

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st March 2022

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Before the meeting there were no comments from the public

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Mr P Hancock, Dr J Mortimer, Mrs M Renton, Mrs M Sumner, Mr M Whaley.

In Attendance

Mr D Sharp (Clerk) and 4 members of the public.

32/22 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Dr A Davis and Mr J Whitehouse (accepted).

33/22 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

34/22 Co-Option

To consider applicants for co-option onto the Parish Council: No applications had been received.

35/22 Planning

i. To consider response to the following and any late submitted applications: No applications had been received.

ii. Decisions notified.

21/01631/HP – Grounds Farm, Hancocks Lane - Approved

21/02284/HP – The Willows, Hook Bank – Approved

22/00008/HP – The Old Bakehouse, Gloucester Road – Approved

22/00138/HP – Old Post Office, Drake Street - Withdrawn

36/22 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 21st February 2022: These were accepted as an accurate record and they were signed by the Chairman.

37/22 Progress reports and matters arising from these minutes

District Cllr. M Davies noted that the consultation on the Pheasant Inn planning application had closed on 17th March and it was now proceeding through to determination.

38/22 Reports by District and County Councillors and other Representatives

District Councillor Mick Davies mentioned that the SWDPR was proceeding to publication in July followed by the statutory Regulation 19 consultation.

He also reported that the question over whether the District Council's 5 year land supply was credible was likely to be tested at an appeal in April concerning a development in Leigh Sinton.

MHDC were considering applying for funding to extend the theatre. Meanwhile the Priory Park pond was being de-silted and the new play equipment was nearing completion.

39/22 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: Cllr Davies reported that all the responses from the Regulation 14 consultation had been reviewed and the Plan was being re-drafted. Carly Tinkler had been commissioned to undertake the landscape analysis with funds committed by the Parish Council. Site appraisals and housing needs were being updated and it was hoped that the Regulation 15 documents would be submitted to MHDC in July.

ii. Communications Working Group: The Common Knowledge Community Marketplace Event was planned for 26th March and the Parish Council was to host a table along side local groups and organisations. If it proved successful more would be arranged.

iii. Playing Fields/Open Spaces Working Group: An official opening of the Gym was planned for 10th May and would be attended by Kompan and the MHDC Physical Activity and Wellbeing Officer. The Clerk reported that he had submitted an application to MHDC to trim the Yew tree in the Welland Court Lane closed cemetery and was awaiting a response.

Weed suppression had been undertaken around the pavilion and village hall as well as the Marbank cemetery path and children's play area. The area surrounding the gym had been reseeded.

iv. Orchard Working Group: A grant for signage in the orchard to the AONB had been submitted.

v. Highways Working Group: Three more volunteers had been approved by West Mercia police to join the Community Speed Watch and dates for training were being arranged.

vi. Footpaths Working Group: It was noted that the current Footpath Warden was leaving Welland and the Clerk was to contact WCC over plans for a replacement.

Cllr. Hancock reported that he was investigating several routes which were open to the public but not part of the PRoW network.

The poor state of the footpath by the SSSI next to Spring Meadows Close was noted.

40/22 Community Development Facilitator

Lee Farley (CDF) was putting the final touches to the event planned for next Saturday.

41/22 S106 and CiL

To review the current funding status and to propose projects for future consideration:

Payments of £7757.30 and £3752.54 had been received. It was agreed to allocate up to £8,000 for cinema equipment, with the remainder being used for mobile football goals. The cinema equipment would initially be installed in the Church and a formal agreement covering its use would be drawn up.

Future projects to be funded by S106 contributions to be investigated were:

- Improvements to entrance to parish field by the shop, to include disabled access.
- Improved fencing and gates to Parish Council land to deter grazing livestock.
- Creation of a walking/running track around Spitalfields.

Cllrs. Davies, Whaley, Sumner and Hancock were to form a working group to progress with these schemes and make recommendations to the Parish Council.

42/22 HeartStart

To confirm dates for AED training and to consider attendees: Training in the use of defibrillators would take place on 12th April. There would be one afternoon session and one evening session, each available to ten people. Residents were to be asked to book via the Clerk.

43/22 Queens Jubilee

An event was to be held on the School Field with dance groups, bouncy castle, singers, bbq and a group picnic. The organising group were to meet to finalise plans on 12th April.

44/22 Parish Council Promotions

The 'Ghost of a smile' event was on 26th March and Peter Donegan on 2nd April.

45/22 Correspondence

To consider the responses to the following correspondence previously circulated

FROM	SUBJECT
CALC	Updates
CALC	Training and Events Update
NALC	Chief Executive's Bulletin
NALC	Online Events
CALC	Malvern Hills Area Meeting 8th March 7pm
MHDC	Destination Zero Crowdfund PR
MHDC	Parish and Town Councillor Conference - 17 May 6-8pm
	As-One Community Project
Malvern Town Council	Joint Civic Service Saturday 9th April 2022
WCC	The Queens Platinum Celebration
WCC	National Flood Forum
CALC	Clerk Pay Scales
Planning Portal	Permitted development laws revised for rural roll-out of 4G and 5G
London Hearts	£300 Defibrillator Grant
Playsafety	Playground Report
MHDC	March Malvern Hills Business e-Bulletin
Malvern Town Council	Challenge Walk - Malvern Hills
GeoPlace	Special Engineering Difficulty - Consultation Documentation for WCC
WCC	LGA Webinar. Personal safety for Councillors

46/22 Finance

The following payments were made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Lee Farley	25/02	£1,123.20	Community Development Facilitator
Pursers Orchard Group	01/03	£2,859.10	Donation
TOTAL		£3,982.30	

The following payment was made between meetings from the **Neighbourhood Plan Account** and was ratified:

From/Due To	Date	Amount	Details
Peter Hamilton	28/01	£1,250.00	Professional Fees
TOTAL		£1,250.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	25/02	£118.00	Lengthman Duties (February)
Teme Valley Electrical Services Ltd	03/03	£462.00	Electrical Works
Kompan	21/01	£44,617.23	Gym Installation
Playsafety Ltd	04/03	£113.40	Playground Inspection
Wilco	17/03	£18.92	Grass Seed and Weedkiller
J Mart	18/03	£22.00	Top Soil
E Hardman	21/03	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	21/03	£505.80	Clerk's Fee (40 hrs @ SCP 17) (£518.00 + £114.40 from 04/21)
TOTAL		£46,007.35	

Accounts Summary

Reserves Lloyds B/F	£2,976.87		Main Account B/F	£93,533.79
Interest	£0.02	£2,976.89		
Fête Account	£1,232.36	£1,232.36		
Buildings Account	£6.47	£6.47	VAT Rebate	£2,865.22
Neighbourhood Plan Ac.	£1,764.42		Cemetery Fee	£240.00
Groundwork	£2,500.00		Pre Payments	-£3,982.30
Pre Payments	-£1,250.00	£3,014.42	March Payments	-£46,007.35
Funding Account	£2,567.75	£2,567.75		
Total C/F		£9,797.89	Main Account C/F	£46,649.36

47/22 Any other matters for report or for future consideration

A request from a resident to encourage the nesting of swifts was approved by the Parish Council and £100 was to be set aside for bird boxes.

The Parish Council had not been officially contacted by the developer to a proposed development off the Gloucester Road, although residents had received notification by post. No response was deemed necessary but the developer was urged to hold a public meeting.

There was little the Parish Council could do to discourage the recent incursion of cattle from Castlemorton Common, however planned improvements to playing field gates should protect public open spaces.

48/22 Date of the next meeting

Due to the Easter weekend it was agreed to hold the next Parish Council meeting on Monday 25th April 2022 at 7.30pm in Welland Parish Hall.