



MINUTES OF THE PARISH COUNCIL MEETING

Held at Catshill Village Hall

THURSDAY 24th FEB 2022, 7.00pm

Present: Cllrs B McEldowney (Chair), P Baker, B Laniosh,
P Masters, J Alderson, A Jilani, S Osman, G Blackmoor

In attendance: Clerk – Carol Blake

Apologies – Cllr Gillespie, J Till, S Webb

Members not present:

22/02-01 **Chairman's welcome**

The Chairman welcomed all present to the meeting

22/02-02 **To receive apologies from any Member unable to attend**

Cllr T Gillespie, Cllr Till and Cllr Webb sent apologies.

22/02-03 **Open Forum**

3.1 Members of the Public

Catherine Simcox from NWWA and Ken Underhill from 96A Barley Mow Lane were present.

Ken is concerned about the possible location of the solar light that will shine directly into his back garden. Cllr Osman agreed to visit him after this meeting finished.

Catherine Simcox was attending to talk about the benches for The Meadow and possible grant funding from the Parish Council.

3.2 Worcs County Councillor for the Woodvale Division.

No current update on the removal of 2 bus stops on Birmingham Rd, Cllr Till to progress this.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

Cllr Webb had sent a report stating that the lengthsman scheme is being increased by 15% and PC will receive confirmation of this from WCC Highways. The new liaison officer for Highways is now in post, her name is Hannah Davies.

Cllr Webb requested a contribution towards the Easter Egg hunt in the area.

In principle 50 extra Easter eggs was agreed to, Clerk will clarify with Cllr Webb that these will be for the local area.

3.4 Any other community representative

None present.

22/02-04 Declarations of Interest

None received

22/02-05 To re- open the meeting Parish Councillors and the Executive Officer may only speak from this point forward

22/02-06 Dispensations

No member had submitted a request for dispensation to any agenda item.

22/02-07 Approval of Minutes of previous council meeting and previous matters arising

It was agreed to accept the minutes of the previous Full Parish Council meeting held 27/01/2022 and they were duly signed by the Chairman.

22/02-08 Chairman's Report

The Chairman informed members of the various meetings he had attended during the month. Date agreed for Community picnic in The Meadow for Queen's Platinum Jubilee is Sunday 5th June 12-4pm.

Formal resignations had been received from Cllr Ian Hooper and Cllr Mike Thompson.

8.1 Grant for Village Hall Maintenance – An amended grant request has been received and circulated to members, requesting funding for the general maintenance of the village hall which will cost approx. £6500. Cllr Webb has agreed to fund £1000 from WCC.

It was agreed by all that the Parish Council would fund £5600 towards the maintenance too.

8.2 To propose and agree Annual Parish Meeting date- It was agreed that the date for the Annual meeting would be 26th

May and would be discussed in more detail in the next Full Parish Council meeting in March.

Cllr Alderson left the meeting @ 20:20

8.3 Christmas Lights Switch On Date – It was agreed that the Christmas Lights switch on would go ahead on 26th November.

8.4 Fireworks Event decision to be made for this year – It was agreed that this event should take place. Initially the fireworks should be ordered by the Clerk and a thorough discussion will take place regarding delegation and further details in next month's Full Parish Council meeting.

8.5 Email issues – Chairman updated the members that all email issues have been resolved and members now need to monitor and delete their emails when they have dealt with them. Cllr Laniosh asked if large files can be sent as zip files in future. Chris Fabray has requested that any further email issues are reported immediately to the Clerk so Chris can deal with the issues as they happen. Chris has been monitoring the emails of all members and can see that currently there are no issues with them so personal emails should not be being used.

8.6 Grant Aid Application North West ward Association (NWWA)
– Catherine Simcox from NWWA, Cllr Baker and Cllr McEldowney attended a meeting on 21st February to discuss matters regarding The Meadow. NWWA have requested grant funding for 5 benches to be installed around The Meadow. It was recommended to members that the Parish Council fund the installation of the 5 benches around the Meadow.
It was agreed to grant funding of £5263.03, this breaks down as £3302.53 plus VAT 660.50, plus £1300 installation fee which totals £5263.03

It was also recommended to the Parish Council, that we provide, maintain and take ownership of a Chatty Bench which will be discussed at the next Full Parish Council meeting, Catherine Simcox also agreed to try and progress this with her supplier of her benches.

22/02-09 Clerk's report on delegated actions, update and list of communications

General Correspondence received:

Weekly CALC updates; weekly BDC planning lists, WCC road works lists and reports,

9.1 Plantscape quotation (document sent) -Clerk reported that the quotation for this year's summer planting is £872.40 including VAT, last year the price was £766.80 so an increase of £105.60. The Clerk had requested 3 quotes from other local suppliers but only received a response from one other which was the same amount.

It was agreed that PC would use Plantscape as they have been happy with their service previously.

22/02-10 10.1 The payments and receipts report to 20/02/2022 was received and noted.

The council's accounts spreadsheet for February 2022 was circulated.

An excerpt from the council's accounts spreadsheet for February had been sent along with the bank reconciliation to 20/02/2022, it is as follows:

Bank Reconciliation as at 20/02/2022		
Opening Cash Book balance		£86,117.87
Add receipts between 1 April - 20 Feb 2022	77,511.58	
Less payments between 1 April - 20 Feb 2022	-50,674.13	
Cashbook balance at 20 Feb 2022		£112,955.32
Bank statements at 20 Feb 2022		
Unity Trust Bank	114,569.45	
Soldo card	33.41	
Less unrepresented items, as list below	1,647.54	
Bank balances at 20 Feb 2022		£112,955.32

22/02-11 Items for Discussion

11.1 Natural Networks Programme update - Cllr Laniosh updated on the project stating that he is having issues with

identifying landowners for some of the land included in the project. Cllr Webb and Cllr Till are now involved and once the land owners have been identified then suppliers can be sought. Cllr Laniosh thinks it would be best to proceed with Barley Mow Lane and Lingfield Walk areas at present.

11.2 VAS Sign Update – As Cllr Hooper has resigned from his position, no report has been received. The Clerk has been in contact with Cllr Webb regarding the movement of the VAS Sign, this weekend Cllr Webb will be discussing it with Cllr Hooper to get it moved to another area in Catshill.

11.3 Update regarding Solar Lights – Cllr Osman reported that the solar lights will be in place imminently.

11.4 WCC Draft Budget Proposals 2022/2023 – Cllr Baker circulated his report regarding the budget proposals to all.

22/02-12 Committee and Representatives Report

12.1 Neighbourhood Plan Steering Group NP Presentation to PC is likely go ahead on 26th March at the Baptist Church if the venue is not already booked.

12.2 Environmental and Highways Cllr Hooper has resigned his position as Chairman of this group, so no update was received.

12.3 Whitford Vale and Perryfields Development – Cllr Baker handed out a report that he had written to all members.

12.4 Planning Committee – Cllr Gillespie had sent an updated Planning report to the Clerk who circulated it to all.

12.5 Finance and Staffing Committee No update

12.6 Village Hall Management – No update

12.7 Newsletter and Events Cllr Masters reminded members that the next newsletter will be due at the end of March so

requested any articles to be sent to the Clerk for inclusion in this edition.

Meeting finished @ 21:12

22/02-13 Date and time of next meeting: FPC 31st March in the Village Hall @ 19:00

Excerpt from Feb 2022 spreadsheet:

Feb-22						
HMRC	BACS	v162	Month 9 PAYE & NI		210.49	210.49
Allen Farnsworth	BACS	v163	Lengthsman Jan		270.00	270.00
Talk Talk	d/d	v164	Office phone and broadband - Jan 2022		46.95	46.95
Waterplus	d/d	v165	water at Ivy Cottage Gardens		19.62	19.62
O2	d/d	v166	office mobiles		13.20	2.20
salaries	S/O	v167	Feb Salaries		868.25	177.60
EON	d/d	v169	Electricity at War Memorial		75.31	3.59
Mrs C Blake	BACS	v170	Working from Home Allowance		24.00	24.00
JRB Enterprise Ltd	BACS	v171	Dog waste bags		274.80	45.80
Worcestershire County Council		R14	Lengthsman Refund	90.00		
KOS	D/D	v172	Standard charge for copies		27.00	4.50
JRB Enterprise Ltd	BACS	v173	Dog waste bags		274.80	45.80
Soldo Monthly Fee	Soldo	v174	Microsoft monthly sub		7.99	7.99
Soldo - Amazon		v174	Laptop charger		15.33	15.33
				-	2,127.74	101.89
			Total for year to 31/03/2022	77,511.58	50,674.13	4,696.96
						1,335.20
						45,286.52