmed that the new tenant had got the keys to the pub today.	
9.2	Housemartins – The annual fire alarm service was carried out and 2 smoke alarms & 1 heat sensor were replaced. A carbon monoxide detector was also fitted.	

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Item	Description	Responsible
9.3	<p>Shop electrics – A quote has been received for a 5 yearly inspection, new ring main and new shop lights.</p> <p>As electrical inspection is a usual part of landlords' responsibilities, Cllr Boocock proposed that the Parish Council bears the cost of the electrical inspection. All in favour.</p> <p>Cllr Boocock proposed that the Parish Council bears the cost of upgrading part of the ring main as this is part of the building infrastructure and it is currently inadequate for the needs of the kitchen. All in favour.</p> <p>The new shop lights are the responsibility of the tenant.</p> <p>An alternative electrician has been suggested, but if there is no success with this new one by Christmas, the existing quote will be taken up.</p>	MH/GB/JW

10. Correspondence for Information (circulated prior to the meeting).

The list of correspondence was noted.

11. Clerk's report:

- The Clerk thanked the Chairman for his support re The Dolphin Pub tenancy.
- The Local Government Association has agreed to a national pay rise of £1 per hour across all salary scales. It was noted that this will apply to the Clerk's salary and will be backdated.
- The Clerk advised that she will be on annual leave for the next meeting. Carolyn Morris has kindly agreed to cover.

12. Councillors' reports and items for future agenda:

- Cllr Boocock proposed that the Clerk approaches Smartcut about the 2 parish Christmas trees. In the past the Parish Council has purchased one and Smartcut has donated the other and it is hoped that this will be the case again this year. Everyone was in favour.
- Cllr Rolls has got many spare fiction books and suggested that a community library could be formed if a suitable location could be found. It was agreed that possible location suggestions could be sought via December's newsletter.
- Cllr Wood reminded people that the Remembrance service is being held at 10am at the Church this Sunday and 11am at the War Memorial.
- Cllr Boocock asked for suggestions for the winter newsletter and informed the meeting that Cllr Amoroso had asked for a leaflet for the shop to be distributed with the newsletter. Everyone was happy with this.

13. Date of next meeting: - The next Parish Council meeting will be held on:

Monday 5th December, in The Ockenden Suite, Bishampton Villages Hall at 7.00pm

14. It was proposed by Councillor Boocock and seconded by Councillor Poulter that the meeting was closed to the public. All in favour.

- 14.1 Dolphin boundary – The letter from the solicitor was noted. The Clerk was asked to respond.

The meeting closed at 22.05

Signed

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Bishampton & Throckmorton Parish Council - November Payments and October Receipts

Bank Balances as at 31/10/22	Amount	Interest
Lloyds Deposit	14,054.88	0.60
Lloyds Current (01289157)	44,488.24	
Totals	58,543.12	

Gross Income (Oct)		
1,779.17	5.10.22	Dolphin Rent
25.00	10.10.22	Vale - Donation
225.00	14.10.22	Worcs CC - Lengthsman
300.00	17.10.22	Shop rent
120.00	18.20.22	Worcs CC - Lengthsman
25.00	20.10.22	E Samara - Donation
25.00	21.10.22	Art Pad - Donation
25.00	24.10.22	D Bevan - Donation
25.00	25.10.22	Bish Stores - Donation
572.00	27.10.22	Johnsons
£3,121.17		Total

Authority to pay	Description	Nett Amount	VAT		Cost code	Invoice No
<i>No 5 Chambers</i>	<i>Engagement of legal counsel - previously approved and paid on 5th October</i>	<i>1500.00</i>	<i>300.00</i>	<i>1800.00</i>	<i>99</i>	<i>1227</i>
J White	Salary	696.00	0.00	696.00	1	n/a
J White	monthly allowance	17.50	0.00	17.50	2	n/a
J White	mileage (Oct)	8.55	0.00	8.55	2	n/a
Smartcut	grounds maintenance	266.25	53.25	319.50	25	18672
Carl Brassington	Lengthsman Duties	180.00	0.00	180.00	31	n/a
St Peters Church	Remembrance wreath - reimburse	25.00	0.00	25.00	9	n/a
BaTVHC	Grant approved last month (cheque)	500.00	0.00	500.00	30/36	n/a
Cotswold Tech Services	Housemartins - fire alarm & CO detector	261.30	52.26	313.56	22	22413
BaTVHC	Room hire - June - December	118.00	0.00	118.00	6	n/a
Tony Dew	Cutting grass at Dolphin	20.00	0.00	20.00	24	n/a
CJC Aggregates	Reimburse Cllr Amoroso - 2 fence posts for Nature Reserve	9.50	1.90	11.40	29	7003
J Clarke	Cleaning of Dolphin flat	25.00	0.00	25.00	24	n/a
MFG Solicitor	Tenancy at Will	450.00	90.00	540.00	36	tbc
Ionos	webhosting & annual domain fee	7.00	1.40	8.40	9	DD
Ionos	website content management	7.00	1.40	8.40	9	DD
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