

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
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**Minutes of the Meeting of the Parish Council
Hindlip, Martin Hussingtree & Salwarpe held at the Village Hall Salwarpe, Main Hall, at
4.00pm on Monday 21st March 2022**

PRESENT: Cllr. P. Oakley (Chair) Cllr. B. Meddings Cllr. M. Armitage, Cllr. A. Thawley, Cllr. J. Clarke,
Cllr D. Luscombe, Cllr. Cllr. J Hil.I J Brodrick,(4.15pm)

IN ATTENDANCE E. Gallagher (Clerk).
County & District Councillor T. Miller
District Councillor N. Wright

PUBLIC ATTENDANCE M. Griffiths – Path Warden Martin Hussingtree
D. Lawrence – Path Warden Hindlip

**POLICE
REPRESENTATION** None

No	Minute	Action
1.	<p>Apologies: Apologies received from:- Cllr. A. Thomas. Cllr. C. Hughes. Cllr. A. Phillips. County Councillor M. Bayliss</p> <p>The Chairman confirmed that, in the event of further absence, exceptional circumstance criteria had been met to award Cllr. Hughes a dispensation from the statutory 6-month rule.</p>	
2 (a).	<p>Declarations of Interest/Code of Conduct</p> <p>i) To Declare any interest Non-Pecuniary Interest had been declared by Cllr. A. Phillips. W/22/00294/CU (neighbour) Non-Pecuniary Interest had been declared by Cllr.D. Luscombe. W/22/0223/LB (previous ownership)</p> <p>ii) To Declare any Dispensations None declared</p> <p>iii) To note the Code of Conduct and requirements of the Transparency Regulations Noted: The Parish Council was now classified intermediate category with greater than £25,000 turnover.</p> <p>iv) To note the Right to Record meetings: Noted.</p> <p>v) To confirm any necessary update to the Register of Interests To note security and privacy of information under the General Data Protection regulations.</p> <p>vi) Noted.</p>	
(b).	<p>Standing Orders & Financial Regulations</p>	

<p>i) To note Standing Orders Amendments 17/01/2022</p> <p>ii) To note Financial Regulations Amendments 17/01/2022</p> <p>c To review any Freedom of Information requests The Clerk reported that there had been no requests for information over the preceding 12 months.</p> <p>d) To note security and privacy of information under the General Data Protection regulations. Noted</p>		
<p>3. Minutes</p>	<p>i) The Draft Minutes of the Parish Council Meeting held on the 17th January 2022 were signed by the Chairman as being a correct record of events</p>	
<p>4. Chairman's Report</p> <p>i)) Legacy Grant The Parish Council had been invited by Wychavon District Council to consider whether strategic projects within the parishes might meet criteria for a Legacy Grant Award. Discussion took place between the chairman, councillors and the Salwarpe Village Hall Committee and it was decided, after approval by councillors, to submit an application for improvement building work to the Village Hall and an extension to its car park.</p> <p>An expression of Interest was submitted by the chairman to Wychavon District Council on the 4th March 2022. Unfortunately, the potential application was rejected by Wychavon on the grounds that the project did not meet the grant criteria in that it lacked the necessary requisite innovative elements.</p> <p>ii)) LGBCE District Ward Review 2nd Stage Response The Parish Council had submitted its second stage response to the Commissioner's office. Consideration had been given to the long-term local needs of all residents including the residents of the newly developed Copcut Rise. Recommendations were due to be published on the 5th July 2022 following approval by parliament.</p> <p>iv) Drury Lane Traffic Issues Complaints had been received from residents regarding non-adherence by heavy goods vehicles to the directional signage at Drury Lane. A new company had taken over one of the business units and although there was no suggestion that this company was any way responsible for the increase in traffic, a company representative had offered to take all reasonable measures to mitigate any issues. The company had ordered new and larger signage which would be displayed on the premises ensuring all drivers were aware of directional restrictions.</p> <p>v) Smart Water The Salwarpe roll-out had been blighted by Covid interruptions. The chairman thanked councillors who had offered their time and help with the roll-out. A police co-ordinated initiative had resulted in the distribution of 50 kits in one day and the parish now qualified for extra signage. There had been additional requests for the kits generated through an article in the Community Magazine. It was suggested that a revamped letter could be delivered to new residents or residents residing on the boundary of the parish. It was also suggested that the police representatives should be formally thanked and a copy of this communication sent to John Campion for his records.</p>		
<p>5. Deputy Chair Report</p>	<p>Screening Application.</p> <p>i) Anaerobic Digestion Facility for Biomethane Gas to Grid Plant – Court Farm Hindlip</p>	

	<p>All consultees with the exception of the Wychavon conservation officer had responded and from all technical points of view so far received the proposal would not be considered to have a significant environmental impact. The officer intended to wait a further 7 days for the delivery of the conservation officers report. Irrespective of whether an Environmental Assessment Impact (EIA) was required or not the process would be equally stringent and a significant amount of documentation would be required to be submitted prior to determination.</p> <p>It was expected that a decision on whether the proposal required an EIA would be taken within the next two weeks and the resultant report would be posted on the County Council's website.</p> <p>Whatever the outcome of the screening process, the officer's strong recommendation would be that, prior to a formal application, the applicant engage in pre-application discussions with the County Council and Wychavon (combined) and also instigated a public consultation. These recommendations would not be enforceable.</p> <p>The Parish Council would monitor and assess the situation on an on-going basis.</p>	
<p>6. i) a</p>	<p>Councillor Reports</p> <p>Paragliders - Cllr. B. Meddings Paragliders had been observed at Porters Mill Lane on the 11th February and the 21st March. Resident complaints had been received. Councillor Meddings gave a synopsis of the rules governing paragliders:-</p> <ul style="list-style-type: none"> a <ul style="list-style-type: none"> • Gliding should not occur for more than 56 days per calendar year (Temp permitted order for fields. 28 days extended to 56 due to Covid restrictions). • If a field changed landowner the days allowance would restart. • Gliding should not take place within 500 feet of inhabited buildings • CCA regulations do not place onerous restrictions on paragliders. <p>Councillor Meddings asked councillors to continue monitoring this activity.</p> <p>ii) Parish Tree/Path Warden – Cllr. B. Meddings Item covered in the Annual Parish Minutes 21/03/2022 (extract below) <u>Parish Path Warden – Salwarpe</u> The County Council had not yet confirmed the appointment of the proposed Path Warden for Salwarpe and so training for this role had still to take place. <u>Parish Tree Warden</u> Vacancy to be advertised.</p> <p>iii) Village Tree Planting and Wildflower Scheme - Cllr. A. Phillips Councillor Phillips had drafted a report which had been circulated to all councillors prior to the meeting (appx 1 to the minutes) Trees had been obtained from two sources due to difficulty in obtaining them from a single source. Seeds for planting at the Green had arrived and were being held by the chairman prior to planting by the contractor.</p> <p>The chairman thanked Councillor Phillips for controlling and managing this project (in absentia).</p>	
<p>7.</p>	<p>Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill –</p> <p>No report</p>	
<p>8. i) ii) ii)</p>	<p>Reports by District & County Councillors</p> <p>Road Closures for Jubilee Celebrations Roads could be closed without charge for activities relating to these celebrations.</p> <p>Copcut Rise The main issues reported to the County Council at this location were:- Speeding vehicles, lack of dog and waste bins, high fences, lack of bus shelters. The estate had yet to be adopted and so the County Council were unable to effectively deal with the issues and concerns of the residents.</p> <p>Court Farm Ancillary Buildings</p>	

	<p>Assessment was currently taking place as to whether the buildings could be used for airb&b or bed and breakfast accommodation.</p> <p>iii) Drury Lane Traffic Incidents Monitoring of incidents was currently taking place.</p> <p>iv) Bull Meadow Parking No further reports</p> <p>v) Boundary Review District Councillor Wright confirmed that the review was coming to fruition and a meeting with councillors would be held within the next few months.</p> <p>iv) Legacy Grants Thirty applications had been received. This number had been reduced as only eighteen were considered to have met the requisite criteria.</p> <p>v) Lengthsman Scheme There had been an increase in funding for this scheme in the 2022/23 budget. This increase would be passed on to Parish Councils in the form of higher allowances.</p> <p>vi) Transport Consideration was being given to the set-up of a dial a ride scheme. This would be dependent upon the receipt of a government grant specifically earmarked for this scheme.</p> <p>vii) Public Lighting All bulbs would be replaced by LED's within the next two years. Red LED's would be provided for bat corridors.</p> <p>viii) Worcestershire Schools Plans for a new build secondary school were in place.</p> <p>ix) Elderley Care/Childrens Services Additional funding would be available for both elderly care and children's services in the 2022/23 budget.</p> <p>x) Forest/Woodland New forest area and woodland schemes in Worcestershire were planned with 150 new trees scheduled to be planted</p> <p>xi) Self-Build Schemes Concern was expressed regarding the abuse of self-build schemes and the variation or non-adherence to planning conditions. Some self-build schemes within the parishes had been referred to the planning officer for non-compliance.</p>	
<p>9.</p>	<p>Progress on Items from previous Minutes</p> <p>No urgent updates – In abeyance</p>	
<p>10.</p>	<p>Finance</p> <p>i) Review and ratification of payments made and received since the last meeting (see Appendix 1) Approved</p> <p>ii) Report on year to date expenditure compared to budget Agreed</p> <p>iii) Consideration of the award of the Maintenance and lengthsman Contracts 2022/2023 Maintenance Contract Three contractors had been approached for quotations and two tenders were returned. The current contractor, Top Cut Ltd, had provided the lowest cost quotation. Councillors indicated that they were satisfied with this contractor's standard of work. Councillor Thawley proposed</p>	

	<p>acceptance of the tendered quote and Councillor Armitage seconded the proposal. The proposal was unanimously agreed.</p> <p>Lengthsman Contract Councillor Thawley proposed retention of Top Cut Ltd, the Parish Council's current lengthsman. Councillor Armitage seconded the proposal and the proposal was unanimously passed.</p> <p>Councillor Meddings agreed to inform contractors of the outcome due to the clerks impending holiday absence.</p> <p>iv) NALC Pay Award A NALC pay award of 1.75% had been agreed and applied to the clerk's pay. This increase was noted.</p> <p>v) Tree Planting Scheme – Martin Green Spending in accordance with prior approval was noted.</p> <p>vi) Approval of tree work quotation (J. Groves) Previously agreed tree surgery work had been completed. This work had been invoiced in accordance with the prior approved quotation and amounted to a total of £5170 (ex Vat)</p>	
11.	<p>Planning Consultations - Appendix 2-4</p> <p>a) Planning Applications Noted</p> <p>b) Enforcements and Appeals Noted</p> <p>Temporary Granted Permissions</p> <p>c) Cllr Meddings drew attention to expired dates due to Covid 19 restrictions which now required action: 18/00660 Worcester Warriors continued use of Marquee. 20/02041 Sixways Park and Ride variation of condition. 21/00668 Copcut Rise variation of contractor hours. Parish Council 2 year Temporary Licence – Cherry Lane Nurseries Advertising Board.</p>	
12.	<p>Councillor Reports and Items for Future Agendas</p> <p>i) Speed Limit Signs on Pulley Lane. - Cllr. J.Hill Board signage, which was possibly unofficial, located on the verges of Pulley Lane was causing problems and was a potential hazard. The County Councillor was aware of issues along this Lane and was investigating solutions.</p> <p>ii) Overhanging Trees at Oakley Woods – Cllr. J. Hill Overhanging trees at Oakley Woods were considered to be hazardous to traffic. The clerk was asked to contact the owners, Exeter College, requesting that they arrange to have the branches pruned. Cllr Meddings agreed to supply the clerk with the owners' contact details.</p> <p>Cllr. Hill left the meeting 5.09pm</p>	
13.	<p>Items Carried Forward</p> <p>i) Defibrillator (i) Renewal of Battery due November 2021. (ii) Pads expiry date June 2022 (iii) Warranty of AED expiry April 2024.</p> <p>ii) Memorial Land. Possessory Title 2024. Possessory title to be finalised with Land Registry.</p> <p>iii) Pensions Regulator. Auto enrolment compliance. Re-declaration made 6th March 2020. Next redeclaration due March 2023.</p>	
14.	<p>Date of Next Meeting The next Parish Council meeting would be scheduled to be held in the main hall of Salwarpe Village Hall at 7.00pm on the 16th May 2022. To be confirmed on the Parish Council's website.</p>	

No Police Incident Report available for the duration of the pandemic

There being no further business the Chairman closed the meeting at 5.13pm.

Signed..... Date Chairman

Appendix 1

Report on Martin Green Planting

The following trees have been delivered and collected by Top Cut for planting:
8 Apple trees of 4 varieties from Walcot Organic in Pershore. All Worcestershire varieties.
From Keeper's Nursery in Kent:
3 Pears (2 x Black Worcester)
2 Crab Apples
1 Plum

The Lord Hindlips were out of stock so I propose we order these early in the autumn for delivery in March 2023. It seems right to have this variety in the mix.
Top Cut have marked out the planting positions and are cutting squares of turf around the bases so hopefully the grass doesn't compete with the saplings. They are supplying tree guards and stakes too.
The trees from Keeper's Nursery have been planted so far.
I have spent £346.98 on trees plus Top Cut's quote of £180+VAT.

Cllr. Oakley is ordering 25% more flower seed & will sow that when it arrives, mainly near the traffic lights as this was a bit short of colour last year.

Alison Phillips
20/03/22

