

# Hill & Moor Parish Council

## Minutes of the Parish Council Meeting held in Lower Moor Parish Rooms on Thursday, 1st July, 2010.

Present: Mr N Butler, Mr M Hayes, Mr E Cohen, Ms A Buckley.  
Clerk: Mrs C Morris.

In attendance: Cllr E Tucker, county and district councillor.

*The meeting opened at 7.30pm and was adjourned to hear from members of the public. See attached note.*

### ADMIN

#### **1. To consider apologies for absence.**

Apologies were received and approved from Cllr Oldfield and Cllr English, on holiday.

#### **2. To consider: a) Declarations of Interest (Personal & Prejudicial) and b) Any changes to be notified to the Register of Interest and Gifts & Hospitality. None**

#### **3. To note and review the council's Standing Orders.**

The council reviewed the new Standing Orders model – clerk to produce a tailored copy for each councillor. It was agreed that a policy for speaking to the press should be considered

Action Clerk

#### **4. To review the council's financial regulations and risk assessment.**

It was agreed that these would be reviewed in September when the two newest councillors could be present to learn more about the council's workings.

#### **5. To nominate councillors to represent the parish on outside bodies.**

Some final areas of responsibility were deferred for discussion with absent councillors.

#### **6. Minutes: Minutes of the meeting on 3<sup>rd</sup> June 2010 to be confirmed and signed.**

The minutes were signed by the chairman as a true record of proceedings.

#### **7. To consider any applications for co-option to fill the council's vacant seat. None.**

### NEW ITEMS

#### **8. To consider the Lenches Wind Farm application.**

The council unanimously agreed that it was against the wind farm application on the grounds of its size and location. Clerk to formulate a response, with consultation around the council, and send it in to Wychavon.

Action Clerk

#### **9. To consider any further issues surrounding the planning hearing: W/09/02828/CU, Stable Paddock, Upper Moor - Use of land for the stationing of caravans – updated plan.**

Cllr Hayes, Butler and Tucker reported on the informal gathering of Upper Moor residents who had gathered evidence that the area had drainage problems. It was agreed that the clerk

would inform Cllr Hayes once a date for the hearing was set, so he could be included as a speaker on behalf of the parish council. Action Clerk/Cllr Hayes

### 10. To consider the closure of the Lower Moor shop and post office.

*(This item was taken at the start of the meeting and the chairman invited Mr Marshall to speak about matters regarding the shop)*

The chairman expressed the council's sadness to hear from Mr Marshall that with reluctance he was closing the shop and post office on September 5<sup>th</sup>. The council heard that he and his wife intend to continue living at the premises, therefore would not be selling the business or the building. Mr and Mrs Marshall were both suffering from ill health but he said that the shop had been losing money for some years and he explained that he was taking only what he was taking 14½ years ago, while overheads had been increasing. He criticised planning policy for allowing six supermarkets to set up in a five-mile radius which were all taking trade from the local shops.

Councillors tried to think of other places where a Post Office/store could be located locally – in the pub, at Craycome, in a new pavilion on the playing field? It was agreed that a working group – Cllrs Butler, Hayes, Buckley – would meet during the summer to think about the issue and call a meeting if needs be. Action Cllrs Butler, Hayes, Buckley

### 11. To consider matters arising from a meeting at the glasshouse site.

A meeting was held with EVG, the owners of the glasshouses, and other local councillors at the site, to think about the ideas of a new roundabout access off the main road.

The chairman and Cllr Hayes reported on the discussions – including talks about the anaerobic digester - and that another meeting had been scheduled.

The matter of moving the lighting column, which caused problems at the Salters Lane entrance was also discussed and Cllr Butler was able to explain the latest situation for the from the PC's point of view. He reported that he was expecting an Eon quote to move the supply and that Prysmian would soon be asked to fit a new column.

The issue of landscaping had also been discussed and it was indicated that the company was willing to either plant screening trees near the Salters Lane hedge or near the building and seemed happy to go with what the residents would like. Cllr Buckley agreed to canvas opinion along Salters Lane. Action Cllr Buckley

### 12. To consider reports about speeding traffic in Lower Moor.

The reports of traffic speeding along both entrances to the village were noted and Cllr Tucker said she would look into getting another session of the speed-activated sign.

#### REGULAR ITEMS:

### 13. Finance:

#### 13.1. To approve accounts for payment and note any receipts.

The following receipts were noted:

£100 – helicopter donation for the playground fund.

63p interest.

The following accounts were approved for payment:

|                          |                |        |
|--------------------------|----------------|--------|
| Orchid Business Services | Internal Audit | £85.00 |
|--------------------------|----------------|--------|

#### 13.2. Bank reconciliation.

June in:

|                    |         |
|--------------------|---------|
| Field use donation | £100.00 |
|--------------------|---------|

|          |                |
|----------|----------------|
| Interest | <u>£ 00.63</u> |
|----------|----------------|

£100.63

June Out:

|            |         |
|------------|---------|
| GBD mowing | £349.97 |
|------------|---------|

|       |                |
|-------|----------------|
| Clerk | <u>£293.77</u> |
|-------|----------------|

£643.74

The bank reconciliation for June and the first quarter showed that in the current account,

with spending of £643.74, £100 in income and no outstanding cheques, the total stood at £4,839.15. The savings accrued 63p in interest which brought its total to £15,247.75. This meant that at the end of June, the council's total cash assets stood at £20,086.90.

#### **14. To approve overtime/expenses for June 2010.**

The clerk's expenses of £8.56 mileage for June was approved, as was a half day's overtime, for production of the newsletter. Cllr Hayes claimed £6.40 in mileage for his journey to the recycling centre at Norton, representing the PC on the Landfill Site Liaison Committee.

#### **15. To consider any issues relating to the audits and end of year accounts.**

The chairman and clerk had signed off the annual return and it had been posted to the External Auditor.

#### **16. Planning:**

##### **16.1. To consider new planning applications.**

W/10/01197/CU **The Rumbles** Bridge Street, Lower Moor, change of use of existing workshop to dog grooming salon.

There was no objection to the plan in principle as long as there was to be no increase in on-street parking along what is a narrow road, with no turning area at the end. Clerk to pass comment to Wychavon. Action Clerk.

##### **16.2. To confirm comments sent to Wychavon District Council between meetings.**

None

##### **16.3. To note any Decision Notices received from Wychavon District Council.**

W/10/01271/PP **St Catherine's**, Blacksmiths Lane, Lower Moor, proposed rear extension. Approved.

#### **17. Street Lighting:**

##### **17.1. To note fault reports and hear progress on faults.** None.

##### **17.2. To discuss action necessary to maintain/repair/update the lighting system.**

Cllr Butler reported on the latest progress in the improvement scheme.

#### **18. Playing Field**

##### **18.1. To consider progress on any repairs/improvements necessary for the play area and field, inc the Rospa report**

Cllr Butler reported that the Peopleton youth team were beginning training on the football pitch. The cricket club were unable to mow both pitches at present, so the contractor was to continue mowing the football pitch and leave the cricket pitch for the club to maintain.

##### **18.2. Village Hall – To consider any village hall issues: A hire agreement for using the village green.**

It was agreed that the PC would pay the usual £150 village grant now in order to ensure it was paid before the end of the financial year.

#### **19. Lengthsman: To consider any lengthsman issues.**

Cllr Butler will liaise with Nick Winter to check on his health.

#### **20. To consider any updates on any of the following ongoing issues:**

**Allotments** - none

**Website** - none

**Newsletter** – being produced: alter to include shop closure Action Clerk

**Flooding-** no news

**Housing-** no news

**PACT-** no news

**Mowing** – the council agreed to include on its schedule the mow the Bridge St/ Blasksmiths Lane footpath at £15 per cut, to be done at the same time/frequency as the other footpath.

## 21. Calc/Training issues. None

## 22. Reports from councillors/ county and district councillor and Correspondence.

An email had been received from a Maytree Road resident, complaining of the state of the road with dangerous potholes. Cllr Tucker said she would investigate and clerk to report the matter too – residents were also encouraged to keep reporting the road as dangerous.

Action Clerk

Cllr English had asked the following points to be raised:

1. State of Evesham Road which is caused by the mud from tractors.
2. Robin Hood lane which has large pot holes.

It was agreed to speak to the landowner about these issues in the first instance before taking any further action.

Clerk passed to chairman information about grit bins and winter service reviews. Action clerk

Children & Young People's Plan consultation – passed to chairman

Letter re Sustainable Energy Local Action Bill – info in correspondence envelope for councillors to study personally.

Letter re joint core strategy – as above.

## 23. Items for next agenda and to affirm the date of the next meeting.

The next meeting was confirmed as Thursday, September 2<sup>nd</sup> 2010.

**The meeting closed at 9.50pm.**

.....(chairman)

.....(date)

*C. Morris* - Mrs C Morris. Clerk

Notes from the public session:

Mr and Mrs Martin spoke about the village hall committee and its commitment to energy saving schemes. They explained that with a higher than expected cost of double-glazed windows and a commitment to air-to-air heating, it seemed there would be little money available for the plan to install steps.

Mr Miller reported that a section of the play area fence was broken. He offered to fix it in the absence of the lengthsmen and the council thanked him. He was also asked to look at the tree canopy on the field and trim it to Rospa's required 2m.